

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Meeting

28 N. Fort Thomas Avenue
Fort Thomas, Kentucky 41075
December 14, 2015
6:30PM

Attendance Taken at 6:29 PM:

Present Board Members:

Mrs. Karen Allen
Mr. Jeff Beach
Mrs. Lisa Duckworth
Mr. Bradley Fennell
Mr. John Weyer

I. OPENING OF MEETING

Board Chair Karen Allen called the meeting to order at 6:30pm.

A. Pledge of Allegiance

B. Community Forum

Two 2nd-grade Moyer Elementary students addressed the Board asking about implementing flag football for grades 3-5 as well as other elementary sports like baseball.

Board Chair Karen Allen and Superintendent Gene Kirchner explained that sports are offered to elementary students through community programs like Boosters and Little League. School-sponsored athletic programs are offered beginning in middle school.

They suggested that the students contact the Booster program with requests for specific elementary athletic opportunities.

C. Recognition of Guests

1. Emma Doerr

The Board recognized and thanked Woodfill Elementary 3rd-grader Emma Doerr for her original artwork that was selected as the cover of the 2015 Board of Education holiday card. Emma was given a check for \$50 and a "Rich in Tradition" t-shirt.

2. Ethan Shuley

The Board recognized and congratulated Ethan Shuley for his Boys 2A Cross Country State Championship win. Ethan also set a new state record. Ethan was given a certificate of achievement and a "Champion" t-shirt.

3. Girls Cross Country Team

The Board recognized and congratulated the members of the Girls' Cross Country team for their Class AA state championship. This is the 4th consecutive year they have won the state championship.

Members of the team are:

Lauren Ossege	Karsen Hunter	Maggie Schroeder
Molly Mearns	Ashtyn Heiert	Greta Noble
Sydney Ossege	Brianna Collins	
Chloe Gastright	Catherine Dauer	

Each was given a certificate of achievement and a "Champion" t-shirt.

D. Student Showcase: HHS Peer Tutoring Program

HHS students presented on the Peer Tutoring program, discussing their personal experiences with the program and showing a video.

Students presenting were:

Cole Amann	Matthew Gray	Caroline Lembright
Summer Balser	Claudia Hils	Kylea Wagoner

The Board thanked the students for their presentation and gave each a "Rich in Tradition" t-shirt.

II. ACTION ITEMS

A. Highlands High School Renovation - Phase 4

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

2. Pay Application to Century Construction

Order #1565 - Motion Passed: Approval of Pay Application #15 in the amount of \$104,613.35 to Century Construction for Phase 4 of the Highlands High School Renovation project passed with a motion by Mr. Bradley Fennell and a second by Mr. John Weyer.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

B. Highlands High School Renovation - Phase 4 Gymnasium

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

2. Change Proposal #32

Order #1566 - Motion Passed: Approval of Change Proposal #32 in the amount of \$10,234.00 for Phase 4: Gym of the Highlands High School renovation project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

3. Change Proposal #35R

Order #1567 - Motion Passed: Approval of Change Proposal #35R in the amount of \$32,826.00 for Phase 4: Gymnasium of the Highlands High School renovation project passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

4. Change Order #4

Order #1568 - Motion Passed: Approval of Change Order #4 in the amount of \$57,576.00 for Phase 4: Gymnasium of the Highlands High School renovation project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

5. Change Proposal #36

Order #1569 - Motion Passed: Approval of Change Proposal #36 in the amount of \$18,312.00 for Phase 4: Gymnasium of the Highlands High School renovation project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

6. Pay Application to Century Construction

Order #1570 - Motion Passed: Approval of Pay Application #10 in the amount of \$168,582.00 to Century Construction for Phase 4: Gymnasium of the Highlands High School Renovation project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

C. Highlands High School Field Turf

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project, advising that this project has been completed and can now be closed.

2. Pay Application to Motz Group

Order #1571 - Motion Passed: Approval of final Pay Application #10 in the amount of \$62,528.25 to The Motz Group for the Highlands High School Field Turf project passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

3. BG-4

Order #1572 - Motion Passed: Approval of the BG-4 Contract Closeout Form for the Highlands High School Field Turf project passed with a motion by Mr. Jeff Beach and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

4. BG-5

Order #1573 - Motion Passed: Approval of the BG-5 to close the Highlands High School Field Turf project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. John Weyer.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

D. Moyer Elementary Renovation

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

2. Pay Application to Morel Construction

Order #1574 - Motion Passed: Approval of Pay Application #1 in the amount of \$307,521.00 for the Moyer Elementary Renovation project passed with a motion by Mr. Jeff Beach and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

E. District Technology Plan

As part of the Universal Service Fund (USF) approval process, the district's technology plan must be reviewed and approved annually. USF is also known as eRate.

Order #1575 - Motion Passed: Approval of the District Technology Plan for 2016-17 passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

F. RFP for Middle School Yearbook Services

Order #1576 - Motion Passed: Approval of the RFP for middle school yearbook services passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

G. Transportation Waiver Request for 2016-17

Each year we must request a waiver from KDE to allow our district board to approve all certified common carriers for the following school year.

Order #1577 - Motion Passed: Approval to request a waiver from KDE to allow our district board to approve all certified common carriers for the 2016-17 school year passed with a motion by Mr. John Weyer and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes

Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

H. 1st Reading of Changes to Policies 09.423 and 09.434

Order #1578 - Motion Passed: Tentative approval based on a First Reading of Policy 09.423 - Use of Alcohol, Drugs and Other Prohibited Substances and Policy 09.434 - Suspension passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

I. Northern Kentucky Cooperative for Educational Services

Order #1579 - Motion Passed: Resolution to continue participation with the NKCES for the 2015-16 school year and approval to designate Gene Kirchner as representative and Ginger Webb as the alternate representative for NKCES passed with a motion by Mrs. Lisa Duckworth and a second by Mr. John Weyer.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

1. Adoption of Resolution for Continued Participation

2. Designation of Representative and Alternate Representative

III. DISCUSSION ITEMS

A. AP District Honor Roll

Ginger Webb shared that our district has again been named to the AP Honor Roll by the College Board. This honor recognizes the District's commitment to expanding student opportunities and success in AP course work.

B. Budget Process Update

Gene Kirchner advised the Board that he has met with departments to put together the draft budget for 2016-17. This draft will be presented at the January meeting.

C. Legislative Update

Gene Kirchner shared a PowerPoint presentation on the reauthorization of ESSA (Elementary and Secondary Education Act) which Commissioner Pruitt shared at the state Superintendents' meeting. He noted there could be significant changes to assessment and accountability.

D. Change Proposal Amount Requiring Board Approval

The Board discussed adjusting the construction change proposal amount that can be approved by the superintendent and not require Board approval before the work could be done. It was recommended that the limit be raised from \$7,500 to \$20,000. This will be an action item on the January 2016 Board meeting.

IV. APPROVAL OF CONSENT AGENDA

Order #1580 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. Jeff Beach and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

A. Minutes of Regular Meeting of November 9, 2015, and Special Working Meeting of November 12, 2015

B. District Technology Report for November 2015

C. Financial Report for Month of November 2015

D. Food Service Reports for September and October 2015

E. Attendance Report for 3rd Month of 2015-16

F. Authorization for Payment of Claims

G. Notification of Approval of Student Trips

- 1. HHS Girls Basketball - Louisville KY - January 29 - 31, 2016**
- 2. HHS All State Choir - Louisville KY - February 3-6, 2016**
- 3. MES 5th Grade - Fishers IN - April 29, 2016**
- 4. HHS APES APBIO - Cinti Zoo - TBD**

H. Personnel Action Taken Since November 9, 2015

Employment of the following Classified Employees

Donald Elkins - Custodian - HHS

Employment of the following Paraprofessional

Ron Dill - 8th Grade Girls Basketball - HMS

Employment of the following Classified Substitute

Nikki Otto

Resignation of the following Paraprofessional

Corey Dill - 8th Grade Girls Basketball - HMS

Notification of the following Volunteers

Keri Welch - 6th Grade Boys Basketball - HMS

Megan Daly - 7th Grade Girls Basketball - HMS

Paul Schwarber - Boys Basketball - HHS

I. Grant Leave Under the Family Medical Leave Policy

- 1. Cathy Kelly (Medical - Approximately November 13, 2015 through May 30, 2016)**

J. Approval of Superintendent Travel

- 1. AASA Conference - Phoenix AZ - February 11-13, 2016**

V. OTHER BUSINESS

Superintendent Gene Kirchner shared that our HHS Chamber Orchestra has been invited to play at the annual KSBA conference. They are scheduled to play during lunch on Friday, February 26.

VI. ADJOURNMENT

Board Chair Karen Allen adjourned the meeting at 7:43pm.

Chairperson

Superintendent