**Board Memo**

**DATE:** 4/18/2024

**AGENDA ITEM DETAILS:**

**School/Department**

Ockerman Elementary School

**Product Vendor or Grant Issuer**

US Bank

**Product or Grant Name**

Waltz Business Solutions Copier Equipment

**Date/Term (Beginning and End Dates/Year)**

7/1/2024 – 6/30/2029

**APPLICABLE BOARD POLICY & STRATEGIC PLAN GOAL:**

04.32 Model Procurement Code Purchasing

4B Boone County Schools will eliminate redundancy in purchasing of service and/or programs in order to reduce costs and increase financial resources

1. 3. Create a centralized purchasing process for operational resources used by all buildings and departments

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Ockerman Elementary School’s copier lease with Waltz has ended. They would like to enter into a new lease agreement with Waltz. The details are as follows:

Kyocera TASKalfa 6054ci Color MFP, with feeder, deck, stapling, punch, fax

(4) Kyocera TASKalfa 5004i B&W w/feeder, deck stapling, punch

Term: 60 monthly payments of $1069.42, The interest rate 6.25%

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$64,165.20

**Funding Source**

Site Based Funds

 **\*If more than one funding source, list below along with the amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

 N/A

**RECOMMENDATION:**

I recommend the Board approve the new lease with Waltz Business Solutions, as presented.

**CONTACT PERSON: (submitter)**

Donny Grant, Purchasing Administrator