



## **Sixth District Elementary**

**23-24 SBDM Minutes**  
**10/11/23**

### **Opening Business**

Meeting called to order at: 4:15

Council members present: **Joe Moran, Lauren Wassler, Kelly Wilson, Liz Vroegindewey Tiffanie Lynch and Olivia Winebrenner**

Others present, if known:

#### **Opening Business**

##### **a. Welcome**

##### **b. Approval of the Agenda (legally required)**

**Motion:** Olivia Winebrenner      **Second:** Liz Vroegindewey      **Decision:** consensus

##### **c. Approval of previous meeting's Minutes (legally required)**

**Motion:** Lauren Wassler      **Second:** Donna Dillmore      **Decision:** consensus

##### **d. Good News Report**

-DZ has started and off to good start about 75 signed up already

-reported they are up to 89 students

-Most staff have been hired.

-Offered a job to someone for the intermediate grades

-First annual Trunk or Treat on October 27th. Classes are doing a candy drive and the winning class will get a pizza party.

-Two family nights this month. Third grade's Fitness Night and Book Fair.

- Shana Mullins and Sue Propst are going to get a small committee together to determine items to build a spirit shop.
- Morning announcements are doing shout-out for students and grade levels.
- Parent reported that parent-teacher conferences went really well. Discussed idea of doing a second parent-teacher conference night.

#### **e. Public Comment**

#### **f. Meeting Norms**

##### **Student Achievement Report/Data**

#### **a. Measuring Student Achievement**

- Moving to DIBELS Mclass, DIBELS data will be collected starting next week. Working on current reports
  - Currently the RTI specialist is working on a report to share per grade level.
- KSA data will be share at later time once it is release to public
- Shared out behavior data that is discussed during W.A.V.E.S. Team meeting.
  - 72 coaching calls
  - 9 office referrals
  - 5 suspensions

##### **School Improvement Planning**

#### **a. Monthly Review**

- Connia report
- School Profile Report

#### **b. Planning Process**

##### **Budget**

- Money spent on classroom supplies
- Title One funds
  - Money hasn't been approved

##### **Committee Reports**

##### **Bylaw or Policy Review / Readings / Adoption**

Policy #16 Primary Program

**Discussion about grading policies.**

**New Business**

**a. Required Documents**

New Hires-

- Deborah Lee
- Monique Taylor
- Jose Guzman

**b. Other Council Work**

Three hour training online for experience members

**c. Update**

**Questions for the group**

Update: crossing guard and cross walks-Joe did reach out and this is something the City of Covington is in charge of.

**Adjournment**

**Motion:** Kelly Wilson

**Second:** Donna Dillmore

**Decision:** consensus

**Meeting adjourned:** 5:00

## **SBDM Agenda**

**Glenn O. Swing Elementary**

**October 19, 2023**

### **Vision Statement**

Respectful, Responsible and Ready to Learn

### **Mission Statement**

It is the mission of Glenn O. Swing Elementary to provide students with opportunities that promote high levels of achievement and build a community that inspires students to give back and love learning.

#### **1. Opening Business**

- a. Call Meeting to Order- Meeting called to order at 3:29 by Tara Macke, second by Sara Jackie.
- b. Roll Call- Tara Macke, Sara Jackie, Joey Frakes, Katie Whalen, Chelsea Brown
- c. Approval of Minutes from last meeting- Minutes approved by Sara Jackie, second by Joey Frakes.
- d. Good News Report- Trunk or Treat was very successful. There were a lot of community partners, staff members, students, and families in attendance. BOY DIBELS data showed that most grade levels maintained EOY benchmarks.
- e. Public Comment- N/A

#### **2. Climate and Culture**

- a. Enrollment Report- Council reviewed report. Current enrollment is 404 students.
- b. Behavior Report- Council reviewed report. Council asked for clarification on where proactive coaching occurs and how many staff members help with coaching throughout the school day.
- c. FRYSC Report- Council reviewed report. Council requested an increase in FRC home visits in the next report.

#### **3. Bylaw or Policy Review/Readings/Adoption**

- a. Alignment with State Standards, Program Appraisal, and and Technology Utilization Policy- 2nd read- Council reviewed and approved the policy.
- b. Wellness Policy- 1st read- Council reviewed the policy. Council recommended removing practical living due to the new standards.

#### **4. Budgets**

- a. Activity Account Budget- Council reviewed budget.
- b. SBDM Budget- Council reviewed budget.
- c. Title I Budget- Council reviewed budget.
- d. FRYSC Budget- Council reviewed budget.

#### **5. Adjournment- Meeting adjourned at 4:00 by Joey Frakes, second by Katie Whalen.**

Holmes High School  
Principal Advisory Meeting

SBDM Members:

Tony Wagner, Co-Chairperson

Angela Turnick, Co-Chairperson

Jon Hopkins, Teacher Representative

Jon Beiersdorfer, Teacher Representative

Ben Brown, Teacher Representative

Meeting Minutes: October 16, 2023

Meeting was called to order at 3:31 p.m. by Tony Wagner

**1. Opening Business**

a. Present - Tony Wagner, Angela Turnick, Jon Hopkins, Renee Fuson, Michelle Hood Salaah

Not Present – Jon Beiersdorfer, Ben Brown

Guests - Dona Breadon

b. **Good News Report** – Tony Wagner stated that Homecoming was last went and all went well; Spirit Week, Pep Rally and Game. 280 students attended the dance. The parade was cancelled due to the rain. The Powder Puff Football game was Friday.

2. **Technology** – Tony Wagner said that students getting iPads 6<sup>th</sup> bell is working pretty well. Additional cameras will be installed in the next few weeks.

3. **School Improvement Planning Report** – Angie Turnick stated that the first phase is finished. Mr. Grein needs assessment with Jennifer Wilt. Would like to create strong systems at school, due January 1<sup>st</sup>.

4. **Budget Report, Budget Allocations** – Tony Wagner stated that as of October 3<sup>rd</sup> there have been no major purchases. There is \$77,000 in the budget. Live School Rewards will be paid out of SBDM funds.

5. **Other Committee Reports** – Problem Solving Team – Jon Hopkins stated that they would like to start Saturday School for students with missing assignments. They would like to modify the HMS Saturday School to pilot a Saturday School for 9<sup>th</sup> and 10<sup>th</sup> grade students. Currently there are 51 10<sup>th</sup> grade students failing classes, and 13 10<sup>th</sup> grade students with 3 or more F's. First quarter ends Friday. Students will be required to attend each Saturday School until the end of 2<sup>nd</sup> quarter. The goal is to get 3 credits by the end of the semester. Notification will be mailed to parents. Jon Hopkins and Dr. Adams will check to see which students will go to Saturday School. If a student fails to attend, they will not be eligible for Summer School. Jon Hopkins would like Jon Beiersdorfer to lead it and would also like an AP to be there as well. Michelle Hood and Renee Fuson both like the idea.

6. **New Business** -

- a. **Curriculum/Instruction** –Social Studies teachers will get subs to work with teachers on UPO's. The second Instructional Focus Visit will be this Wednesday. Ms. Hardy will go to training. Will go over strategies with teachers Wednesday.
- b. **Enrollment/Attendance** – Enrollment: 903                      Attendance: 93.34%  
Mr. Hartman is working hard to get students here.
- c. **Staffing Updates:** We had one teacher resign. We have posted a Pathways Teacher position. Ms. Good is teaching the class now. We still need an ELL and SPED teacher.

Meeting adjourned at 3:59.



**Latonia Elementary**  
**SBDM Minutes**

**10/18/2023**

The meeting was called to order at 4:01. In attendance were Maranda Meyer, Lindsay Hoefker, Christy LaCalameto, and Jillian Groh. Missing were: LaToya Howard and Amy Andrews. A motion was made by Mrs. Groh and seconded by Ms. LaCalameto to approve today's agenda.

The September meeting minutes were approved with a motion by Mrs. Hoefker and seconded by Ms. LaCalameto.

Good News Report

The overall consensus is this has been a great start to the school year! Huge gains were seen in recent Math assessment scores for 5<sup>th</sup> grade. The focus visit went well with lots of compliments. The first family night of the year was well received and went great. The Kids on the Block presentation was a success. Behavior data is showing a decline from previous years. Staff culture and climate committee hosted the first lunch potluck and first outing and both had lots of participation. The first fundraiser of the year has started and teachers have begun earning gift cards to be redeemed on items for their classroom libraries.

Old Business

Policy 19.0 had the first reading.

New Business

School Profile Report was presented and signatures were gathered acknowledging receipt.

Policy Review

10.0 Professional Development was reviewed and no changes were made.

14.0 Staff Assignment was reviewed and no changes were made.

20.0 Homework was reviewed and no changes were made.

Student Achievement

CSIP monitoring data was presented and reviewed. The needs assessment is still in progress and will be submitted to members via email for review and comments.

Behavior Data Review

September PBIS report was presented and reviewed.

Committees Report

Culture/Climate report was presented.

Planning

FRC and CLC reports were presented and discussed.

Budget

The budget was presented and reviewed.

Next Meeting

The next meeting is scheduled for 11/08/2023 at 4:00.

The meeting was adjourned with a motion by Ms. LaCalameto and seconded by Mrs. Groh at 4:55.



**SBDM Agenda**  
**John G. Carlisle**  
**October 16, 2023**

**Vision Statement**

For ALL:

Empowered, Goal Oriented, Safe, Collaborative, Productive, Supportive

**Mission Statement**

The John G. Carlisle staff, in cooperation with community, is committed to meeting each child's academic, social, and emotional needs.

**1. Opening Business**

- a. Call Meeting to Order
  - Tara Bell Calls the Meeting to order
- b. Roll Call
  - Present: Jordan Shields, PJ Lonneman, Janeane Humes, Kiersten Campbell, Madison Knaley, Tara Bell
- c. Agenda Approval
  - Janeane Humes Motions to Approve, Jordan Shields Seconds
- d. Approval of Minutes from last meeting
  - Jordan Shields Motions to Approve, PJ Lonneman seconds
- e. Good News Report
  - Books were given to all 3<sup>rd</sup>-5<sup>th</sup> graders from Scripps Howard, Scholastic, WCPO
  - Scripps Howard and Scholastic emailed Mrs. Bell to set up another free book fair
  - Students are showing growth on their End of Unit Assessments
  - Salsa Night – FRC family night went well.
- f. Public Comment

**2. Culture and Climate**

- a. Attendance Report
  - Hovered around 96% for most grade levels for the 1<sup>st</sup> month
  - Hovered around 95% for most grade levels for the 2<sup>nd</sup> month
  - Tardies were discussed – Mrs. Bell will get more clarification on components of the report
- b. Behavior Report
  - Reviewed Behavior Report
  - Note that - 3 3<sup>rd</sup> grade referrals need to be moved to 4<sup>th</sup> grade
- c. FRC Report - reviewed
- d. CLC Report
  - No Report

**3. New Business**

- a. Schedules
  - Review and Approve School Schedule changes Direct Instruction

1. 2<sup>nd</sup> Grade does not get a second PPA- changes made
- Jordan Shields Motions to Approve, Madison Knaley Seconds
  1. Madison Knaley: Yes, Jordan Shields: Yes, PJ Lonneman: Yes  
Janeane Humes: Yes, Kiersten Campbell: Yes, Tara Bell: Yes

**b. Distribution of Yearly Documents**

- The Kentucky Open Records and Open Meetings Act
- Managing Government Records
- **KRS. 158.183**
- **KRS 158.95**
- Proof of Receipt by SBDM Members
- Certificate of Distribution completed by SBDM Chair (Principal)

**4. By-Law or Policy Review**

- a. Safety/Crisis Plan Review and Approval of New Changes
  - Off-Site Locations needs to be edited in the Safety Plan so that they are not visible
    1. Mrs. Bell will updated in real time
  - Jordan Shields Motions to Approve, Janeane Humes Seconds
    1. Madison Knaley: Yes, Jordan Shields: Yes, PJ Lonneman: Yes,  
Janeane Humes: Yes, Kiersten Campbell: Yes, Tara Bell: Yes

**5. Budget**

- a. SBDM - reviewed
- b. Title One - reviewed
- c. Activity Fund - reviewed

**6. Adjournment**

- a. **PJ Lonneman Motions to Adjourns, Madison Knaley Seconds**