**Board Memo**

**DATE:** 4/18/2024

**AGENDA ITEM DETAILS:**

**School/Department**

Cooper High School

**Product Vendor or Grant Issuer**

Change Order

**Product or Grant Name**

Change Order #1 for Cooper High School Greenhouse, BG 23-467

**Date/Term (Beginning and End Dates/Year)**

4/18/2024

**APPLICABLE BOARD POLICY:**

05.1  
Goal 4E: Boone County Schools will provide safe, clean, learner ready facilities. 1. Prioritize the district facilities plan to ensure alignment with the desired state as directed by the strategic plan.

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Change Order #1 for Cooper High School Greenhouse, BG 23-467. This change order consists of the following:  
Proposal 1R2 – Adjustment of the undercutting allowance for the existing soil conditions which were found to be unsuitable for bearing the foundation of the greenhouse. The quantity of unsuitable soils exceeded the allowance included in the bid.

ADD - $6,588.00

Proposal 6 – Unit heater conversion kits to switch from propane to natural gas. Natural gas will eliminate the need to maintain (refill) propane.

ADD - $708.00  
Proposal 8 – Changes to electrical panels to put utilities in the appropriate locations as desired by the District.  
ADD - $3,786.00  
\*Stuppy and REH will each be reimbursing the District for 50% of the cost of this change order via fee reduction.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$11,082.00

**Funding Source**

General Fund

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the Change Order #1 for Cooper High School Greenhouse, BG 23-467, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations