

2023-2024 LES Supervision Duty Schedule

All homeroom teachers will be in the classroom by 7:30 each morning and at their doors to monitor the hallways during class changes and afternoon dismissal (3:00-3:25), except when they have other supervision duties.

Afternoon Bus Rotation

Date	4th Grade	5th Grade
August 16-18, 2023	All staff other than homeroom	All staff other than homeroom
August 21-25	Chaffin	Mosley
August 29 - September 1	Hardison	Sodoma
September 5-8	Ballweg	Bowles
September 11-15	Vaughn	Clark
September 18-22	Kummer	Jones
September 25-29	Rosbottom	Carey
October 9-12	Patterson	Spears
October 16-20	Graham	Kenyon
October 23-27	Sexton	Sekora
October 30 - November 3	Cavanah	Toney
November 6-10	Chaffin	Mosley
November 13-17	Hardison	Sodoma
November 20-24	Ballweg	Bowles
November 27 - December 1	Vaughn	Clark
December 4-8	Kummer	Jones
December 11-15	Rosbottom	Carey

January 2-5	Patterson	Spears
January 8-12	Graham	Kenyon
January 16-19	Sexton	Sekora
January 22-26	Cavanah	Toney
January 29- February 2	Chaffin	Mosley
February 5-9	Hardison	Sodoma
February 12-15	Ballweg	Bowles
February 20-23	Vaughn	Clark
February 26 - March 1	Kummer	Jones
March 4-7	Rosbottom	Carey
March 11-15	Patterson	Spears
March 18-22	Graham	Kenyon
March 25-29	Sexton	Sekora
April 8-12	Cavanah	Toney
April 15-19	Chaffin	Mosley
April 22-26	Hardison	Sodoma
April 29-May 3	Ballweg	Bowles
May 6-10	Vaughn	Clark
May 13-17	Kummer	Jones
May 20-23	Rosbottom	Carey
May 27-31	Patterson	Spears

Morning/Afternoon Duty Schedule

4th/5th Grade Drop-Off/Pick-Up- Drop off will be at 7:25 and pick up at 3:00. In the morning, all students except bus riders will be let out in front of the building. In the afternoon, 4th grade will be picked up in front of the building and 5th grade in back of the building.

(Morning) 7:25 Carrie Mylor, Melita Joiner, Natalie McCutchen, Resource Officer

4th Grade Afternoon/2:55- Caleb Crabtree/Melisha Turner/Carra Scott, Adina Hillard, Joyce Pais

3:00 p.m.- Mrs. Chaffin, Mrs. Hardison, Ms. Ballweg, Ms. Cavanah, Mrs. Vaughn's classes

3:10 p.m.- Rosbottom, Kummer, Patterson, Graham, Sexton's classes

5th Grade-Back parking lot

3:00 p.m.- Mrs. Sekora, Ms. Kenyon, Mrs. Toney, Mrs. Mosley, Mrs. Sodoma

3:10 p.m.- Mrs. Clark, Ms. Bowles, Mrs. Jones, Mrs. Spears, Ms. Carey's classes

Buses

Morning/7:30- Mrs. Baxter

**Afternoon/3:00- McCutchen, Jamie Neal,
Teacher rotation**

4th/5th Grade Drop-Off/Pick-Up

**(Morning) 7:30-Carrie Mylor, Melita Joiner,
Natalie McCutchen, Resource Officer**

5th Grade Afternoon (Afternoon) 2:55

**Carissa Smith, Lori Dyer, Lori Stevens, Rachel
Raby, and Rahm/Valone.**

5th Grade-Back parking lot

***3:00 p.m.- Mrs. Sekora, Ms. Kenyon, Mrs. Toney, Mrs.
Mosley, Mrs. Sodoma***

***3:10 p.m.- Mrs. Clark, Ms. Bowles, Mrs. Jones, Mrs. Spears,
Ms. Carey's classes***

**Students will either go directly to cafeteria or
homeroom.**

Cafeteria Duty-7:30

Angela Perkins, Debbie Richey, (Gracie

Capshaw, Allison Turner) -They will be in and out depending on class.

Lunch Duty

10:55 - 11:30- Joiner, M. Turner, McCutchen

11:30 - 12:05- Jones, Dyer

12:00 - 12:35- Richey, Perkins,

12:30 - 1:00 - Pais

Library

Rebecca Todd

Hallways

Bathroom 5th Grade-Pam Jones (AM)

4th Grade Atrium- Chinese Teacher

Crosswalk- Teachers will walk students across street at the four way stop or deliver them to back of building and oversee crossing at stop sign.

Kristen Hicks/Bailey Baxter

Transition Times

All classroom teachers in the hallway greeting students. Administrators will also be in hallways during changes.

Bathroom Time

Teacher or administrator supervising at all

times