**Board Memo**

**DATE:** 3/14/2024

**AGENDA ITEM DETAILS:**

**School/Department**

Purchasing on behalf of Transportation

**Product Vendor or Grant Issuer**

Education Logistics

**Product or Grant Name**

School Bus Routing Software

**Date/Term (Beginning and End Dates/Year)**

ASAP

**APPLICABLE BOARD POLICY & STRATEGIC PLAN GOAL:**

04.32-Model Procurement Code Purchasing

4B Boone County will eliminate redundancy in purchasing of services and/or programs in order to reduce costs and increase financial resources.

2. Finalize a contract approval process to support the analysis of all contractual purchases in order to facilitate the implementation of bulk purchases for products and services.

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

For the purpose of more effectively routing buses, a bid was conducted to select a vendor that could meet the needs of the Transportation Department. The vendors that responded are below.

|  |  |
| --- | --- |
| **Vendor** | **Quote**  |
| Edu Log | $86,155.91 |
| Tyler Tech | $302,879.00 |
| Busplaner | $128,048.45 |
| Transfinder | $46,225.00 |

Representatives from transportation, technology, and operations established the critical criteria necessary to evaluate the bids. Although Tansfinder had the lowest bid, Edu log was determined to be the best at meeting the specified criteria. The considerations in addition to pricing were the implementation timing, capability to support school use, data breach protocol, and a sandbox feature of the software for what-if situations.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$86,155.91

**Funding Source**

General Funds

 **\*If more than one funding source, list below along with the amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

 N/A

**RECOMMENDATION:**

I recommend The Board accept the bid for Edu Log’s routing software with the appropriation of funds from the General Fund Budget as presented. Upon approval, a contract will be forthcoming.

**CONTACT PERSON: (submitter)**

Donny Grant, Purchasing Administrator