**Board Memo**

**DATE:** 1/11/2024

**AGENDA ITEM DETAILS:**

**School/Department**

Student/Community Services

**Product Vendor or Grant Issuer**

Lexikeet Language Services

**Product or Grant Name**

Lexikeet Service Agreement

**Date/Term (Beginning and End Dates/Year)**

Renewable January 2024-December2024

**APPLICABLE BOARD POLICY:**

9.13 & 9.22

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Lexikeet specializes in fast, affordable, hassle-free translation services. Lexikeet provides flexible and customizable on -demand interpretation services to include two-way interpretation, multi-person interpretation, live-streaming and much more.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

Cost per services provided

**Funding Source**

General Fund

 **\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

NA

**RECOMMENDATION:**

We recommend the board approve the Lexikeet Language Services Agreement as presented.

**CONTACT PERSON: (submitter)**

Kathleen G. Reutman, Executive Director, Student/Community Services

Dr. James Detwiler, Chief Academic Officer