

APPROVAL OF THE DESIGN CONSULTANT AND THE BG-1 PROJECT APPLICATION FOR INSTALLMENT OF PORTABLE CLASSROOM UNITS AT SQUIRES ELEMENTARY SCHOOL

BACKGROUND: The portable classroom units used at all Kentucky school sites are subjected to the same plan review and approval process that govern manufactured modular housing. The Kentucky Industrialized Building Systems (KIBS) program is operated under the Division of Code Enforcement within the Department of Housing, Buildings and Construction (DHBC) in Frankfort. In years past, FCPS was instructed that DHBC was the sole governing authority, even though KDE has an administrative regulation 702 KAE 4:170 that provides for the detailed requirements of Temporary or Supplemental Units. KDE had indicated that the high level of new school construction and renovation activities across the state prevented them from adequately reviewing temporary/supplemental units in a timely manner. Within the last few weeks, FCPS was notified that KDE will require that the BG-1 Project Application review process be followed for several recently-installed portable classroom units in the school district, as well as all portable classroom units to be installed in the future. This process will apply to the temporary units installed to serve both over-crowded and school sites under renovation.

A major renovation/addition to Squires Elementary School is underway and is scheduled to be completed in August, 2016. Portable classroom units are needed to accommodate the phasing of the renovation and will remain through completion of the renovation. The design of the installation requires the involvement of both an architect and engineer to prepare the plans required by the building code to be reviewed by DHBC, and to obtain a building permit and certificate of occupancy. Based on their previous experience with FCPS facilities it was determined that Tate Hill Jacobs Architects was the most qualified to serve as the project design consultant. The project design work is complete. The cost for the installation is set out below in order to initiate a BG-1 Project Application and the Board's post approval is requested to satisfy KDE.

PROPOSAL: Based on the rationale above, a BG-1 Project Application is required as follows:

	<u>Initial BG-1 Project Application Budget</u>
Total Construction Cost:	\$290,700.00
Architect/Engineer Fee:	\$780.00
Ky. Dept. Housing, Building & Construction Review Fee:	\$1,500.00
Contingencies:	\$14,535.00
Total Estimated Cost:	\$307,515.00

FUNDING SOURCE:

<u>Fund</u>	<u>Org. Code</u>
General Fund	9201407

STAFF CONTACT: Mary Wright, Chief Operating Officer, 381-4165

REFERENCE: Board Policy 01.1 – General Powers and Duties of Board

RECOMMENDATION: A motion is in order to:

“Approve a BG-1 Project Application for the installment of portable classrooms at Squires Elementary School in the amount of \$307,515.00 (Three Hundred Seven Thousand, Five Hundred Fifteen Dollars) and approve Tate Hill Jacobs Architects as the design consultant, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.”

On a motion by _____, and seconded by _____, the Board approved a BG-1 Project Application for the installment of portable classrooms at Squires Elementary School in the amount of \$307,515.00 (Three Hundred Seven Thousand, Five Hundred Fifteen Dollars)

October 27, 2014

and approve Tate Hill Jacobs Architects as the design consultant, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

John Price, Chair

Tom Shelton, Superintendent

October 27, 2014