



**July 25, 2023**

**Facilities, Transportation, Safe Schools, and Evaluation**

**Safety:**

- Installation of the window security film has been completed in all the buildings. This process addressed the main entrances and many of the lower windows around the district that an intruder can access from the ground. We will continue this process later for other windows.
- The next meeting for the Livewell Newport group will take place on August 8, 2023, in preparation for the Safe Routes to School walk/audit. I will provide updates when I receive more information.
- Per the Kentucky Center for School Safety assessment that took place at NHS in December of 2022, it was recommended for us to install fencing around the courtyard area and in the rear of NHS by the auditorium. This process was completed last week.
- Supplies have been purchased for the Emergency Back Packs that will be in every classroom this year.
- Schools are currently working on their emergency operations plans for the 23-24 school year. Beginning this year, we must also include a Cardiac Emergency Plan as a part of our EOP. Also, it is required that schools have on-site and maintain AEDs. We have had AEDs in our buildings for many years. We currently have 8 devices and will be purchasing additional devices for the athletic department.
- As a part of the Cardiac Emergency Plan, we are required to also have on site CPR rescue masks and first aid kits. All these items have been purchased will be located next to all our AED devices.
- We installed a pass-through window at NIS in the office vestibule to reduce the number of outside visitors from entering completely into the office area, which essentially gives an individual a point of access to the rest of the building.
- We are currently installing new doors on the inside of the NPS gym to increase the security in that space. The doors that were there were beyond repair and the necessary hardware for that style door has become obsolete.

**Facilities**

- The chiller tower on the roof of NIS needs to have the fill material replaced to effectively cool the Intermediate School. This work must begin immediately to prevent loss of service during the school year which could have a significant impact on the students and staff. To accomplish this financially I am requesting a Capitol Funds Request to cover the cost.
- We are working closely with the architect and the general contractor to resolve all remaining issues or concerns on the punch list of the NPS Cafeteria and Kitchen renovation.

- The stadium project has unfortunately been deemed behind schedule. The bleacher contractors are currently completing a job at Lloyd High School
- The roofing project at NPS was able to begin early. The contractors started removing the rock from the roof on June 19. Originally the project was not going to begin until this month. We took advantage of the early start so we can hopefully eliminate some of the disruption early in the school year. The project is on schedule and our goal is to have as little interruption as possible once the school year begins.
- The architects and engineers are meeting with me often in preparation for the boiler replacement for the Welcome Center and NIS. Once I have a start date, I will keep you updated.
- Flooring projects are taking place at NIS and NHS. NIS has several classroom areas that will get the new Nora flooring installed. NHS has a few small areas to finish that building. Additionally, asbestos abatement has occurred in the home economics room at NHS in preparation for new flooring for the new culinary classroom. Also, the flooring in the mobile classroom is beyond reasonable repair and will also be replaced through a separate vendor.
- Painting projects are taking place in NIS, NPS, and the Welcome Center.
- Maintenance and custodial staff continue to make progress on work orders and overall preparation for the new year.

#### Transportation:

- The transportation department is close to making all its final hires for the 23-24 school year. I want to thank the board for your support in our transportation positions as this increases our efficiency of not having to utilize our maintenance staff to drive buses daily.
- We are currently working on the final arrangements for our annual 8-hour update training for our drivers and monitors that will take place on August 1<sup>st</sup>.

#### Evaluation:

- The Certified Evaluation 50/50 Committee met on July 17, 2023, to approve the Certified Evaluation Plan for 23-24. I am requesting your approval of the Certified Evaluation Plan and the sign the assurances form so I can submit it to KDE.
- All Certified Evaluators will be trained by a KDE endorsed trainer on July 26, 2023.
- All staff have received the annual online training videos through Vector Solutions in preparation for this school year. I will be monitoring the completion of all staff trainings pertaining to this.

Dennis Maines

Director of Facilities, Transportation, Safe Schools, CEP Coordinator