

# **APPROVAL OF THE DESIGN CONSULTANT AND THE BG-1 PROJECT APPLICATION FOR INSTALLMENT OF PORTABLE CLASSROOM UNITS AT YATES ELEMENTARY SCHOOL**

**BACKGROUND:** The portable classroom units used at all Kentucky school sites are subjected to the same plan review and approval process that govern manufactured modular housing. The Kentucky Industrialized Building Systems (KIBS) program is operated under the Division of Code Enforcement within the Department of Housing, Buildings and Construction (DHBC) in Frankfort. In years past, FCPS was instructed that DHBC was the sole governing authority, even though KDE has an administrative regulation 702 KAE 4:170 that provides for the detailed requirements of Temporary or Supplemental Units. KDE had indicated that the high level of new school construction and renovation activities across the state prevented them from adequately reviewing temporary/supplemental units in a timely manner. Within the last few weeks, FCPS was notified that KDE will require that the BG-1 Project Application review process be followed for several recently-installed portable classroom units in the school district, as well as all portable classroom units to be installed in the future. This process will apply to the temporary units installed to serve both over-crowded and school sites under renovation.

A major renovation/addition to Yates Elementary School was completed in October, 2011. However, portable classroom units are needed to suit increases in the enrollment until the construction of the New Elementary at Passage Mound Way is completed and opened in August, 2016. The portable classrooms will remain in place for the duration of the construction of the New Elementary at Passage Mound. The design of the installation requires the involvement of both an architect and engineer to prepare the plans required by the building code to be reviewed by DHBC, and to obtain a building permit and certificate of occupancy. Based on their previous experience with FCPS facilities it has been determined that Tate Hill Jacobs Architects is the most qualified to serve as the project design consultant. The project design work will begin immediately. The project had been scheduled to be complete as soon as possible. The schedule will be adjusted to allow time to obtain the appropriate approvals and the project will be completed as soon as possible. At this time the Board's approval is requested to allow this project to move forward. A preliminary cost estimate for the work has been completed in order to initiate a BG-1 Project Application as required by KDE. Those estimates are presented below.

**PROPOSAL:** Based on the rationale above, a BG-1 Project Application is required as follows:

	<b><u>Initial BG-1 Project Application Budget</u></b>
Total Construction Cost:	\$277,700.00
Architect/Engineer Fee:	\$780.00
Ky. Dept. Housing, Building & Construction Review Fee:	\$1,500.00
Contingencies:	\$13,885.00
<b>Total Estimated Cost:</b>	<b>\$293,865.00</b>

**FUNDING SOURCE:**

<b><u>Fund</u></b>	<b><u>Org. Code</u></b>
General Fund	9201134

**STAFF CONTACT:** Mary Wright, Chief Operating Officer, 381-4165

**REFERENCE:** Board Policy 01.1 – General Powers and Duties of Board

**RECOMMENDATION:** A motion is in order to:

“Approve a BG-1 Project Application for the installment of portable classrooms at Yates Elementary School in the amount of \$293,865.00 (Two Hundred Ninety-three Thousand, Eight Hundred Sixty-five Dollars) and approve Tate Hill Jacobs Architects as the design consultant, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.”

October 27, 2014

On a motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the Board approved a BG-1 Project Application for the installment of portable classrooms at Yates Elementary School in the amount of \$293,865.00 (Two Hundred Ninety-three Thousand, Eight Hundred Sixty-five Dollars) and approve Tate Hill Jacobs Architects as the design consultant, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

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John Price, Chair

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Tom Shelton, Superintendent