**Board Memo**

**DATE:** 3/14/2024

**AGENDA ITEM DETAILS:**

**School/Department**

Transportation

**Product Vendor or Grant Issuer**

Perry County Transportation

**Product or Grant Name**

Declaration as Surplus

**Date/Term (Beginning and End Dates/Year)**

ASAP

**APPLICABLE BOARD POLICY & STRATEGIC PLAN GOAL:**

04.32-Model Procurement Code Purchasing

4E Boone County will provide safe, clean, learner-ready facilities.

2. Perform monthly evaluations of each facility to determine supports and resources needed to ensure safe and clean learning environments.

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Nick Greer Director of Transportation requests to surplus and sell bus 36 and bus 37 to the Perry County Transportation Department. Their Director of Transportation Shannon Hoskins has accepted a sale price of $10,000 per bus. The proceeds from this sale will be directed to the Finance Department. The items being surplused are documented and kept on file in the Finance Office for review. Please see the attached memorandum for detailed information on the buses.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

N/A

**Funding Source**

N/A

**\*If more than one funding source, list below along with the amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

I request that the Board declare the items above as surplus and approve the sale in accordance with Board Policy, as presented.

**CONTACT PERSON:**

Purchasing Administrator, Donny Grant