

JOB TITLE	New Teacher Support Coach		
REPORTS TO	Assistant Superintendent for Student Learning		
SALARY SCHEDULE/GRADE	Certified		
CONTRACTED DAYS AND/OR HOURS	200 Days		
JOB CLASS CODE			
POSITION CLASSIFICATION			
DATE APPROVED			

QUALIFICATIONS

Masters or equivalent, preferably in Instructional Coaching/Leadership

POSITION SUMMARY

This position has three primary roles. First, this position will teach and oversee the education pathway at EHS, including the course work, Educators Rising CTSO, and recruitment of students into the program. Second, this position will serve as a specialized instructional coach for new teachers, particularly those new to the profession. Third, this position will support the EIS Human Resource department in recruiting and retention services.

PERFORMANCE RESPONSIBILITIES

Serve as the primary teacher and instructor for the education pathway courses at Elizabethtown High School (EHS)

Build and maintain the Educators Rising Career and Technical Student Organization (CTSO) as part of the education pathway at EHS

Work to support observation hours, practicum experiences, and Co-Op opportunities through the education pathway at EHS

Identify and collaborate regularly with all new teachers to the profession and within Elizabethtown Independent Schools (EIS), including those in their first 3 years, through a districtwide coaching model

Lead and support Elizabethtown Teacher Induction Program (ETIP) for new teachers to the profession

Lead and support the New Teacher Cadre for new teachers to EIS

Support the EIS Human Resources team with recruitment fairs through local colleges and universities

Support the EIS Human Resources team in connecting with and placing practicum and student teachers as part of the teacher recruitment strategy

Build systems to support EHS graduates in the education pathway while in college and during job placement, preferably in EIS

Demonstrate a commitment to professional growth.

Demonstrate effective interpersonal and communication skills.

Demonstrate punctuality and regular attendance.

Adhere to the Professional Code of Ethics for Kentucky Certified Personnel 16 KAR 1:020

Perform other duties as assigned by Superintendent or designee.	
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PHYSICAL DEMANDS						
	SELDOM/RARE	OCCASIONAL (UP TO 1/3 OF WORK DAY)	FREQUENT (1/3 TO 2/3 OF WORK DAY)	FREQUENT (2/3 OF WORK DAY)		
Standing/Walking			\checkmark			
Sitting			\checkmark			
Handle/Finger/Feel	V					
Reach/Push/Pull	\checkmark					
Bend/Stoop/Crouch	\checkmark					
Kneel/Crawl	V					
Climb/Balance	\checkmark					
Lift/Carry (check weight and frequency)						
Up to 10 lbs.		\checkmark				
Up to 20 lbs.	\checkmark					
Up to 50 lbs.	\checkmark					
Up to 100 lbs.	V					
Over 100 lbs.	\checkmark					