



## Sixth District Council Minutes 11/8/2023

### Opening Business

Meeting called to order at: 4:20

Council members present: Joe Moran, Donna Dillmore, Elizabeth Vrogindey, Lauren Wassler, Olivia Winebrenner, and Tiffanie Lynch

Others present, if known: Liz Barton

- a. Welcome
- b. Approval of the Agenda (legally required)

**Motion:** Lauren Wassler      **Second:** Elizabeth Vrogindey      **Decision:** consensus

- c. Approval of previous meeting's Minutes (legally required)

**Motion:** Lauren Wassler      **Second:** Donna Dillmore      **Decision:** consensus

- d. Good News Report

SEL groups started in Oct.

-Staff members gave feedback about organization such as including room numbers and helping students get where they need to go.

-Students and staff reported they enjoyed their SEL clubs.

-The purpose of the clubs is to build relationships with students.

Trunk or Treat was a huge success

Literacy Night was well attended and the book fair raised a lot of money.

- e. Public Comment
- f. Meeting Norms

Ms. Cross has resigned from SBDM

### **Student Achievement Report/Data**

#### **a. Measuring Student Achievement**

KSA data, Sixth District scored orange. Look at the breakdown of areas.

-Close to meeting CSIP Goals for math and reading. Goal was 5.0 and actual was 4.1

-KSA scores need to increase an additional 4.3 points to move to yellow status.

-Discussed the two NOT questions on the climate and culture survey.

-Discussed two questions from the climate and culture survey that can be areas of growth for our school.

### **School Improvement Planning**

#### **a. Monthly Review**

Cognia report needs assessment completed.

Plan is due January 1, 2024.

We will look at Dibels data at the next meeting.

### **Budget**

Money from Title one spent on SEL clubs.

-Second Steps program has been purchased.

SBDM purchased bracelets for perfect attendance

### **Committee Reports**

### **Bylaw or Policy Review / Readings / Adoption**

#### **Bylaw or Policy Review / Readings / Adoption**

Policy #16 Primary Program-Waiting on information

Policy #17 Student Welfare and Wellness-Waiting on information

Grading Policy-

### **Old Business**

## New Business

### New Hire-

- Tami Baugh - New first grade teacher, option 6, will take over the classroom after Thanksgiving break
- Alantra Wells - IA position

### b. Other Council Work

- Crosswalk being checked on by Mr. Kippenbrock
- Create PTA or PTO group

### c. Update

#### Questions for the group

What is the difference between PTA and PTO?

There was an interest in PTO from parents before, are they still interested?

## Ongoing Learning

## Upcoming Deadlines

## Adjournment

**Motion:** Donna Dillmore

**Second:** Elizabeth Vrogindey

**Decision:** consensus

**Meeting adjourned:** 5:15

**SBDM Agenda**  
**Glenn O. Swing Elementary**  
**November 16, 2023**

**Vision Statement**

Respectful, Responsible and Ready to Learn

**Mission Statement**

It is the mission of Glenn O. Swing Elementary to provide students with opportunities that promote high levels of achievement and build a community that inspires students to give back and love learning.

**1. Opening Business**

- a. Call Meeting to Order- Meeting called to order at 3:26 by Joey Frakes, second by Sara Jackie.
- b. Roll Call- Ellen Peach, Joey Frakes, Sara Jackie, Chelsea Brown, Katie Whalen
- c. Approval of Minutes from last meeting- - Minutes approved by Sara Jackie, second by Joey Frakes.
- d. Good News Report- KSA data was released and GOS was rated as a blue school. GOS has been ranked as a best elementary school in Kentucky by US News and World Report. GOS is ranked as the number one school in Kenton County. There will be a KSA award ceremony at GOS on November 21st. Students that met their grade level criteria will also attend a field trip to Silverlake to celebrate.  
Pearson testing shows high proficiency in most content areas.  
Walkathon raised just under \$2,000 for our student activity fund. Parent members said that their children enjoyed the Walkathon.  
Angel Tree has started early for Christmas assistance.
- e. Public Comment- N/A

**2. Climate and Culture**

- a. Enrollment Report- Council reviewed report. Current enrollment is 400 students.
- b. Behavior Report- Council reviewed report. Council did not have any questions.
- c. FRYSC Report- Council reviewed report. Council did not have any questions.
- d. CLC Report- Council reviewed report. Council did not have any questions.

**3. Data Review**

- a. 2022-2023 KSA Data- Council reviewed assessment results on school report card. Parent member asked what the team contributes the gains in proficiency to. A teacher member stated that he had more experience in his content area and added in more application and critical thinking.

**4. Bylaw or Policy Review/Readings/Adoption**

- a. Wellness Policy- 2nd read- Tabled due to lack of a quorum.
- b. Grading Policy- 1st read- Council reviewed the policy. Council recommended adding "or receiving an area of concern" to the first bullet point and changing "beginning of the day each Monday" to "beginning of the day on the following Tuesday".

**5. Budgets**

- a. Activity Account Budget- Council reviewed budget. Parent member recommended a restaurant night for a school fundraiser.
- b. SBDM Budget- Council reviewed budget.
- c. Title I Budget- Council reviewed budget. SBDM chair will request a list of what the SBDM money can be spent on.
- d. FRYSC Budget- Council reviewed budget.

**6. Adjournment - Meeting adjourned at 4:07 by Chelsea Brown, second by Katie Whalen.**

Holmes High School  
Principal Advisory Meeting

Members:

Tony Magner, Co-Chairperson  
Angela Turnick, Co-Chairperson  
Jon Hopkins, Teacher Representative  
Jon Beiersdorfer, Teacher Representative  
Ben Brown, Teacher Representative  
Renee Fuson, Parent Representative  
Michelle Hood-Salaah, Parent Representative

Meeting Minutes: November 13, 2023  
Meeting was called to order at 3:32 p.m. by Tony Magner

**1. Opening Business**

- a. Present - Tony Magner, Angela Turnick, Jon Hopkins, Ben Brown, Renee Fuson, Michelle Hood Salaah

Not Present – Jon Beiersdorfer,

Guests - Dona Breadon

- b. **Good News Report** – Angie Turnick stated that HHS has moved out of CSI status. Ben Brown said 1<sup>st</sup> Quarter Honors Night was a success and the HHS Varsity Football Team received the Northern Kentucky Sportsmanship Award. Tony Magner stated that Jon Hopkins hosted the first Saturday School this past Saturday.
- c. **Technology** – Tony Magner said that Jamarcus White and Jarred Laney worked with an outside vendor to install more cameras and clean up the ones we have. Green Dot is working on giving us a \$3800 grant for technology.

- 2. School Improvement Planning Report** – Tony Magner asked group to look over the CSIP document to provide suggestions and edits. HHS is in TSI statues, which means HHS has one or more sub groups, Hispanic , SPED that have low performance. CDIP – District Improvement Plan. Look over document and send suggestions to Alter.

- 3. Budget Report, Budget Allocations** – Tony Magner stated that there is \$60,000 in the budget. Live School Rewards will be paid out of SBDM funds.

- 4. Other Committee Reports** – Tony Magner stated that the Grade Book Policy will change. It had a policy that was not uniform Grade Book expectations. The new policy will be 50% of the grade in class work and 50% in tests and summative assignments. Teachers must have at least two assignments a week in Infinite Campus. Teachers must make phone calls home for students with D's and/or F's. ICU for missing work will notify parents. 50 will be the lowest grade given to give the student a chance to bring the grade up (as long as the student put in legitimate effort).

- 5. By Laws** – nothing to discuss

6. **New Business -**

- a. **Curriculum/Instruction** – as stated before HHS is out of CSI status. Data was shared with staff at the staff meeting on Wednesday. Data shared to this group.
- b. **Enrollment/Attendance** – Enrollment: 899                      Attendance: 92.9%
- c. **Staffing Updates:** Tony Magner stated that there are two staffing interviews scheduled for tomorrow for Special Education. ELL still needs two teachers.

Meeting adjourned at 3:49.



## Holmes Middle School Council Minutes

November 27, 2023, HMS Library

### Opening Business

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Meeting called to order at: 5:02 PM

Council members present: Lee Turner, Alisha Grosser, Katie Threet, Andy Price, Lauren Wassler, Jessie Heizer

Others present, if known: Bradie Bowen, secretary

Welcome

- a. Approval of the Agenda

**Motion:** Threet      **Second:** Price      **Decision:** consensus

- b. Approval of previous meeting's Minutes-

This was the first meeting of a school council at HMS in 5 years so there were no previous minutes available

- c. Good News Report- District is pleased with the progress we are making at HMS and have offered to support the school in any way that the staff requests. Benchmark tests show gains in all areas. Staff morale and adult relationships are positive.

- d. Public Comment- None

- e. Meeting Norms Approval

- a. Be here now
- b. Take an inquiry stance
- c. Assume positive intentions and take responsibility for impact
- d. Ground statements in evidence
- e. Stick to your protocol and hear all voice
- f. Stick to your protocol and hear all voices
- g. Commit to the team plan
- h. Start and end on time

**Motion:** Price      **Second:** Grosser      **Decision:** consensus

- f. What Councils Do- Bowen reviewed handout as a guide to the purpose of school councils

### Student Achievement Report/Data

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- a. 22-23- KSA Moved up in state ranking by at least 20 places, unsure of the exact amount- TSI classification is still in place for EL, SpEd, and Hispanic subgroups, African American/Black subgroup moved out of assistance
- b. 23-24- Fall Benchmark Benchmark scores reflect significant increases compared to the 22-23 KSA testing- Algebra students are getting 8th grade standards review lessons to ensure they know the content

### School Improvement Planning

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- a. CSIP progress update- KSA data was just released so the CSIP is in development. The CSIP draft will be emailed to council prior to the December meeting so it can be approved by the January 1, 2024 deadline.

### Budget

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- a. 23-24 Allocations- Will be presented at the December meeting
- b. 23-24 Current Budget Update- Will be presented at the December meeting once it has been adjusted to reflect money that needs to be put back into the budget.

### Committee Reports

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- a. Committee adoption- Curriculum and instruction, Safety, Wellness, Family/Community Engagement, Discipline, Space, Schedule, Student/Staff assignment, Technology, and Extracurricular Programs

**Motion:** Price      **Second:** Wassler      **Decision:** consensus

- b. Follow-up needed- Grosser will send create and send out a Google Form for teacher committee sign up

## Bylaw or Policy Review / Readings / Adoption

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- a. Bylaw Review- Draft document presented, council will vote on approval at the December meeting

## Old Business

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None

## New Business

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- a. Elect a Vice Chair- Grosser nominated Price  
**Motion:** Grosser      **Second:** Wassler      **Decision:** consensus
- b. SB1 Guidance Document- Discussed some changes, discussed how best to get information out to parents- council wants the guidance document and other information added to the website, Mr. Turner will look into how to send emails and texts out to all parents through IC to send out his weekly parent communication

## Ongoing Learning

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- a. NKCES special education partnership- Year 2 of the special education partnership with NKCES- first year was focused on paperwork and process compliance, current focus is on co-teaching in the ELA and Math classes
- b. Science Partnership- Partnership with NKCES- 2 teachers are leads in the PIMSER national science organization- this is the 3rd year for the collaboration, we are working on aligning the National Standards with Kentucky standards to provide a balance between inquiry focused instruction and content knowledge
- c. Art Partnership- We have a \$25,000 grant supported through NKCES that provides funding for art supplies (\$17,000), field trips, and guest presenters, students have already attended 2 field trips and we've had dancers perform at school, Ms. Threet is managing the grant and hopes to demonstrate to the rest of the district the importance of funding equitable arts education. Mrs. Heizer suggested we contact the Word of Light Church because the pastor there would like to implement an after school choir program.
- d. Service Learning/Project Based Learning- Mr. Turner created a position for an instructional assistant to lead this initiative with the intent that we teach students to give back to their community, learn manners, learn manners and learn to be helpful to others. Ms. Winkler is the lead for the initiative. So far we have had a Veteran's Day celebration that included inviting veterans in for breakfast, lunch and a celebration program. We are currently collecting tabs for Ronald McDonald House and the class with the most tabs will be given a tour of the R.M. House. Ms. Winkler is working on a partnership with the city of Covington to implement a recycling program at HMS run by our EBD/MSD students.

## Upcoming Dates

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- a. January 1- CSIP Due
- b. December 11- Next SBDM meeting- draft CSIP will be sent to committee members for review prior to the meeting, Bowen will send out calendar invites to all members

## Adjournment

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**Motion:** Grosser      **Second:** Price      **Decision:** consensus

Meeting adjourned: 6:35



## **SBDM Agenda**

**John G. Carlisle**

**November 20, 2023**

### **Vision Statement**

For ALL:

Empowered, Goal Oriented, Safe, Collaborative, Productive, Supportive

### **Mission Statement**

The John G. Carlisle staff, in cooperation with community, is committed to meeting each child's academic, social, and emotional needs.

#### **1. Opening Business**

- a. Call Meeting to Order
  - Tara Calls the meeting to order
- b. Roll Call
  - Present: Jordan Shields, PJ Lonneman, Araseli Zarate, Kiersten Campbell, Madison Knaley, Tara Bell, Janeane Humes
- c. Agenda Approval
  - Madison Motions to Approve, PJ Lonneman seconds
- d. Approval of Minutes from last meeting
  - Jordan Shields Motions to Approve, Madison Knaley seconds
- e. Good News Report
  - JGC is now a Green School
  - Pearson data looked better
    - 1. 3<sup>rd</sup> grade data was trending up
- f. Public Comment

#### **2. Culture and Climate**

- a. Attendance Report
  - 10/16-11/17: Attendance was at a 94%
  - Look at school wide incentives to get attendance up
- b. Behavior Report
  - Members would like to Group resolutions from most severe to least severe
- c. FRC Report
  - No report
- d. CLC Report
  - Reviewed- need to get morning CLC numbers up

#### **3. New Business**

- a. Kindergarten Staffing
  - A new IA was granted to kindergarten for high numbers
  - SBDM discussion about needs for K
  - All members agreed that adding an IA to Kindergarten to support the 2 current Kindergarten classroom.

#### **4. Student Achievement Reports**

- a. KSA Data - reviewed

**5. By-Law or Policy Review**

- a. Assessment Policy Review- 1<sup>st</sup> read completed
- b. Discipline and Classroom Management
  - o 1<sup>st</sup> read completed
  - o Mrs. Bell will take to Mrs. Covert and bring back for a 2<sup>nd</sup> read

**6. Budget**

- a. SBDM- reviewed
- b. Title One - reviewed
- c. Activity Fund- reviewed

**7. Adjournment**

- a. **Janeane Humes Motions to Adjourn, Jordan Shields Seconds**

## **SBDM Minutes**

**11/08/2023**

The meeting was called to order at 4:02. In attendance were Maranda Meyer, Lindsay Hoefker, Christy LaCalameto, and Jillian Groh. Missing were: LaToya Howard and Amy Andrews. A motion was made by Mrs. Groh and seconded by Mrs. Hoefker to approve today's agenda.

The October meeting minutes were approved with a motion by Mrs. Groh and seconded by Mrs. Hoefker.

### Good News Report

KSA scores show an improvement and LES was green or blue in all areas! We celebrated by having Green Day today. Many students participated in wearing green. Last month's family night, Trunk or Treat was well attended with 194 students and 28 staff participating. Lots of positive movement in DI groups for K-2<sup>nd</sup> grades. Many students are moving up to the next level. Homeroom teachers are appreciating getting to involve students in decisions such as the yearbook cover. Basketball and cheer season are off to a great start. Nine 5<sup>th</sup> graders have completed Lexia and moved on to the middle school program.

### Old Business

Policy 19.0 had the second reading and was adopted.

### New Business

None

### Policy Review

15.0 Student Assignment was reviewed and no changes were made.

12.0 School Schedule was reviewed and no changes were made.

### Student Achievement

CSIP monitoring data was presented and reviewed. Phase 3 is still in progress and will be submitted to committee members once completed. It is due to KDE 1/3/24.

### Behavior Data Review

None, due to PBIS meeting taking place after SBDM meeting.

### Committees Report

None

### Planning

FRC and CLC reports were presented and discussed.

### Budget

The budget was presented and reviewed.

### Next Meeting

The next meeting is scheduled for 12/13/2023 at 4:00.

The meeting was adjourned with a motion by Ms. LaCalameto and seconded by Mrs. Hoefker at 4:55.