

Memorandum of Understanding

Between

Erlanger-Elsmere Schools

and

Newport Independent Schools

This Memorandum of Understanding (MOU) sets terms and understanding between Erlanger - Elsmere Schools (EES) and Newport Independent Schools (NIS) to operate the Homeless Education Collaborative grant-funded project under the US Department of Health and Human Services/SAMHSA Strategic Prevention Framework – Partnerships for Success for Communities, Local Governments, Universities, Colleges, and Tribes/Tribal Organizations program, SP-23-004.

Background

Insomuch as Newport Independent Schools has extensive and specific experience working with the target population and leading collaboration among schools of the project through the Homeless Education Collaborative, Erlanger-Elsmere Schools, as applicant and fiscal agent, has requested that Newport Independent Schools provide operational and financial management support for the Homeless Education Collaborative Strategic Prevention Framework project.

Purpose

The purpose of this partnership will be to effectively implement the attached plan for the Homeless Education Collaborative and to produce appropriate evaluation and reports to the funder.

Roles and Responsibilities

EES will be responsible for submitting the proposal, receiving funds from the US Department of Education, disbursing funds to pay appropriate project expenses, and submitting financial, annual, and final reports to the funder. EES will meet all requirements of the funder and be accountable for project progress.

NIS will manage all day-to-day activities of the project, including but not limited to employing and housing staff through annual contracts according to its policy; managing day-to-day finances; managing project activities; and ensuring progress toward project goals and objectives. NIS will be accountable to EES and will submit all data about the project in a timely manner and a format that will meet expectations of EES and the funder.

Reporting

NIS will work with the Data Analyst to produce reports as described in the attached proposal. These reports will be submitted to EES in a timely manner to meet reporting requirements of the funder.

Funding

If this project is awarded, EES will remit a fee described in the budget of the attached proposal. This document does not commit funds.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from NIS and EES. This MOU shall become effective upon signature by the authorized officials from NIS and EES and receipt of notification of award from HHS/SAMHSA. It will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from NIS and EES, this MOU shall end on September 29, 2029.

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Date

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Date