**Board Memo**

**DATE:** 7/24/2023

**AGENDA ITEM DETAILS:**

**School/Department**

Conner High School (CHS)

**Product Vendor or Grant Issuer**

Millennium Business Solutions

**Product or Grant Name**

Copier lease and Maintenance Agreement

**Date/Term (Beginning and End Dates/Year)**

7/23 through 7/28

**APPLICABLE BOARD POLICY:**

04.32 Model Procurement Code Purchasing

4B Boone County Schools will eliminate redundancy in purchasing of service and/or programs in order to reduce costs and increase financial resources

1. 3. Create a centralized purchasing process for operational resources used by all buildings and departments

**DESCRIBE THE USE OF CONTRACT/PURCHASE/AGREEMENT**

CHS’s lease with Millennium Business Solutions has ended. They would like to start a new lease with Millennium Business Solutions.

The details are as follows:

4x Sharp MXM1056

1x BP-70C45, 1X BP-70C31, 2x BP-70M31

Term- 60 payments of $2487.66

\*Please note we are in the process of working with companies to start looking at better pricing options for all schools. We have schools that are at different stages in their leasing agreements, and we are working on a plan to have schools on the same cycle, working with a common vendor. In this case, with the necessity of the equipment to be used at the start of the school year, we recommend the approval of this agreement at this time.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$149,259.60

**Funding Source**

Site Based Funds

**\*If more than one funding source, list below along with the amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER THE AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

I recommend the Board approve the new lease with Millennium Business Solutions for CHS as presented.

**CONTACT PERSON: (submitter)**

Donny Grant, Purchasing Administrator