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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Taylorsville Elem 10-9-14 Lynn Sharrard-custadian

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	(Yes)N	ln
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(Yes) N	
3.	Do all exit doors close securely by themselves?	Yes	
4.	Are all exit signs in place and illuminated?	N N	
5.	Are door props around exterior doors removed from premises?	(Jes N	
6.	Are all windows free of cracks and broken glass?	Yes	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	١١٠وب	U
	(a) in good serviceable condition and well maintained?	Yes	٥
	(b) properly insulated and separated from all combustible material by a safe distance?	YES N	
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes N	
9.	Has the HVAC equipment been serviced within the past year?	Yes N	
	Is someone on site trained and designated to render first aid, and are supplies readily available?	Ves N	
11	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes	
١,,	(a) have first aid personnel received bloodborne pathogens training?	(Yes N	
12	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable		
1 -,	other debris?	ilgalas al	
	(a) Mechanical Rooms and Electrical Panels?	(Yes No	NA C
	(b) Stage/Doorways/Exits?	Ves No	
	(c) Dressing Rooms / Locker Rooms?	Yes No	
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Ves No	
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	YesON	
17.	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No	
15	Has an inventory been taken within the past year for all chemicals? Where is the inventory? c. 457. Stare		
, 0,	Has an inventory been taken within the past year for all chemicals? Where is the inventory? cust. story (a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No	NA
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No	
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No	
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	(Yes) No	
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No	
20.	Have fire extinguishers been inspected or recharged within the last year?	(Yes) No	
21	Have all filters on HVAC equipment been checked? DATE: 7-/4	(Yes No	
	Is all floor tile and carpet intact?		NA
23	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	<u> </u>	NA
24.	Are areas around toilets, sinks and water fountains free of leaks?		NA
25.	Was a separate monthly playground inspection was conducted and documented?	Yes No	NA

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250

Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?		No	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?		No	
3.	Do all exit doors close securely by themselves?		No	
4.	Are all exit signs in place and illuminated?		No	
5.	Are door props around exterior doors removed from premises?		No	
6.	Are all windows free of cracks and broken glass?	Yes	. No)
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:			
	(a) in good serviceable condition and well maintained?	Yes		
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes		
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?			NA
9	Has the HVAC equipment been serviced within the past year?	Yes		
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes		
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	(a) have first aid personnel received bloodborne pathogens training?	Yes		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable li	quids	and	l
	other debris?			
	(a) Mechanical Rooms and Electrical Panels?			NA
	(b) Stage/Doorways/Exits?			NA
	(c) Dressing Rooms / Locker Rooms?			NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes		
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes		
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Yes	No	NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes.	No	NA
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes		
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes		
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes		
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes		
21.	Have all filters on HVAC equipment been checked? DATE: 7-14	Yes		
22.	Is all floor tile and carpet intact?	Yes		
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes		
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
25.	Was a separate monthly playground inspection was conducted and documented?	Yes	No	NΑ

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities.

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Ves No
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(Yes)No
3.	Do all exit doors close securely by themselves?	(Yes)No
4.	Are all exit signs in place and illuminated?	Yes No
	Are door props around exterior doors removed from premises?	Ves No
	Are all windows free of cracks and broken glass?	es No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	(63)10
	(a) in good serviceable condition and well maintained?	(Yes)No
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes No
8.		Yes No NA
	Has the HVAC equipment been serviced within the past year?	(Yes) No
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Yes)No
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(es)No
	(a) have first aid personnel received bloodborne pathogens training?	Yes No
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids and
	other debris?	
	(a) Mechanical Rooms and Electrical Panels?	Yes No NA
	(b) Stage/Doorways/Exits?	Ves No NA
	(c) Dressing Rooms / Locker Rooms?	(Yes)No NA
13.		Yes No WA
14.		No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Ves No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custodial Room	Yes No NA
10	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No NA
10.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	(Yes) No NA
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No NA
10.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No NA
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	(Yes) No NA
21.	Have all filters on HVAC equipment been checked? DATE: 9-8-14	(es) No NA
	Is all floor tile and carpet intact?	es No NA
.J.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? Are areas around toilets, sinks and water fountains free of leaks?	es No NA
5	Was a separate monthly playground inspection was conducted and documented?	Yes No NA
	Trad a departed monthly playground inspection was conducted and documented?	Yes No NA

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22. Is all floor tile and carpet intact?

24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

SPENCER COUNTY PUBLIC SCHOOLS

es No NA

es No NA

No NA

es) No NA

	FUTURE	Buildir	ig Safety Ins	PECTION CHECKLIS	3T
A STATE OF THE PARTY OF THE PAR	OUR CHILDREN S NAME OF SCHOOL:		S.C, E	7.S	
14	DATE INSPECTION CON	IDUCTED:	10-3	-14	
	INSPECTOR'S NAME &	TITLE:	ToyCE	LaBraney	
	STRUCTIONS: This checklist should be used for inspection should be answered either "YES", "NO", or "NA".	ng major areas r	elated to safety and heal	th in and around SCPS facilities.	Each
1. 2. 3.	Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of open Do all exit doors close securely by themselves? Are all exit sizes in place and illuminated?	ration/locking a	nd proper closure?	Yes No Yes No Yes No))

١.	Are there adequate mats at entrances?	(Yes) No
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	No No
3.	Do all exit doors close securely by themselves?	(Yes) No
4.	Are all exit signs in place and illuminated?	(Yes No
5.	Are door props around exterior doors removed from premises?	(Yes) No
6.	Are all windows free of cracks and broken glass?	(Yes) No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	
	(a) in good serviceable condition and well maintained?	Yes No
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes No
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No(NA)
9.	Has the HVAC equipment been serviced within the past year?	Yes No
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes No .
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(Yes)No
	(a) have first aid personnel received bloodborne pathogens training?	(Yes) No
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammat	le liquids and
	other debris?	_
	(a) Mechanical Rooms and Electrical Panels?	Yes No NA
	(b) Stage/Doorways/Exits?	Yes No NA
٠. ـ	(c) Dressing Rooms / Locker Rooms?	Yes No NA
13.		Yes No WA
14.	of a first of the state of the	(Yes) No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? MSDS	Yes No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No MA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No NA
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No NA .
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No NA
19.	Are tire extinguishers available in that no more than 100 feet travel distance is required to reach and	AT 311 111
$\Omega \Lambda$	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	(Yes No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes No NA
21.	Have fire extinguishers been inspected or recharged within the last year? Have all filters on HVAC equipment been checked? DATE:	

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23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

SPENCER COUNTY OUR SCHOOLS CHILDREN OUR SCHOOLS CHI

SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

Pre school

DATE INSPECTION CONDUCTED:

8/10-1-14

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	No
2.			No
3.	Do all exit doors close securely by themselves?		No
4.			No No
5.	Are door props around exterior doors removed from premises?		No
6.	Are all windows free of cracks and broken glass?	-	
7.	and the proof date of an interior, otedin into and other real sources.		
	(a) in good serviceable condition and well maintained?	(Yes	No
	(b) properly insulated and separated from all combustible material by a safe distance?	(Yes)	
8.	is the outside shut-off valve on the gas supply line marked and readily accessible?		No NA
9.	Has the HVAC equipment been serviced within the past year?	(Yes	No
10	. Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes	
11	. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes	
40	(a) have first aid personnel received bloodborne pathogens training?	Yes	No
12	. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids	and
	other debris?		
	(a) Mechanical Rooms and Electrical Panels?		No NA
	(b) Stage/Doorways/Exits?	(Yes)	No NA
13.	(c) Dressing Rooms / Locker Rooms?	Yes	No NA
14.	and the distriction and the distriction and the deline deline the property of the deline the distriction and the deline the deline delin		No (NA
14.	(No NA
15	(a) are MSDS sheets on file in accordance with the hazard communication program?		No NA
10.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? (with a diag.		No NA
16	(a) is the quantity of hazardous chemicals limited as much as practicable?	(es)	No NA
17	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Are approved metal safety cans used for gasoline and other similar liquids?	Yes I	No (NA
18	Are all electrical panels and circuits properly labeled, effectively aloned, account and an actual and account account and account account account and account account account account account and account acc		VO (NA)
19	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Are fire extinguishers available in that no more than 100 feet travel distance is a positive of the control of the		No NA
20	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Have fire extinguishers been inspected or recharged within the last year?		No NA
21	Have all filters on HVAC equipment been checked? DATE: 7-14		NO NA
22.	Is all floor tile and carpet intact?	-	No NA
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	2001	NO NA
24.	Are areas around toilets, sinks and water fountains free of leaks?		NA of
25.	Was a separate monthly playground inspection was conducted and documented?		lo NA
	, paragrams in production and confidence and documented:	res /	lo NA

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL: **DATE INSPECTION CONDUCTED: INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". 1. Are there adequate mats at entrances? 2. Are all exterior doors tested weekly for ease of operation/locking and proper closure? Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? 5. Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? Yes No (b) properly insulated and separated from all combustible material by a safe distance? Yes No Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes No NA Has the HVAC equipment been serviced within the past year? Yes No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? Yes No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? Yes No TES No (a) have first aid personnel received bloodborne pathogens training?

12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris?

(b) Stage/Doorways/Exits?
(c) Dressing Rooms / Locker Rooms?
13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?
14. Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored?
(a) are MSDS sheets on file in accordance with the hazard communication program?
15. Has an inventory been taken within the past year for all chemicals? Where is the inventory Tetacher luming communication of the property of hazardous chemicals limited as much as practicable?

(a) is the quantity of hazardous chemicals limited as much as practicable?

16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?

17. Are approved metal cans with self-closing covers/lids used for storage of only/combustible waste?

17. Are approved metal safety cans used for gasoline and other similar liquids?

18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?

20. Have fire extinguishers been inspected or recharged within the last year?
21. Have all filters on HVAC equipment been checked? DATE:
22. Is all floor tile and carpet intact?

(a) Mechanical Rooms and Electrical Panels?

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? 24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

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Yes No NA

res No NA

No NA

Yes No NA

Yes NotNA

Yes No NA

Yes No NA Yes No NA

Mes No NA

Yes No NA