

Monthly Report to the Board of Education

April 2019 – Report for March Work Orders

From 3/1/2019 through 3/31/2019, 46 help desk tickets were submitted. Of the 46 tickets submitted, 32 have been completed or closed, were duplicate tickets or were forwarded to maintenance.

Work orders per building

Location	Submitted	Closed	Percent
Central Office	2	1	4.3%
HHS	7	5	15.2%
HMS	4	2	8.7%
Johnson	15	9	32.6%
Moyer	11	9	23.9%
Woodfill	7	6	15.2%
Total	46	32	100.0%

Work orders per assigned worker

Support Personnel	Work Orders Assigned	Work Orders Closed
Gay, Jason	0	0
Griffith, Stephanie	0	0
Help Desk	0	0
Martin, Andrew	14	10
McGhee, Diana	10	9
Neltner, Heidi	0	0
Robinson, Laura	0	0
Scott, Van	11	10
Winkler, Matthew	8	2
Zimmerman, Marie	1	1
Technology Queue (Unassigned)	2	0
Total	46	32

Respectfully Submitted
4/15/2019

Mrs. Diana M. McGhee
Director of Technology and Information