

FIELD TRIP REQUEST FORM

Name of School: Saint Timothy

Date of Field Trip: 9/15/2023 to 9/17/23

Days of School Missed: _____

Location of Field Trip: Saint Timothy Catholic Church

Grade Level and Number of Students Attending: _____

Number of Chaperones Attending: _____

What form of transportation will be used?* Be Specific. Boone County School Bus

Have field trip rules been explained to the students and chaperones? YES ☒ NO ☐

Are there students being denied the right to attend due to finances? YES ☐ NO ☒

Does this trip comply with Title IX equity issues? YES ☒ NO ☐

Brief Description (Be specific regarding educational purpose):

Shuttle from Ryle High School to Saint Timothy during festival hours.

Sept. 15th 5:30pm-midnight Sept. 16th 5:00pm-1am Sept. 17th 12pm-7pm

Please check the appropriate box:



To be used for 1 (one) day trips using school bus or private automobile.*
NEEDS PRINCIPAL APPROVAL ONLY. PLEASE SEND ALL FORMS TO DISTRICT OFFICE.



To be used for overnight trips, trips of more than one instructional day and Co-curricular/
Extracurricular trips.
TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.



To be used for trips taken by common carrier.
TO BE APPROVED BY THE BOARD OF EDUCATION.

NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.

Sponsor Signature: Jamie Hopper

Principal Signature: [Signature] Date Approved: 8/24/23

DISTRICT OFFICE USE ONLY

Approved by: _____ Date: _____

* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.

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Please print this form and email to <mailto:tammy.jump@boone.kyschools.us>