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|  | **JOB TITLE** | STUDENT CHILDCARE PROVIDER |
| **REPORTS TO** | CHILDCARE DIRECTOR |
| **SALARY SCHEDULE/GRADE** | CHILDCARE SERVICES |
| **CONTRACTED DAYS AND/OR HOURS** | AS NEEDED |
| **EXEMPT STATUS** | NON-EXEMPT |
| **JOB CLASS CODE** | 7788 |
| **POSITION CLASSIFICATION** | STUDENT  |
| **DATE APPROVED** |  |

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| **QUALIFICATIONS** |
| Must be 16 years of age or older and a student in Nelson County School District. |

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| **POSITION SUMMARY** |
| To provide quality supervision for students during wrap around childcare services in a safe, relaxed atmosphere under the guidance of full-time staff. |

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| **DISTRICT AND SCHOOL PRIORITY ALIGNMENT** |
| Align actions with district and school values and core priorities. Evaluated based on the efficacy of aligned actions.  |

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| **PERFORMANCE RESPONSIBILITIES** |
| Helps arrange room and materials to accommodate the daily schedule, along with daily clean-up. |
| Receives children at arrival time and dismisses children at departure time, noting any special instructions which parents or teachers may provide.  |
| Maintains an accurate count of children in his/her care; knowing ratios.  |
| Conducts the appropriate play and learning activities to foster individual and group activity development. Leads children in songs, games, and other activities. |
| Interacts with children during programmed activities, including but not limited to: arts, crafts, snacks, free play, Organized games, sports/recreational activity, student time, academic support, creative curriculum, and group topic discussions.  |
| Adheres closely the time schedule as assigned by the director.  |
| Demonstrates positive and talked for demeanor in all matters concerning students.  |
| Maintains a level of dress that has conducive to physical interactions with children, but that is also professional in appearance.  |
| Demonstrates interpersonal skills using tact, patience, and courtesy.  |
| Utilizes good communication skills, both verbal and written.  |
| Establishes and maintains cooperative and effective working relationships with others.  |
| Works confidently with discretion.  |
| Demonstrate a commitment to professional growth. |
| Demonstrate punctuality and regular attendance.  |
| Maintain appropriate professional appearance. |
| Adhere to the appropriate code of ethics. |
| Perform other duties as assigned by Superintendent or designee. |

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| **KNOWLEDGE AND ABILITIES** |
| Child guidance principles and practices. |
| Knowledge of theories of parent-child relationships. |
| Application of First Aid |
| Communicate effectively both verbally and in writing. |

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| **PHYSICAL DEMANDS** |
| Work is performed while standing, sitting and/or walking Requires the ability to communicate effectively using speech, vision and hearing Requires the use of hands for simple grasping and fine manipulations Requires bending, squatting, crawling, climbing, reaching , sitting on floor or in small student chairs. Requires the ability to lift, carry, push or pull light weights; lift up to 50 pounds. |