

STUDENTS

09.36 AP.21

**Field Trip Request Forms**

**NELSON COUNTY BOARD OF EDUCATION**

**FIELD TRIP REQUEST FORM**

**General Information:**

Teacher Name Misty Reller School Thomas Nelson High School  
Grade/Subject 9<sup>th</sup>-12<sup>th</sup> Beta Funding Source TNHS Beta Club  
Destination & Address Gall House Hotel 1401 Fourth St, Louisville, KY 40202

**Academic Information:**

Academic Objective of Trip

Compete in various academic test and art areas

Academic Pre-Trip Activities (Please attach plan.) Students attending state  
had to compete at regionals to qualify.

Academic Post-Trip Activities (Please attach plan.) Our Beta club would be  
happy to attend a board meeting to present our areas  
of competition.

**Transportation:**

(load at 11:00) (Jan. 13<sup>th</sup>) (pick up at noon) (on Jan. 15<sup>th</sup>)  
Number of Buses Needed 1 Time Leaving 11:30 AM Time Returning 2:00 PM  
Number of Students 37 Number of Adults 3-4 Compartments Needed 1-2 (unsure)

**(CENTRAL OFFICE USE ONLY)**

Date Called for Buses \_\_\_\_\_ Driver(s) Assigned \_\_\_\_\_

Date School Notified \_\_\_\_\_

Itemized Cost: Bus Drivers \$ N/A Mileage \$ N/A Cost per Child \$ N/A

**Signatures:**

Misty Reller  
Teacher  
12-11-18  
Date

Cjm  
Principal  
12/11/18  
Date

\_\_\_\_\_  
Superintendent/Director of Transportation  
\_\_\_\_\_  
Date

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## Field Trip Request Form- Overnight & Out-of-State Activity Request

School TNHS Grade & Number of Students Attending 37, 9<sup>th</sup>-12<sup>th</sup>  
Person Making Request Misty Roller Position Sponsor  
Overnight Activity ☒ Out-of State Activity ☐ Dates Scheduled January 12-15, 2018  
Name of Activity Beta Club State Convention  
Location of Activity 140 N. North St, Louisville, KY 40202  
Objectives of Activity Compete at the state level in academic areas & various art competitions.  
Pre-trip preparatory activities planned (please attach appropriate documents) Students prepared for regionals in order to qualify for state.  
Post-trip culminating activities planned (please attach appropriate documents) State always has a motivational speaker that we can learn from and apply to our everyday ~~life~~ living. Some of the icebreakers we use in our club meetings.  
Oral student presentations planned after trip We would welcome an opportunity to share with the NC Board what Beta does for our future.  
Name(s) of certified staff attending Dana Whitt's (Possibly Mrs. Rucchi)  
Name(s) of other adults attending Ashley Littlefield, Misty Roller possibly Leanne Vincent.  
Plan for handling student medication needs no medication needs at this time.  
Plan for supervision (day) Students will be competing & then attending all sessions. We will assign 10-12 students to each chaperone to check in. sessions are mandatory.  
Plan for supervision (night - please be specific for all hours of the night) Room checks at 11:30. Doors taped at that time.  
Signed Misty Roller Date 12-11-18  
Principal [Signature] Date Approved 12-14-18  
Superintendent [Signature] Date Approved \_\_\_\_\_

Review/Revised: 5/17/11

12-17-18