

SBDM Agenda
Glenn O. Swing Elementary
August 24, 2023

Vision Statement

Respectful, Responsible and Ready to Learn

Mission Statement

It is the mission of Glenn O. Swing Elementary to provide students with opportunities that promote high levels of achievement and build a community that inspires students to give back and love learning.

1. Opening Business

- a. Call Meeting to Order- Meeting called to order at 3:31 pm by Ellen Peach, second by Tara Macke.
- b. Roll Call- Ellen Peach, Tara Macke, Sara Jackie, Joey Frakes, Katie Whalen, Chelsea Brown, Niesje Witherspoon
- c. Approval of Minutes from last meeting- Minutes approved by Tara Macke, second by Ellen Peach.
- d. Good News Report- Summer program ran for 5 weeks with an ADA of 95 students. Meet the Teacher was a great success with many families attending. Kindergarten hosted the first Popsicles on the Playground event.
- e. Public Comment- N/A

2. Climate and Culture

- a. Enrollment Report- Council reviewed report. Current enrollment is 389 students.
- b. FRYSC Report- Council reviewed report. Council did not have any questions.
- c. CLC Report- Council reviewed report. Council did not have any questions.

3. New Business

- a. Annual Required Documents/Proof of Receipt- All required documents were distributed to SBDM members. Council members signed the proof of receipt.
- b. 23-24 SBDM Meeting Dates- Council reviewed meeting dates.
- c. Safety/Crisis Management Plan- Council reviewed safety/crisis management plan. Council did not have any questions.
- d. Master Schedule- Council reviewed master schedule. Council approved start and end times of the master schedule.

4. Bylaw or Policy Review/Readings/Adoption

- a. Bylaws Review- Council reviewed SBDM bylaws. Council did not have any questions.
- b. Title I Parent Involvement Policy (1st read)- Council reviewed policy. Council recommended adding "provide families with volunteer forms at the beginning of the year" to school's responsibility. Council also recommended adding "24 hour response time on school days" to bullet point number three under school's responsibility.
- c. Home to School Compact- Council reviewed policy. Council recommended adding "48 hour response time" to the timely manner statement under parent/guardian section. Council recommended adding "24 hour response time" to the timely manner statement under teacher section. Council recommended adding "24 hour response time" to the timely manner statement under principal section.

5. Budgets

- a. Activity Account Budget- Council reviewed budget.
- b. SBDM Budget- Tabled. Council will review at the September meeting.
- c. Title I Budget- Council reviewed budget.
- d. FRYSC Budget- Council reviewed budget.

6. Adjournment- Meeting adjourned at 4:11 by Ellen Peach, second by Tara Macke.

Holmes High School

Principal Advisory Meeting Minutes

Agenda:

Monday, August 14, 2023

1. Opening Business

- a. Roll Call – Magner, Hopkins, Brown, Fuson
- b. Good News Report(s) – Fall sports are underway. Everyone is excited for school to start back.

2. Technology Initiative – Surveyed staff and talked to parents on council previous month. New procedure will be that all students will be “Day Users” and will keep the iPads in charging carts. This will ensure students have charged devices in school every day and will greatly decrease lost instructional time.

3. School Improvement Planning Report – Focus our 2 improvement priorities: improving our systems and improving teaching strategies in the classroom

4. Budget Report – Working through extra funding resources with CIF funds. Will have SBDM budget breakdown at next month’s meeting.

5. Other Committee Reports

a. Dress code – Dress code team approved no hoodies (even with the hoods down). No other changes to dress code this year. Communication to parents/families necessary.

6. Bylaw or Policy Report or Review – No policies to review.

7. New Business

- a. Curriculum/Instruction – Freshman Camp and Readifest
- b. Enrollment/Attendance – N/A
- c. Staffing Update – Fully staffed for certified except for special education and instructional coach.
- d. Consultation

8. Adjournment

Latonia SBDM Minutes

08/09/2023

The meeting was called to order at 4:00. In attendance were Maranda Meyer, Lindsay Hoefker, Christy LaCalameto, and Amy Andrews. Missing were: LaToya Howard and Jillian Groh. A motion was made by Ms. LaCalameto and seconded by Mrs. Hoefker to approve today's agenda.

The May meeting minutes were approved with a motion by Mrs. Hoefker and seconded by Ms. LaCalameto.

Good News Report

A large school supply was received from Lakeside Christian Church. We are fully staffed! August 7th was LES first PD and had a positive turn out and everyone stated they are excited about the new year. A lot of positive feedback was received from our summer reading assignment of The Energy Bus by Jon Gordon. The classrooms that were painted look great and teachers were excited. The building is very close to being ready to welcome parents and students on our Meet the Teacher Night! Latonia Baptist has reached out and requested to do something for staff and will be dropping off treat bags for everyone. Mrs. Frank secured a staff lunch donation from Latonia Gold Star for the first day of school.

Old Business

Policy 5.0 had the first reading. A couple of revisions are needed and will be presented at the second reading.

New Business

KY Open Records and Open Meetings Act

KRS 158.195 and KRS 158.183

Managing Government Records

Proposed SBDM Meeting Dates for 23-24 school year

School Safety and Crisis Management Plan

The above were all presented and discussed.

SBDM training check was conducted and requested to get completed.

School day schedule including KRS 158:060 certification of Six Hour Instructional Day was presented and approved with a motion by Mrs. Hoefker and seconded by Mrs. Andrews. The approved start and end times to the school day will be 8:00-3:05.

The fundraiser requests for Reading for Education, Popcorn Fridays, Penny War, Lifetouch/Shutterfly, Kroger Rewards and Boxtops for Education were all approved by a motion from Mrs. Hoefker and seconded by Ms. LaCalameto. The fundraiser requests were sent to Covington Board of Education for final approval.

Policy Review

9.0 Principal Selection was reviewed as a second reading and adopted.

11.0 Alignment with State Standards, Technology, Utilization, and Program was reviewed and no changes were made.

3.0 Discipline was reviewed and no changes were made.

Student Achievement

CSIP monitoring data was presented and reviewed.

Behavior Data Review

None

Committees Report

None to discuss

Planning

FRC and CLC reports were presented and discussed.

Budget

The budget was presented and reviewed.

Next Meeting

The next meeting is scheduled for 09/13/23 at 4:00.

The meeting was adjourned with a motion by Ms. LaCalameto and seconded by Mrs. Hoefker at 5:10 PM.



Sixth District Council Minutes 8/9/2023

Sixth District Elementary & Virtual Google Meet

Opening Business

Meeting called to order at: 3:30

Council members present: Joe Moran, Lauren Wassler, Kelly Wilson, and Olivia Winebrenner

Others present, if known: <names>

- a. Welcome
- b. Approval of the Agenda (legally required) Terry Miller 1st grade declined the position
Motion: Lauren Wassler **Second:** Kelly Wilson **Decision:** consensus
- c. Approval of previous meeting's Minutes (legally required)
Motion: Lauren Wassler **Second:** Kelly Wilson **Decision:** consensus
- d. Good News Report Joe Moran shared the school's new mission, vision, and logo created by the committee.
- e. Public Comment <brief statement, if applicable>
- f. Meeting Norms <read/share>

Student Achievement Report/Data

- a. Measuring Student Achievement During the 2023/2024 school year we will be moving away from using CBM. We will be using Dibels Mclass to track student progress.

School Improvement Planning

- a. Monthly Review State test scores will be discussed at next month's meeting.

Budget

Lexia was purchased by the district meaning the money will need to be reallocated.

Committee Reports

Bylaw or Policy Review / Readings / Adoption

- a. Bylaws to Review: Meeting Rules All policies and by-laws are in google drive to be reviewed.

Old Business

New Business

- a. Required Documents

> New Hire

- o Maria Rojas 4th Math
- o Kylie Cummings 5th ELA
- o Emily Arana 5th SS
- o Nannie Dandridge IA library
- o Jasmine Bishop IA kindergarten
- o Barbra Casey IA MSD
- o Brian Zepf counselor

- b. Other Council Work Three hour training online for experienced members. Teacher election for two open positions will take place the week of 8/25/23.

- c. Update council members with KASC

Ongoing Learning

Upcoming Deadlines

Adjournment

Motion: Kelly Wilson **Second:** Lauren Wassler **Decision:** consensus

Meeting adjourned: 4:00