**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, October 27, 2014**

**Spencer County High School Media Center**

DRAFT

**Board Members Present:**

Ms. Jeanie Stevens Board Chair

Ms. Sandy Clevenger Vice Chair

Ms. Ange McKinney

**Board Members Absent:**

Ms. Janet Bonham

Ms. Debbie Herndon

**Others Present:** Superintendent Charles Adams, Mr. Chuck Abell, Curt Haun, Matt Mercer, Mariann Arnold, Mark Thomas, Todd Russell, Rick Vincent, SBDM Councils, Jim Oliver, Vicki Goodlett, Diana Thomas, Steve Rucker, Mary Lynn Martin, Sherri Boatright, Peter Clevenger, Michele Barlow and others.

**ORDER # 73**

**CALL TO ORDER**

The meeting was called to order at 6:53 p.m. by Ms. Jeanie Stevens, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISTORS**

The Statement of the Board was read and visitors were welcomes by Ms. Jeanie Stevens.

**ORDER # 74**

**REVIEW AND ADOPTION OF AGENDA**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the agenda as presented.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**RECONGITIONS**

**Louisville Youth Orchestra**

Mr. Matt Mercer recognized Jeremiah Potter for his acceptance to the Louisville Youth Orchestra.

**ACDA Honor’s Choir**

Ms. Kelsie Shipley recognized Mary Ellen Mallory, Brittney Levesque, Haylee Cox, Courtney Spaulding, McKenzie Woods, Trinity Marshall, Taylor Nation, Maisah Johnson, Brianna Mena, and Paige Tessier, for their acceptance to the American Choir Director’s Association Honor’s Choir.

**Going the Distance**

Superintendent Adams recognized Sherri Boatright with the October 2014 Going the Distance Award.

**CITIZENS AND DELEGATIONS**

No individuals addressed the Board

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Report and Academic Spotlight – Mr. Chuck Abell**

**K-Prep Scores were shared with the Board**

District Overall 89% Proficient

Spencer County Elementary 91% Classification: Distinguished

Taylorsville Elementary 62% Classification: Needs Improvement

Spencer County Middle 78% Classification: Proficient

Spencer County High 75% Classification: Proficient/Focus

**SBDM/BOE Round Table Discussion on Assessment and Student Achievement**

After the KPREP scores were reviewed, Superintendent Adams addressed the crowd to describe the importance of the discussion regarding student achievement and learning targets. As he defined specific learning targets, he connected District spending in the form of the Annual Needs Assessment and how these additional resources will assist schools in meeting their goals and address deficiencies of the Tell Survey. Each SBDM Council then entered into the round table discussion with the Board of Education.

**Spencer County Elementary – Mark Thomas SBDM Council**

SCES SBDM Council shared how Writing is their main focus:

* Craft of Writing PLC 2/4
* Students that excel are paired with students struggling.
* Co-Op Program established so high school students can share their gifts of science, math, writing with elementary students.
* On Demand Writing is being taught to kindergartens.
* Teachers send emails, texts, newsletters, class websites, and conferences for all students/parents/teachers to help parents stay informed.

**Needs Assessment Priorities**

* Foss Science Kits and technology.

**Taylorsville Elementary – Ms. MariAnn Arnold and SBDM Council**

TES addressed areas of concerns and solutions they are putting in place to raise scores.

* Lucy Caulkins Writing Curriculum Writing Workshop lessons.
* Rubrics and checklist for every grade level and all grades doing On-Demand Writing. This helps teaches identify what they need to do to get a student to apprentice students to proficient.
* Needs Assessments include: Technology

**Spencer County Middle School – Mr. Matt Mercer and SBDM Council**

* Reading and Writing is focus school wide.
	+ PLC Plan in place for goal setting. Every Monday is writing with feedbacks and re-writes every Friday.
	+ Homework help is offered everyday.
	+ Peer Tutoring
* Math

Students are grouped by levels. Allowing teachers to focus on the gaps and allowing students to slow down and work on their level while working to move them ahead.

**Needs Assessment Priority:**

Full Time Instructional Coach, Technology, and Instructional Materials.

**Spencer County High School – Mr. Curt Haun and SBDM Council**

* Focus: Writing School Wide and Math.
* Each year comes new focus.
* Edqenuity has helped with tests scores and achieving College Career Ready.
* Advance Kentucky is a grant program that offers support and provides incentives to taking AP Courses, all while increasing ACT scores.

**Needs Assessment Priority:**

Literacy Specialist – Special Ed.

**ACTION BY DISCUSSION**

**ORDER # 75**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the September 22, 2014 Regular Monthly Minutes as presented.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 76**

**NEEDS ASSESSMENT 2014-2015**

A motion was made by Ms. Sandy Clevenger and second by Ms. Ange McKinney to approve the 2014-2015 Needs Assessment totaling $115,345 as shown below:

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

TES: Funds to support equipment $ 10,000

 Personalized devices for student use i.e. iPads $ 5,500

 Per Technology Plan $ 5,000

SCHS: Computing Lab for the expanded Edgenuity Lab and Library Lab $ 18,000

SCES: Foss Science Kits $ 21,600

 Twenty Monitors for Student Work Stations $ 4,000

SCMS: Full Time Instructional Coach $ 9,500

 Technology $ 10,000

 Supplemental Instructional Materials $ 2,800

 21st Century Beyond the Bell Supplies $ 720

ECE: High School Reading Interventions $ 5,200

 SRA Reading Program for SCMS $ 1,000

 Second Steps Curriculum for PASS Programs (all schools) $ 3,000

 Google Chromes Books (15 SCHS and 15 SCMS) $ 9,000

Maintenance

 Lift Station at SCMS /SCES Upgrade $ 5,000

Preschool

 Instruction $ 1,025

 Library Cubbies (4) $ 2,000

 Writing/Computer (4) $ 2,000

Technology

 This amount is still be determined.

**ORDER # 77**

**RTT-FRYSC CO-OP STUDENT PROGRAM**

RTT-FRYSC funds are to be used to remove barriers to learning of students. One of the barriers SCES has identified is in reading. Research shows that reading aloud to children provides a powerful context for word learning. SCES would like to address this barrier though a co-op program with SCHS students. SCES could provide up to 625 hours of reading to our kindergarten and primary students through the RTT grant funds.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to provide an additional collaborative learning effort.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 78**

**POLICY 09.36 & PROCEDURES 09.36 AP.1 AND 09.36 AP.21**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the modification to Policy 09.36 and Procedures 09.36 AP.1 and 09.36 AP.21 to allow flexibility in fundraising for co-curricular events that are not instructional in nature.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 79**

**SFCC TECHNOLOGY OFFER OF ASSISTANCE**

A motion was made by Ms. Ange McKinney and seconded by Ms. Sandy Clevenger to match the KETS First Offer of Assistance in entire amount of $23,040 at the present time.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 80**

**ADDITION OF IA FOR SCES – FMD CLASSROOM**

The FMD Classroom at SCES contains many students with unique needs. With the classroom at near capacity and many different student’s needs, it is the best interest of the students within that classroom to add another IA. This IA will assist with instruction, behavioral support, medical needs and any other need within the classroom. The estimated cost with benefits totals $12,700 and will come from the general fund contingency.

A motion was made by to approve the IA position at SCES FMD Classroom.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 81**

**STUDENT WAIVER ASSISTANCE**

As of September 11, 42% of our students are eligible for free and reduced assistance. Not only does this involve the school nutritional program, but it also pertains to student fees, including school-related trip. Superintendent recommends an allocation of funds for each school totaling $20,630 to assist with the waiver requests.

A motion was made by Ms. Sandy Clevenger and seconded by Ange McKinney to approve the Student Waiver Assistance totaling $20,630 to be housed at Central Office.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 82**

**INSTRUCTIONAL SUPPLIES – TEXTBOOK PURCHASING PLAN**

Due to the changes in statue, instructional materials are now included as permissive expenditures in the state allocation for textbooks. High schools continue to be left out of the consideration at the state level; however, their instructional resources have been addressed in years past through the Needs Assessment process.

A motion was made by Ms. Ange McKinney and seconded by Ms. Sandy Clevenger to approve the Instructional Supplies – Textbook Purchasing Plan consistent with policy and statue.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 83**

**ACTION BY CONSENT**

A motion was made by Ms. Ange McKinney and seconded by Ms. Sandy Clevenger to approve the Action by Consent Items as presented below.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Report
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Preschool**

Melinda Pulliam, IA (.5)

**Other**

Heather Adcock, Sub Classified Employee

Jessmine Catlett, Certified Sub Teacher Rank 1

Jessica Gerber, Emergency Certified Substitute Teacher Rank 4

Pamela Smith, Certified Sub Teacher, Rank 3

Everene Rose, Emergency Cert Sub Teacher, Rank 4

Billy Green, Sub Bus Driver

Jarrad Mattingly, Emergency Cert Sub Teacher, Rank 4

Jennifer Carmany, Bus Monitor (full-time)

Wendy Goodlett, Sub Bus Driver

Chasta Knuettel, Sub Classified Employee

Julie Sloan, Emergency Certified Sub Teacher, Rank 4

 Sandra Ford, Bus Driver (full time)

 Jessie Howard, Bus Driver (full time)

 **Resignations**

 Belinda Sheeley, IA (.5), eff 9/23/2014

 Angela Thompson, Sub Employee, eff 9/29/2014

 Jessmine Catlett, Cert Sub Teacher, eff 10/7/2014

 Wendy Goodlett, Bus Driver (full time), eff 10/10/2014

 Melinda Pulliam, IA 21st Century Program, eff 10/16/2014

 Pamela McClain, Sub Classified, eff, 10/13/2014

 **Retirements**

 Gail Rodgers, Sub Classified Employee, eff 12/19/2014

F. Field Trip Approvals (overnight and out-of-state)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **GROUP** | **DATE** | **DESTINATION** | **PURPOSE** | **FUNDING** |
| SCHS FCCLA | 11/13 – 11/16 | Little Rock, AR | Leadership Workshop | Students & Perkins |
| SCMS KY ACDA | 10/31 – 11/1 | Bowling Green, KY | All State Choir | Students Fees |
| SCHS Band | 4/29 – 5/3/2015 | Myrtle Beach SC | Competition | Boosters |
| SCMS/SCHSDrama Club | 11/21 – 11/23 | Richmond, KY  | Performing and Observing | Student Fees |
| SCHS Softball | Spring Break | Ft. Walton, FL | Tournament  |  |
| SCHS Band | Spring Break | Jacksonville, FL | Historical Trip | Parent Fundraising |
| SCHS Choir | April 18-19, 2014 | Pigeon Forge, TN | College VisitPerform at Parks | Students and Choir |
| SCMS Band/Chorus | May 9, 2015 | Kings Island | Competition | Student PayingBand/Chorus Activity Fund  |
| SCHSBaseball | Spring Break | Ft. Walton, FL | Tournament | Baseball |
| SCHS Cheer | Sevierville, TN\*Pending SBDM  | December 6, 2014 | Competition |  |

G. Fundraisers

|  |  |  |  |
| --- | --- | --- | --- |
| Preschool PTAAdult Fundraiser | Kroger Cards | All School Year | Classroom Needs |
| TES Teacher Fundraiser | Donor’s Choose Website | October – May | Technology |
| TES Teacher Fundraiser | Donor’s Choose Website – iPads | September – March | Technology |
| TES Snappy Pizza Adult Fundraiser | Snappy Pizza Nights | November – January | Technology |
| SCMS Dance | Dance Clinic | December | Competition and Banquet |
| SCMS Choir Adult Fundraiser | Little Caesars Pizza | October – November | Trip Transportation and Registration Fees |
| SCMS School WideAdult Fundraiser | Winterfest Dance | December 5 | Technology, Field Trips, Classroom Materials |
| SCHS Softball | Fresh Fire BBQ Servers | TBD Spring 2015 | Spring Break Trip |
| SCHS Softball | Family Night Out | TBD Spring 2015 | Spring Break Trip |
| SCHS Softball | Pancake Breakfast | TBD Fall 2014 | Spring Break Trip |
| SCHS Softball | Creative Photography | Spring 2015 | Spring Break Trip |
| SCHS Softball | Origami Owl | TBD Fall or Spring | Spring Break Trip |
| Project Graduation | Igive.com online shop | School Year | Project Grad 2015 |
| Project Graduation | Old KY Chocolates | Feb 2015 | Project Grad 2015 |
| Project Graduation | Pork Chop Lunch | April 2015 | Project Grad 2015 |
| Project Graduation | Trash Pick Up Adults | November – Spring | Project Grad 2015 |
| Boys Basketball | Alumni Game | November 25 | Christmas Tournament |
| Boys Basketball | T-Shirt Sales | Oct 2014- Feb 2015 | Spirit Wear |
| Wrestling | Fan Cloths | Oct-November | Tournament Fees |
| Boys Basketball | Christmas Tournament | December 20-23 | Tournament, Banquet, Player  |
| Band Boosters | Christmas Wreaths | Nov-Dec | Equipment, Competition, and Trip Transportation |
| SCHS Softball | Celestial Candles | TBA | Spring Break Trip |
| SCHS Softball | Old Fashion Candy | TBD | Spring Break Trip |
| SCHS Softball | Sensational Candles | TBD – Spring 2015 | Spring Break Trip |
| SCHS Softball | Car Wash | Spring/Summer/Fall | Spring Break Trip |
| SCHS SoftballAdult Fundraiser | Derby/Oaks/Nascar &Friday Night Races  | School year | Uniforms and Equipment |
| SCHS Softball | Trash Pick Adults | School year | Equipment/Travel/Balls/Helmets |
| FCS Board | Embroidery ShopFabric Provided by Customer | School Year | Supplies and Machine for Fashion and interior design |
| SCHS Softball | Kroger Cards | School Year | Spring Break Trip |

H. Surplus Items

* GT Services: Dell Computer, Computer Monitor, HP Officejet 6310 all in one printer

I. Non Resident Contracts: Eminence and Shelby County

J. Request for Extended Disability Leave – Celia Jewell 2014-2015 school year.

K. Maternity Leave Requests: Valorie Atcher and Jessica Downs.

L. Shortened School Week/SCMS Student

M. MSD Rain Gauge Request at SCMS.

N. SCMS Student Fee Request

|  |  |  |
| --- | --- | --- |
| SCMS Band | $2.50-$13.00 | KMEA Fee for Solo and Ensemble |
| SCMS Band | $4.00 | Audition for District Honors Band Fee |
| SCMS Band | $15.00 | Folder Fee for All District Band – KMEA |
| SCMS Choir | $45.00 | ACDA Choir Oct 31 – November 1 |

O. Approved Annual Vendors

\* Masters Supply Inc.

 \* Swimville USA

 \* Louisville Awards

 \* Cytomax/Cytosport

 \* Radio Communications Services (RCS)

 \* Karen Johnson – Photographer

 \* 4 Imprint

 \* United Refrigeration

P. SCHS Fee Request

|  |  |  |
| --- | --- | --- |
| SCMS/SCHS Drama Club | $ 60 | Ky Theatre Association Festival |
| SCHS FCCLA | $280 | Arkansas Trip |
|  |  |  |

**COMMUNICATIONS**

Board Members - No Communication

SCEA Update - No Communication

**WRITTEN COMMUNICATION**

The following written communication was provide but no discussion took place.

* Liberty Mutual Insurance
* Attendance Report – Month Two
* Bus Maintenance Report
* Building Inspections
* Health Office Visit Report
* SBDM Minutes
* Field Trips (Local)

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Preschool Report
* Athletic Trainer

**ORDER # 84**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINTUES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to make the agenda dated October 27, 2014 part of the official Board Minutes.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes

**ORDER # 85**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Ange McKinney and seconded by Ms. Sandy Clevenger to adjourn the meeting at 9:04 p.m.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Absent

Ms. Debbie Herndon Absent

Ms. Ange McKinney Yes