

Monthly Report to the Board of Education

July 2018 – Report for June Work Orders

From 6/1/2018 through 6/30/2018, 9 help desk tickets were submitted. Of the 9 tickets submitted, 6 have been completed, closed, were duplicate tickets or were forwarded to maintenance.

Work orders per building

Location	Submitted	Closed	Percent
Central Office	2	2	22.2%
HHS	1	1	11.1%
HMS	0	0	0.0%
Johnson	4	2	44.4%
Moyer	0	0	0.0%
Woodfill	2	1	22.2%
Total	9	6	100.0%

Work orders per assigned worker

Support Personnel	Work Orders Assigned	Work Orders Closed
Gay, Jason	0	0
Griffith, Stephanie	0	0
Help Desk	0	0
Johnson, Jody	0	0
Martin, Andrew	0	0
Martin, Susan	0	0
McGhee, Diana	2	2
Mercer, Brian	0	0
Neltner, Heidi	0	0
Robinson, Laura	0	0
Scott, Van	7	4
Winkler, Matthew	0	0
Zimmerman, Marie	0	0
Total	9	6

Respectfully Submitted
7/16/2018

Mrs. Diana M. McGhee
Director of Technology and Information