

**School-Related Student Trip Proposal Form**  
**SIMPSON COUNTY SCHOOLS**

**Teachers/Activity Sponsors:** Requests should be made to the Principal at least 2 weeks prior to the trip.

Staff Name: <u>Catherine Poole</u>	Submission Date: <u>July 11, 2023</u>
School: <u>FSMS</u>	Grade/Class/Group: <u>FFA</u>

Name of Event/Activity: <u>NH, FFA Convention</u>	Location: <u>Indianapolis, IN</u>
Date of Event/Activity: <u>Nov. 1-3, 2023</u>	Departure Time: <u>5:30 am</u> Return Time: <u>6:00 pm</u>
Description of Event/Activity (include educational purpose): <u>National FFA Convention and Expo held in Indianapolis. Students will attend workshops, general sessions, an expo, visit an agri-tourism site, and network with industry professionals.</u>	

# of Students: <u>12</u>	# of Adults: <u>3</u>
<b>Fees</b> (Note: Parents may see a higher fee due to an administrative fee that may be added. Your school bookkeeper and Principal will determine the final costs of all trips.)	
Fee per Student: <u>\$350</u>	Fee per Adults: <u>\$300</u>
Fee to be paid by (check all that apply):	School: <input type="checkbox"/> Student/Adults: <input checked="" type="checkbox"/>
Transportation (check all that apply): Bus: <input checked="" type="checkbox"/> Walk: <input type="checkbox"/> Other: <input type="checkbox"/> (Please specify):	
Meals (check all that apply): None: <input type="checkbox"/> Provided by School: <input type="checkbox"/> Provided by Parent: <input type="checkbox"/> Other: <input checked="" type="checkbox"/> (specify service and location): <u>Student will buy their meals</u>	

Posting Date (parents will see item online this date):	
Purchase Deadline (date until trip will be available online):	
Revenue Coding/Deposit Category:	

This field trip is part of the instructional program and will contribute significantly to the achievement of the School's/District's instructional goals. All chaperones have undergone the required records check and have been approved by the Principal/designee to supervise students.

<u>Catherine Poole</u> Signature of Teacher	<u>07/11/2023</u> Date
<u>[Signature]</u> Signature of Principal	<u>7/11/23</u> Date
<u>[Signature]</u> Approved by Superintendent	<u>7/11/23</u> Date

**Return form to school bookkeeper.**