

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Meeting

28 N. Fort Thomas Avenue
Fort Thomas, Kentucky 41075

May 13, 2013

7:00PM

Attendance Taken at 6:58 PM:

Present Board Members:

Mr. Jeff Beach

Mrs. Lisa Duckworth

Mr. Bradley Fennell

Mr. Scott Johnson

Absent Board Members:

Mrs. Karen Allen

I. OPENING OF MEETING

In the absence of the Board Chair, Vice-chair Brad Fennell called the meeting to order at 7pm.

A. Pledge of Allegiance

B. Community Forum

C. Recognition of Guests

1. National History Club State Winners

Highlands High School students Allison Camm, Rebecca Thome, Madeline Anderson, Caroline Lembright, Corrine Carnohan, Edwin Gogzheyman and Logan Groneck won 1st place state championship ribbons at the National History Day competition held April 27, 2013, in Louisville, KY. They have qualified to participate at the national competition which will be held June 9-13, 2013, at the University of Maryland.

Allison Camm won in the Senior Individual Performance category for her project, Motion Picture Production Code;

Madeline Anderson, Corrine Carnohan, Caroline Lembright and Rebecca Thome won in the Senior Group Performance category for their project, Sigmund Freud and the Psychiatric; and

Edwin Gogzheyman and Logan Groneck won in the Senior Group Website category for their project, USSR and Gorbachev.

The Board recognized and congratulated the members of the National History Club for their state championship wins.

Each was given a certificate of achievement and a "Champions" t-shirt.

2. eCYBERMISSION State Winners

Highlands Middle School identified QUEST science students won first place in Kentucky at the 2012-13 eCYBERMISSION competition. The competition ran from October 2012 through February 2013 with notice of final results given on May 1.

Highlands Middle School Grade 7 Team, the "Bluejays," won first place in Kentucky in the competition and were one of the top four teams in the Southeast region. The students each won \$1,000 savings bonds and are featured on the eCYBERMISSION website.

Members of the team are
Samantha Lohner
Alex Stieby
Bonny Lemma
Natalie Reed

The Board recognized and congratulated the members of the QUEST science team for their state championship win in the eCYBERMISSION competition and gave each a certificate of achievement and a "Champions" t-shirt.

D. Student Showcase: Woodfill Elementary 5th Grade Spanish/Art Project

Fifth grade students from Woodfill Elementary gave a presentation on their service-learning project that combined Spanish and art.

Students presenting were:
Perry Hensley
Collin Hollingsworth
Ford Orem
Megan Stevens

The Board thanked the students for their presentation and gave each a "Taking Tradition to the Next Level" t-shirt.

II. ACTION ITEMS

A. Woodfill Elementary Replacement Project - Phase 2B

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

2. Pay Application to Morel Construction

Order #1168 - Motion Passed: Approval of Pay Application #10 in the amount of \$109,212.80 to Morel Construction for Phase 2B of the Woodfill Elementary Replacement project passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

B. Highlands High School Renovation - Phase 3

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

2. Pay Application to Morel Construction

Order #1169 - Motion Passed: Approval of Pay Application #1 to Morel Construction in the amount of \$102,523.50 for Phase 3 of the Highlands High School Renovation project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

C. Highlands High School Pressbox

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

D. Moyer Elementary Access Drive

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

E. Moyer Elementary Mobile Classroom Replacement

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

F. Johnson Elementary Roof Replacement

1. Project Update

Jerry Wissman gave the Board an update on the current status of the project.

G. Award of Bid for Surplus Property

Order #1170 - Motion Passed: Approval to accept all bids and award the sale of surplus property to the lowest bid received per specified item passed with a motion by Mr. Scott Johnson and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

H. Award of Bid for Insurance Services

Order #1171 - Motion Passed: Approval to accept the bid received and to award a contract to Crawford Insurance in the amount of \$186,805.34 for Property, Fleet, General Liability, Educators' Legal Liability, Excess Umbrella Liability, Workers Compensation and Student insurance services passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

I. Award of Bid for Publishing Services

Order #1172 - Motion Passed: Approval to accept all bids and award a contract to the lowest bidder, Harmony Publishing, in the amount of \$35,307.50 for publishing services to produce the district's Traditions publication and school calendar for the 2013-14 school year, with an option to continue for up to two (2) additional years passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

J. Amended School Calendar for 2012-13

Order #1173 - Motion Passed: Approval of the amended school calendar for 2012-13 passed with a motion by Mr. Scott Johnson and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

K. 2nd Reading of Policy 09.2212 - Use of Physical Restraint and Seclusion

Order #1174 - Motion Passed: Adoption of Policy 09.2212 - Use of Physical Restraints and Seclusion as presented for a 2nd reading passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

L. Revision of Policy 08.221 - Grading

Order #1175 - Motion Passed: Tentative approval based on a first reading of proposed changes in Policy 08.221 - Grading passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Scott Johnson.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

M. Request to Establish Additional Extra Service Positions at Each Elementary School

Order #1176 - Motion Passed: Approval to establish an Extra Service Position with a stipend of \$794.00 for a Girls on the Run sponsor at each elementary school passed with a motion by Mr. Scott Johnson and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

N. Request to Establish Additional HMS Extra Service Position

Highlands Middle School has made a request to establish an extra service pay position for a 6th Grade Volleyball coach.

Order #1177 - Motion Passed: Approval to establish an extra service position for a 6th Grade Volleyball coach with a stipend of \$794.00 passed with a motion by Mr. Scott Johnson and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

O. Request to Establish Additional Counselor Positions

Order #1178 - Motion Passed: Approval to establish additional positions for one full-time elementary counselor and one part-time middle/high school counselor passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

P. Request to Establish Additional Part-time Assistant Principal Position

Order #1179 - Motion Passed: Approval to establish one additional part-time elementary assistant principal position passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

Q. Local Board Member Training Hours

Order #1180 - Motion Passed: Approval to certify the Board Retreat held on May 11, 2013, as locally approved for up to three (3) training hours for Board members passed with a motion by Mr. Scott Johnson and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

R. 2013-14 Draft Working Budget

Order #1181 - Motion Passed: Approval of the Draft Working Budget for 2013-14 passed with a motion by Mr. Scott Johnson and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

III. APPROVAL OF CONSENT AGENDA

Order #1182 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Absent
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

A. Minutes of Regular Meeting of April 15, 2013 and Special Working Meeting of May 11, 2013

B. District Maintenance Report for April 2013

C. District Technology Report for April 2013

D. Financial Report for Month of April 2013

E. Food Service Report for March 2013

F. Attendance Report for 8th Month of 2012-13

G. Authorization for Payment of Claims

H. Notification of Approval of Student Trips

1. Moyer 5th Grade - Fishers IN - May 1, 2013

2. HHS Envirothon - Nancy KY - May 9-10, 2013
3. HHS Girls Basketball - Louisville KY - June 21-23, 2013
4. HHS Sinfonia Orchestra - Chicago IL - October 11-12, 2013

I. Personnel Action Taken Since April 15, 2013

Employment of the following Certified Employees for 2013-14

Kevin Listerman - Biology - HHS
 Jill Terlau - Math (Part-time) - HMS
 Carla Menz - Math - HMS

Resignation of the following Classified Employees

Tom Leinmiller - Custodian - MES

Employment of the following Extra Service

Kevin Listerman - Boys Varsity Basketball Coach - HHS

Resignation of the following Paraprofessionals

Kristen Pratt - JV Girls Soccer Coach - HHS
 Steve Hunt - Varsity Assistant Boys Basketball Coach - HHS and Varsity Boys Golf Coach - HHS
 Ed Long - Chess Coordinator - District

Resignation of the following Extra Service Positions

Kim Schnier - Engineering Club Sponsor - JES
 T.J. Lykins - JV Boys Basketball Coach - HHS

Non-renewal of the following Certified Personnel

Robin O'Connor	Heidi Vermeil	Raeginia Mahaney
Tammy McAtee	Kelsey Wind	

Non-renewal of the following Classified Personnel

Amy Finn - Instructional Assistant - Johnson Elementary

Notification of the following Volunteers

Brian Walz

Limited Contracts to the following Certified Personnel for 2013-14

Krista Baioni	Melinda Greenwood	Lauren Peterson
Elise Banks	Jason Harnish	Darrin Pollock
Elizabeth Beimesche	Heather Haynes	Katelyn Sallee
Beth Bloom	Nicholas Heineke	Heather Scott
Brittany Bowman	Megan Helton	Erin Staff
Jane Daly	Ryann Koufoudakis	Shih Wen
Julie Dashley	Jason Lynch	Peter Winkler
Kristine Donnelly	Silvia McClamrock	
Megan Grainger	Jason McKee	

Continuing Contracts to the following Certified Personnel for 2013-14

Andrew Eckerle	Aaron Lense	Lindsey O'Connell
Daniela Ehemann	Jodi Levermann	William Poff
Stephanie Ewald	Shauna Luebbers	Jeffrey Schneider
Elizabeth Fahlbush	Tommy Lykins	Christopher Shadwell
Jennifer Flynn	Megan McElveen	Kimberly Vogel
Casey Gesenhues	Whitney McKay	Trinity Walsh
Amy Heis	Natalie Messmer	Ginger Webb
Karen Kampschmidt	Heidi Neltner	

Letters of Reasonable Assurance of Employment to the following Classified Employees for 2013-14

John Asalon	Jeremy Hall	Alex Miosi
Florence Axle	Trisha Hall	Jason Moore
Lisa Biltz	Aimee Harms	Mary Moore
Brenda Bray	Teresa Haunert	Bill Morgan
Debbie Bridewell	Jan Heilman	Golden Morris
Brittney Brunner	Kelly Hergott	Nick Morris
Kathy Burgin	Jack Hering	Patty Mueller
Barbara Caudill	Lyndsey Hering	Kimberly Murphy
Patty Conover	Sherri Hoffmann	Linda Neal
Betty Cooper	Peggie Hughes	Cindy Nedderman
Vince Cornett	Sharyn Janosick	Mary Beth Newman
Jayne Cruse	Carolyn Jeffries	Tom Nonno
Ryan Cunningham	Peggy Johnson	Karen Orrender
Kathy Eaton	Stephanie Joy	Ronda Parks
Janice Etherton	Shelley Kappesser	Beverly Pelle
Karen Ewing	Tim Keeler	Kara Petersen
Marianne Faulkner	Jill Kempf	Barry Petracco
Amy Finn	Jena Kersting	Jane Petracco
Sharon Fischer	Jennie King	Paul Prewitt
Tina Flotemersch	Susan Koehler	Judith Redden
Josh Fox	Shonda Kowolonek	Mike Redmond
Rachelle Frost	Kimberle Krentz	Lori Reinhart
Barbara Garrett	Julee Laur	Andy Remlinger
Mary Geiger	Taricia Lightfoot	Pat Richardson
Chris Geiman	Nancy Long	Donna Rizzo
Candyce Gentil	Betsy Loughnane	Pam Robinson
Nancy Gesenhues	Karen Markus	Marie Rosenhagen
Emilie Gibson	Andrew Martin	Susan Rosenhagen
Lisa Gibson	Richard Martin	Gina Sawma
Joann Gray	Judy Matthews	Julie Schimpf
Nicole Greis	Tammy McAtee	Terry Schmits
Patti Groneck	Patti McGill	Linda Schwarz
Bev Guthier	Eric Medaugh	Jeff Searcy

Stacey Seiter
Janine Sharp
Julie Shelton
Darrell Simpson
Carolyn Smith
Karen Stephens
Christina Stieritz
Bill Stoeckle
Vicki Theiss
Pam Thomas

Barbara Tillett
Kathy Tipton
Melony Trapp
Ellen Turner
Linda Turner
Mary Turner
Mark Verax
Stephanie Viltrakis
Lisa Walburg
Pam Weber

Jay Webster
Jennifer Wegert
Kim Wehrle
Linda Wiles
John Wilson
Matthew Winkler
Nancy Woods
Bill Woods
Christina Woody

Letters of Reasonable Assurance of Employment to the following Substitutes for 2013-14

Mary Adams
Melissa Artopoeus
Carrie Baioni
Dan Baker
Joy Bandura
Nancy Barre
Lois Basham
Karen Bertke
Christine Biltz
Jenny Bradhold
Susan Brindle
Ruth Caudill
Adele Christen
Janelle Clinkenbeard
Cathy Connley
Tara Connley
Karen Cummins
Kathleen Cunningham
Dennis Daniel
Janice Daniel
Renee DeJaco
Susan Dennis
Bill Detzel
Marvin Dickman
Sheldon Doyal
Christy Dunham
William Eckerle
Michele Ehrman
Marilyn Esselman
Marlene Evans
Cathy Feinauer
Michael Flynn
Teri Foltz

George Frakes
Nancy Frakes
Richard Gauspohl
Michael Gerrard
Michael Gibbs
Fred Gilliam
Steven Graves
Sherry Greene
William Haubner
Stephen Heil
Tara Henry
Sydney Hiance
Amy Hodory
Rebecca Homan
Amy Homer
Carolyn Honchell
Robin Hoskins
Margaret Huseman
Lindsay Jehn
Grace Kelley
Larry Kelsch
Dan Kramer
Kathleen Landrum
Edward Lewis
Jodie Mader
Maureen Manyet
Briana McCall
Bo McCord
John Murray
Jessica Neal
Marjorie Neltner
Joanna Newton
Shirley Obel

Sharon Orth
Carrie Ossege
Betty Payne
Lisa Peters
Kathy Pfetzer
Joan Queen
Donna Redlinger
Lawrence Reis
Theresa Richter
Kelsey Ripley
Pamela Robinson
Catherine Ross
Joyce Rouse
Karen Schofield
Bridget Shen
Gary Simon
Kathy Sinclair
Susan Skinner
Rebecca Smalley
Brenda Staggs
Sterling Staggs
Diana Stratton
Henry Tuemler
William Turner
Sandra Walkenhorst
Sally Walters
Marjorie Webster
Teena Whalen
Fonda Williams
Matthew Wilson
Jessica Wimmers
Judy Zehner

Authorization to Apply for Emergency Substitute Certification for 2013-14

Alan Abramis	Mary Beth Ganote	Laina Parsons
Sarah Bell	Robert Glover	Dana Pendery
Teresa Bridewell	Michael Hanson	Hunter Pinney
Kay Bunning	Belinda Harrett	Norma Rashid
John Castetter	Becky Hicks	Kristen Salvato
Patricia Chalk	Sandy Hurtt	Leslie Shoupe
Natalie Daniel	Tara Jurgens	Bradley Sorrell
Julie Dove	Dana Lehrter	Cynthia Studer
Allison Exterkamp	Phyllis Meador	Alex Turner
Steve Gabennesch	Steven Meadows	Carolyn Watts

J. Grant Leave Under the Family Medical Leave Policy

- 1. Amber McDowell (Maternity Leave - Approximately August 20 through November 13, 2013)**
- 2. Julie Dashley (Maternity Leave - Approximately August 16 through September 13, 2013)**
- 3. Dawn Laber (Maternity Leave - Approximately September 19 through October 30, 2013)**

K. Approval of Superintendent Travel

- 1. Education Law & Policy Symposium - Lexington KY - June 6-7, 2013**

IV. OTHER BUSINESS

V. ADJOURNMENT

Board Vice-chair Brad Fennell adjourned the meeting at 7:57pm.

Chairperson

Superintendent