

Monthly Report to the Board of Education

June 2013 – Report for May’s Work Orders

From 5/1/2013 through 5/31/2013, 56 help desk tickets were submitted. Of those 56 tickets, 38 have been completed, closed or were duplicate tickets.

Please review the report below of the work orders per building.

Location	Submitted	Closed	Percent
Central Office	0	0	0.0%
HHS	11	8	19.6%
HMS	13	8	23.2%
Johnson	14	11	25.0%
Moyer	7	5	12.5%
Woodfill	11	6	19.6%
Total	56	38	100.0%

Following is a list of work orders per assigned worker.

Support Personnel	Work Orders Assigned
Poff, Bill	0
Martin, Andrew	19
McGhee, Diana	6
Winkler, Matthew	20
Neltner, Heidi	3
Robinson, Laura	0
Martin, Susan	5
Griffith, Stephanie	2
Jackson, Janet	1
Total	56

Respectfully Submitted
6/10/2013

Mrs. Diana M. McGhee
Director of Technology and Information