

ASSURANCES

HOPKINS COUNTY SCHOOLS 2023-2024 CERTIFIED EVALUATION PLAN

The Hopkins County School District hereby assures the Commissioner of Education that:

This evaluation plan was developed by an evaluation committee composed of an equal number of teachers and administrators (KRS 156.557).

Name	Title	Name	Title
Wendy Gamblin	Administrator	Amy Belcher	Teacher
Jan Richey	Administrator	Lindsey Rogers	Teacher
Wendy Eaves	Administrator	Philip Bader	Teacher
Eric Stone	Administrator	Stacey Burns	Teacher
Alaina Lancaster	Administrator	Tina Peyton	Teacher
Wendy Mitchell	Administrator	Ashton Walls	Teacher
Tonia Griffey	Administrator	Ashley Anderson	Teacher
Dr. Andrew Belcher	Administrator	Ashlee Zimmer	Teacher
Dr. Ann Elkins	Administrator	Veronica Buckner	Teacher
Rachel Sandberg	Admin Guidance Counselor	Eric Anderson	Teacher

The evaluation criteria and process used to evaluate certified school personnel shall be explained to and discussed with the evaluatee no later than the end of the evaluatee's first thirty (30) calendar days of reporting for employment each school year. (704 KAR 3:370)

All certified school personnel who have not attained continuing service status shall receive an annual summative evaluation and shall incorporate the formative data collected during the Kentucky Teacher Internship Program (if funded). (KRS 156.557)

All certified school personnel who have attained continuing service status shall receive a summative evaluation at least once every three (3) years. (KRS 156.557)

Each evaluator will be trained, tested, and approved in the use of appropriate evaluation techniques (KRS 156.557).

This plan requires a summative evaluation of certified school personnel to be documented in writing and to be included in the evaluatee's official personnel record. (704 KAR 3:370)

The local evaluation plan provides for the right to a hearing as to every appeal, an opportunity to review all documents presented to the evaluation appeals panel, and a right to presence of evaluatee's chosen representative (KRS 156.557).

The evaluation plan process will not discriminate on the basis of age, race, color, national origin, religion, sex, disability, or any other protected characteristic, as required by all applicable federal, state, and local law.

The local board of education shall review, as needed, the district's certified evaluation plan to ensure compliance with KRS 156.557 and this administrative regulation. If a source of evidence is added or removed from the certified evaluation plan or if a decision rule or calculation is changed in the summative rating formula, the revised certified evaluation plan shall be reviewed and approved by the local board of education. If the local board of education determines the changes do not meet the requirements of KRS 156.557, the certified evaluation plan shall be returned to the certified evaluation committee for revision.

The local board of education approved the evaluation plan as recorded in the minutes of the meeting held on May 1, 2023. (704 KAR 3:370)

Signature of District Superintendent

Date

Signature of Chairperson, Board of Education

Date