



Cox's Creek Elementary School

Haley Victory, Principal

Michelle Hendricks
Assistant Principal

Jennifer Stone
Counselor

FAX COVER SHEET

To: Carla McKay

From: Carol Gaski II

Fax Number: 349-7604

Pages: 3

Phone Number: _____

Date: 1/2/19

Comments: _____

STUDENTS

09.36 AP.21

Field Trip Request Forms
Nelson County Board of Education
 Field Trip Request Form

General Information:	
Teacher Name <u>Carol Gaskill / Shannon Jones</u>	School <u>CCES</u>
Grade/Subject <u>4th / 5th grade beta students</u>	Funding Source <u>Beta funds</u>
Destination & Address <u>Kentucky International Conv. Center</u> <u>Louisville Ky</u>	Date of Trip <u>Jan 16-18, 2019</u>

Academic Information:
Core Content +/-or Exiting Criteria Covered <u>3-5-ETS1-3 Engineering design</u> <u>- academic test in math, social studies, science,</u> <u>and language arts.</u>
Academic Objective of Trip <u>Students will compete at state level</u> <u>in academics, leadership, robotics, art, design,</u> <u>and engineering.</u>
Academic Pre-Trip Activities (Please attach plan.) <u>Beta students have turned</u> <u>in completed art and robotics team has met</u> <u>to build robot.</u>
Academic Post-Trip Activities (Please attach plan.) _____
Evaluation Procedures <u>Students will compete at Elem level.</u>

Transportation: <u>* sharing with Bloomfield Elem.</u>		
Number of Buses Needed <u>1</u>	Time Leaving <u>11:30 am</u>	Time Returning _____
Number of Students <u>20</u>	Number of Adults <u>2</u>	Compartments Needed _____
(Central Office Use Only)		
Date Called for Buses _____	Driver(s) Assigned _____	
Date School Notified _____	_____	
Itemized Cost: Bus Drivers \$ _____	Mileage \$ _____	Cost per Child \$ _____

Signatures:		
<u>C. Gaskill</u>	<u>Haley Votey</u>	_____
Teacher	Principal	Superintendent/Director of Transportation
<u>1-2-19</u>	<u>1-2-19</u>	_____
Date	Date	Date

STUDENTS

09.36 AP.21

(Continued)

Field Trip Request Form- Overnight & Out-of-State Activity Request

School Cox's Creek Elem Grade & Number of Students Attending 4th/5th 20
 Person Making Request Carol Gaskill Position teacher / Beta sponsor
 Overnight Activity ☒ Out-of State Activity _____ Dates Scheduled Jan 16-18, 2019
 Name of Activity Beta State Convention
 Location of Activity Kentucky International Conv. Center
 Objectives of Activity Students will compete at state level in academics, design, robotics, art, leadership and engineering.
 Pre-trip preparatory activities planned (please attach appropriate documents) Students turned in artwork and met to create robot.
 Post-trip culminating activities planned (please attach appropriate documents) _____

Oral student presentations planned after trip Students will share at morning meeting upon returning

Name(s) of certified staff attending Carol Gaskill Shannon Jones

Name(s) of other adults attending Becky Howell Greg Jordan

Plan for handling student medication needs Mrs Avritt from BHS will be attending to help w/ any medication needs

Plan for supervision (day) Students will be grouped with adults - 5 students per adult

Plan for supervision (night - please be specific for all hours of the night) Students will be in rooms by 9pm. Students will be monitored by teachers.

Signed _____

Principal Haley Kirby

Superintendent James Zolt

Date _____

Date Approved 1/2/19

Date Approved 1-3-19