



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMO

TO: Julian Tackett, Commissioner

FROM: Sarah Bridenbaugh, Michael Barren and Butch Cope

DATE: July 14, 2016

RE: Financial Aid Report

---

At your direction, we have completed the financial aid reports from the schools for the academic year 2015-2016. We have 100% compliance from our member schools. In accordance with our Corrective Action plan that we submitted in the January meeting, we are ahead of the projected schedule.

We have compiled a report with the findings from the Financial Aid Survey for the 2015-2016 school year. You will find attached to this memo the potential red flags for 23 schools from their original reports. After analysis and contacting the schools for clarification, it was determined that four (4) schools will need additional follow-up and review. These schools have all been notified of the issues with their report and we are currently working with the schools to correct these issues. At least three will involve field visits and consultation to ensure compliance prior to any team participating in tournament play for 2016-2017.

Action Plan for Future Years as Presented to the Board during 2015-2016:

- We are currently editing the questions so the confusion that some schools have expressed on certain questions can be eliminated or clarified.
- We will send a PDF version out to the schools on April 1<sup>st</sup> so that schools may begin to gather the information necessary for this report.
- The online report link will be sent to the Schools on April 15<sup>th</sup>, with a due date for completion of June 1<sup>st</sup>.
- A reminder email will go to the schools the first week of May.
- After June 1<sup>st</sup>, we will contact any school showing as not completed, to offer assistance in getting that report finished.
- On June 30<sup>th</sup> we will create a report to the Commissioner of any school that has not complied.
- Investigations will be scheduled prior to the fall reporting.

According to this corrective action plan, all dates were adhered to and notices were sent out on those dates. All schools who had not completed the report by June 1 were notified via email (9 schools) and all schools completed their report by June 22. On June 30<sup>th</sup>, we were able to report to the Commissioner that 100% of school had completed the report.

We will continue to review and study the report mechanism to ensure that compliance with the provisions of Bylaw 11 can be readily determined.