

**- CLASSIFIED PERSONNEL -****Gifts****GIFTS TO EMPLOYEES**

~~No employee shall accept, for personal use, any gifts from current or potential suppliers or vendors.<sup>1</sup>~~

~~Personnel are also prohibited from accepting rebates in the form of gifts or gratuities from organizations or persons to whom they have referred or may refer parents and students. Exceptions may be made for those businesses who offer discounts to various employee groups.~~

**TECHNOLOGY DONATIONS TO THE DISTRICT**

~~Based on minimum specifications as defined by the Office of Education Technology, technology items offered for donation must meet the following minimum requirements, to be verified by the Director of Technology and Information:~~

- ~~1. Intel based computers should be able to run Windows XP or higher.~~
- ~~2. Apple computers should be able to run OS10.4 or higher.~~
- ~~3. Intel based computers must be equipped with a 1.8 GHz processor or better with a minimum of 1 GB of RAM and a 40 GB or larger hard drive.~~
- ~~4. Apple computers must be equipped with an Intel processor or better with a minimum of 1 GB of RAM and a 40 GB or larger hard drive.~~
- ~~5. Working or new monitors must be 17" or larger and must include flat panels.~~

~~The District Technology Department will be responsible for placing donated technology equipment according to requirements listed in the District and School Improvement Plans, as well as guidelines found in the Technology Plan.~~

**DONATION FOLLOW-UP**

~~The District will acknowledge all donations, either individual or corporate, with a thank you letter that includes tax information, if requested. For computer equipment, the letter will be sent by the District Technology Department.~~

**REFERENCES:**

- <sup>1</sup>[KRS 156.480](#)  
[KRS 160.580](#)

Adopted/Amended: 3/10/2008  
Order #: II.K