

## Monthly Report to the Board of Education

### August 2018 – Report for July Work Orders

From 7/1/2018 through 7/31/2018, 26 help desk tickets were submitted. Of the 26 tickets submitted, 19 have been completed or closed, were duplicate tickets or were forwarded to maintenance.

#### Work orders per building

Location	Submitted	Closed	Percent
Central Office	8	6	30.8%
HHS	5	3	19.2%
HMS	4	3	15.4%
Johnson	3	3	11.5%
Moyer	3	2	11.5%
Woodfill	3	2	11.5%
<b>Total</b>	<b>26</b>	<b>19</b>	<b>100.0%</b>

#### Work orders per assigned worker

Support Personnel	Work Orders Assigned	Work Orders Closed
Gay, Jason	0	0
Griffith, Stephanie	0	0
Help Desk	0	0
Martin, Andrew	1	0
McGhee, Diana	4	4
Robinson, Laura	0	0
Scott, Van	14	11
Winkler, Matthew	7	4
Zimmerman, Marie	0	0
<b>Total</b>	<b>26</b>	<b>19</b>

Respectfully Submitted  
8/13/2018

*Mrs. Diana M. McGhee*  
*Director of Technology and Information*