

**Field Trip Request Form- Overnight & Out-of-State Activity Request**

School Foster Heights Grade & Number of Students Attending 5<sup>th</sup>/20  
 Person Making Request Abby Smith Position 5<sup>th</sup> Grade Teacher  
 Overnight Activity ☒ Out-of State Activity ☐ Dates Scheduled 1-10-19-1-18-19

Name of Activity Jr. Beta convention

Location of Activity Louisville, Kentucky - Milton Garden Inn

Objectives of Activity Opportunity for students to strengthen their academic and leadership skills, and showcase their talents.  
 Pre-trip preparatory activities planned (please attach appropriate documents) students each chose an area to showcase... see attachment

Post-trip culminating activities planned (please attach appropriate documents)

students will reflect and address ways they grew as a leader.

Oral student presentations planned after trip

students will share/showcase with their peers.

Name(s) of certified staff attending Abby Smith, Shelby Rouse, Morgan Roby

Name(s) of other adults attending \_\_\_\_\_

Plan for handling student medication needs Adult will be in charge of administering.

Plan for supervision (day) Students will be assigned into groups with an adult in charge throughout the day

Plan for supervision (night - please be specific for all hours of the night) students are assigned rooms (located close together) curfew will be enforced.

Signed Abby Smith

Date 12-4-18

Principal [Signature]

Date Approved \_\_\_\_\_

Superintendent [Signature]

Date Approved \_\_\_\_\_

Review/Revised: 5/17/11

12-6-18