



**ROBERT EHMET HAYES & ASSOCIATES, PLLC**  
465 Centre View Boulevard, Building 18, Crestview Hills, Kentucky 41017  
859-331-3121

March 29, 2024

VIA EMAIL

To: Mr. Tony Watts, Superintendent  
Newport Independent Schools

RE: Newport Independent Schools  
Newport Primary School – Roof  
BG #23-283 / REH #149-1222

Enclosures: 1. Copy of Change Order No. 1.

Please note KDE's Supplemental Form attached (requires additional signatures).

Action

Required:

1. Obtain Board approval.
2. Execute the Change Order and the Supplemental Form, as appropriate.
3. Retain a fully executed copy for your file
4. Return an executed copy, along with the executed Supplemental Form, to this office and we will upload to KDE's FACPAC website on your behalf.

If you have any questions in this regard, please call

  
\_\_\_\_\_  
Ehmet Hayes

EH:jhf



AIA®

## Document G701® – 2017

## Change Order

**PROJECT:** (Name and address)  
Newport Primary School - Roof  
1102 York Street  
Newport, Kentucky 41071  
REH #149-1222 / BG #23-283

**CONTRACT INFORMATION:**  
Contract For: Total Project

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001

Date: May 11, 2023

Date: January 9, 2024

**OWNER:** (Name and address)  
Newport Independent Board of Education  
30 West 8th Street  
Newport, Kentucky 41071

**ARCHITECT:** (Name and address)  
Robert Ehmet Hayes & Associates, PLLC  
465 Centre View Boulevard  
Crestview Hills, KY 41017

**CONTRACTOR:** (Name and address)  
AEQ, LLC  
8556 Blue Ash Road  
Cincinnati, Ohio 45236

## THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order Request No. 1 - Electrical bill for damaged conduits incurred during the roof replacement - Add \$11,100.89.

The original Contract Sum was	\$	1,240,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	1,240,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$	11,100.89
The new Contract Sum including this Change Order will be	\$	1,251,100.89

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

## NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Robert Ehmet Hayes & Associates, PLLC  
**ARCHITECT** (Firm name)

AEQ, LLC

**CONTRACTOR** (Firm name)

Newport Independent Board of Education  
**OWNER** (Firm name)

**SIGNATURE**

**SIGNATURE**

**SIGNATURE**

Ehmet Hayes, Architect  
**PRINTED NAME AND TITLE**

Kyle Humphrey  
**PRINTED NAME AND TITLE**

Tony Watts, Superintendent  
**PRINTED NAME AND TITLE**

**DATE**

**DATE**

**DATE**

# FACPAC Contract Change Order

## Supplemental Information Form (Ref# 59278)

Form Status: Saved

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Tier 3 Project: Newport Primary Roof

BG Number: 23-283

Status: Active

District: Newport Independent (HB678)

Phase: Project Initiation (View Checklist)

Contract: AEQ LLC dba Ace Exteriors, 0001, Total Project

Type: General Contractor

Proposed

Change Order Number	1
Time Extension Required	No
Date Of Change Order	1/9/2024
Change Order Amount To Date	Increase

### Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

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Current Approved Amount	\$62,000.00
Net Approved COs	\$0.00
Remaining After Approved COs	\$62,000.00
Net All COs	\$11,100.89
Remaining After All COs	\$50,899.11

This Requested Change Order Amount \$11,100.89

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order

+/-

Remaining Construction Contingency \$50,899.11

Balance

Contract Change Requested By General Contractor

Contract Change Reason Code Found Condition

Change Order Description And Justification

Change Order Proposal No. 1 - Electrical bill for damaged conduits incurred during the roof replacement - Add \$11,100.89.

Cost Benefit To Owner

Change Order Proposal No. 1 - Conduits were damaged during roof replacement.

Subcontractor that was used for the Primary Kitchen renovation was on site and used to repair damages.

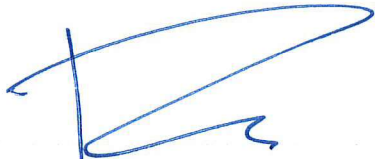
Contract unit prices have been utilized No  
to support the cost associated with this  
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which  
separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$7,320.84	65.95%
Materials	\$2,390.30	21.53%
Profit and Overhead	\$1,094.75	9.86%
Bond Insurance	\$295.00	2.66%
Cost Breakdown Total:	\$11,100.89	
Cost for this Change Order supported by an alternate bid or competitive price quote	No	
Explain Why		

**Change Order Supplemental Information Form Signature  
Page (Online Form Ref# 59278)**



Architect

Date

Construction Manager

Date

Finance Officer

Date

Local Board of Education Designee

Date



Dec 29, 2023

ATTN: REH Architects  
2512 Dixie Hwy  
Fort Mitchell, KY 41017

RE: Newport Primary School  
Change Request #1- Electric work

Jenny,

Per request, the following costs are associated with the electric work contracted to Glenwood Electric for unforeseen conditions during the roofing project.

Glenwood Electric	\$1,173.68
Glenwood Electric	\$8,650.21
10% OH/Profit	\$982
3% Bonding	\$295
<b>Total Cost</b>	<b>\$11,100.89</b>

Respectfully submitted,

AEQ LLC  
dba "Ace Exteriors"



## Change Order Pricing

PROJECT: Newport Primary School

DATE: \_\_\_\_\_

TO:  
ATTN: Ace Exteriors  
Kyle Humphrey

CONTRACTOR: Glenwood Electric Inc.

Description: Fire Alarm Support

Quantity	Description	Unit	Unit Price	Extended Amount	Labor Hours
<b>Materials</b>			0	\$ -	
			0	\$ -	
			0	\$ -	
	Material Subtotal			\$ -	
<b>Equipment:</b>				\$ -	
				\$ -	
	Equipment Subtotal			\$ -	
<b>Other Charges:</b>				\$ -	
	Other Subtotal			\$ -	

SUBTOTAL Material, Equipment, Other: \$ -

Add 6% Kentucky Sales Tax: \$ -

Add 5% Markup: \$ -

**Total Charges for Material, Equipment, Other:** \$ -

<b>Labor</b>	<b>Electrician labor rates:</b>				
0	Area General Foreman	HR	80.82	\$ -	
0	Area General Foreman - 1.5 X overtime	HR	108.25	\$ -	
0	Area General Foreman - 2 X overtime	HR	136.89	\$ -	
0	General Foreman	HR	78.05	\$ -	
0	General Foreman - 1.5 X overtime	HR	104.32	\$ -	
0	General Foreman - 2 X overtime	HR	131.75	\$ -	
8	Foreman	HR	75.84	\$ 606.72	
0	Foreman - 1.5 X overtime	HR	101.17	\$ -	
0	Foreman - 2 X overtime	HR	127.63	\$ -	
8	Journeyman	HR	70.87	\$ 566.96	
0	Journeyman - 1.5 X overtime	HR	94.12	\$ -	
0	Journeyman - 2X overtime	HR	118.39	\$ -	
0	Apprentice	HR	54.3	\$ -	
0	Apprentice - 1.5 X overtime	HR	70.58	\$ -	
0	Apprentice - 2 X overtime	HR	87.57	\$ -	
0	Const Wireman 1st (helper)	HR	37.36	\$ -	
16	<b>Total Labor Charges:</b>			<b>\$ 1,173.68</b>	

**TOTAL PRICE FOR THE ABOVE:**

**\$ 1,173.68**



## Change Order Pricing

PROJECT: Newport Primary School

DATE: 9/6/2023

TO: Ace Exteriors  
ATTN: Kyle Humphrey

CONTRACTOR: Glenwood Electric Inc.

Description: Repairs to conduit and wire

Quantity	Description	Unit	Unit Price	Extended Amount	Labor Hours
<b>Materials</b>					
	FDL quote attached		0	\$ 2,041.24	
	Wiseway quote attached		0	\$ 213.76	
			0	\$ -	
	Material Subtotal			\$ 2,255.00	
<b>Equipment:</b>					
				\$ -	
				\$ -	
	Equipment Subtotal			\$ -	
<b>Other Charges:</b>					
				\$ -	
	Other Subtotal			\$ -	

SUBTOTAL Material, Equipment, Other: \$ 2,255.00

Add 6% Kentucky Sales Tax: \$ 135.30

Add 5% Markup: \$ 112.75

**Total Charges for Material, Equipment, Other: \$ 2,503.05**

<b>Labor</b>					
<b>Electrician labor rates:</b>					
0	Area General Foreman	HR	80.82	\$ -	
0	Area General Foreman - 1.5 X overtime	HR	108.25	\$ -	
0	Area General Foreman - 2 X overtime	HR	136.89	\$ -	
0	General Foreman	HR	78.05	\$ -	
0	General Foreman - 1.5 X overtime	HR	104.32	\$ -	
0	General Foreman - 2 X overtime	HR	131.75	\$ -	
20	Foreman	HR	75.84	\$ 1,516.80	
8	Foreman - 1.5 X overtime	HR	101.17	\$ 809.36	
0	Foreman - 2 X overtime	HR	127.63	\$ -	
20	Journeyman	HR	70.87	\$ 1,417.40	
8	Journeyman - 1.5 X overtime	HR	94.12	\$ 752.96	
0	Journeyman - 2X overtime	HR	118.39	\$ -	
20	Apprentice	HR	54.3	\$ 1,086.00	
8	Apprentice - 1.5 X overtime	HR	70.58	\$ 564.64	
0	Apprentice - 2 X overtime	HR	87.57	\$ -	
0	Const Wireman 1st (helper)	HR	37.36	\$ -	
84	<b>Total Labor Charges:</b>			<b>\$ 6,147.16</b>	

**TOTAL PRICE FOR THE ABOVE:**

**\$ 8,650.21**