

Monthly Report to the Board of Education

May 2019 – Report for April Work Orders

From 4/1/2019 through 4/30/2019, 60 help desk tickets were submitted. Of the 60 tickets submitted, 34 have been completed or closed, were duplicate tickets or were forwarded to maintenance.

Work orders per building

Location	Submitted	Closed	Percent
Central Office	4	2	6.7%
HHS	5	5	8.3%
HMS	7	4	11.7%
Johnson	27	13	45.0%
Moyer	12	8	20.0%
Woodfill	5	2	8.3%
Total	60	34	100.0%

Work orders per assigned worker

Support Personnel	Work Orders Assigned	Work Orders Closed
Gay, Jason	0	0
Griffith, Stephanie	0	0
Help Desk	0	0
Martin, Andrew	13	0
McGhee, Diana	5	5
Neltner, Heidi	0	0
Robinson, Laura	0	0
Scott, Van	32	20
Winkler, Matthew	8	8
Zimmerman, Marie	0	0
Technology Queue (Unassigned)	2	1
Total	60	34

Respectfully Submitted
5/13/2019

Mrs. Diana M. McGhee
Director of Technology and Information