

**- CERTIFIED PERSONNEL -**

**Use of Telephone**

~~School system telephones shall be used for school business only and shall not be used for personal calls except in cases of emergency.~~

~~When an emergency exists that requires a personal long distance call, school staff shall be responsible for reporting the call to the immediate supervisor and for the costs incurred.~~

Adopted/Amended: 6/16/1992

Order #: 399