# SPENCER COUNTY OUR SCHOOLS CHILDREN OUR SCHOOLS CHI

## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

1.	Are there adequate mats at entrances?	(Yes) No
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Mes No
3.	Do all exit doors close securely by themselves?	€ No
4.	Are all exit signs in place and illuminated?	<b>Yes</b> No
5.	Are door props around exterior doors removed from premises?	<b>Yes</b> No
6.	Are all windows free of cracks and broken glass?	Yes No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	
	(a) in good serviceable condition and well maintained?	Mes No
	(b) properly insulated and separated from all combustible material by a safe distance?	(es No
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No NA
9.	Has the HVAC equipment been serviced within the past year?	Yes No
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Mo No
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Mo No
	(a) have first aid personnel received bloodborne pathogens training?	<b>Yes</b> No
12.	12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liqu	
	other debris?	_
	(a) Mechanical Rooms and Electrical Panels?	res No NA
	(b) Stage/Doorways/Exits?	Yes No NA
	(c) Dressing Rooms / Locker Rooms?	Yes No MA
13.		Yes No NA
14.	,	No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	YES No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? <u>ClaseT</u>	_ÆSNo NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	PES No NA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No NA
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No MA
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	No NA
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Jes No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	JES No NA
21.	Have all filters on HVAC equipment been checked? DATE:	Tes No NA
	Is all floor tile and carpet intact?	Mo NA
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	No NA
	Are areas around toilets, sinks and water fountains free of leaks?	No NA
25.	Was a separate monthly playground inspection was conducted and documented?	Yés Nó NA

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250

Fax: 502-477-3259

# OUR PUTURE OUR SCHOOLS CHILDREN N

## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

Yes No NA

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Yes No (NA

Hillmen Academy 8-7-14 Jim Oliver NAME OF SCHOOL: **DATE INSPECTION CONDUCTED: INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". 1. Are there adequate mats at entrances? **Res** No 2. Are all exterior doors tested weekly for ease of operation/locking and proper closure? CYPS No 3. Do all exit doors close securely by themselves? es No 4. Are all exit signs in place and illuminated? Yes No 5. Are door props around exterior doors removed from premises? Yes No 6. Are all windows free of cracks and broken glass? Yes No

7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:

(a) in good serviceable condition and well maintained?
(b) properly insulated and separated from all combustible material by a safe distance?

8. Is the outside shut-off valve on the gas supply line marked and readily accessible?
9. Has the HVAC equipment been serviced within the past year?
10. Is someone on site trained and designated to render first aid, and are supplies readily available?
11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?
(a) have first aid personnel received bloodborne pathogens training?

12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris?(a) Mechanical Rooms and Electrical Panels?

	(c) Dressing Rooms / Locker Rooms?	Yes No A
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes No NA
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	TES No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Me NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? <u>Closet</u>	Yes No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No (NA

(a) is the quantity of hazardous chemicals limited as much as practicable?16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?

17. Are approved metal safety cans used for gasoline and other similar liquids?18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?

20. Have fire extinguishers been inspected or recharged within the last year?

21. Have all filters on HVAC equipment been checked? DATE:

22. Is all floor tile and carpet intact?23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

24. Are areas around toilets, sinks and water fountains free of leaks?

(b) Stage/Doorways/Exits?

25. Was a separate monthly playground inspection was conducted and documented?

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## SPENCER COUNTY

### SPENCER COUNTY PUBLIC SCHOOLS

BUILDING SAFETY INSPECTION CHECKLIST NAME OF SCHOOL: DATE INSPECTION CONDUCTED: **INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? 3. Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance? Yes No Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes) No NA Has the HVAC equipment been serviced within the past year? Yes No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? (Yes)No es No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? (a) have first aid personnel received bloodborne pathogens training? (Yes) No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (a) Mechanical Rooms and Electrical Panels? es No NA (b) Stage/Doorways/Exits? No NA (c) Dressing Rooms / Locker Rooms? es No NA Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? es No(NA) Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes) No NA (Yes)No NA (a) are MSDS sheets on file in accordance with the hazard communication program? Room (es) No NA Yes No NA

13.

14.

15. Has an inventory been taken within the past year for all chemicals? Where is the inventory?

(a) is the quantity of hazardous chemicals limited as much as practicable?

16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?

17. Are approved metal safety cans used for gasoline and other similar liquids?

18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?

20. Have fire extinguishers been inspected or recharged within the last year?

21. Have all filters on HVAC equipment been checked? DATE: 7-28-14 Filters changed

22. Is all floor tile and carpet intact?

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

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Email: jim.oliver@spencer.kyschools.us

Yes No NA

Yes No(NA)

Yes No NA

Yes No NA

(es)No NA

Yes No NA

(Yes No NA

(Yes) No NA

Yes No NA

es)No NA

# SPENCER COUNTY OUR PUTURE OUR CHILDREN OUR C

## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

LYPA Sherrard

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

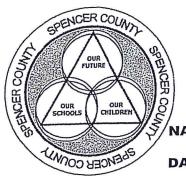
1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	Are all exit signs in place and illuminated?  Are door props around exterior doors removed from premises?  Are all windows free of cracks and broken glass?  Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:  (a) in good serviceable condition and well maintained?  (b) properly insulated and separated from all combustible material by a safe distance?  Is the outside shut-off valve on the gas supply line marked and readily accessible?  Has the HVAC equipment been serviced within the past year?  Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes No	0 0 0 0 0 0 0 NA
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes No	)
40	(a) have first aid personnel received bloodborne pathogens training?	Yes No	)
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	e liquids an	ď
	other debris?		
	(a) Mechanical Rooms and Electrical Panels?	Yes No	NA
	(b) Stage/Doorways/Exits?	Yes>No	NA
40	(c) Dressing Rooms / Locker Rooms?	Yes) No	NA
13.	and the state of t	(Yes)No	NA
14.	(	Yes?No	NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes, No	NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? cust. stora	gares No	NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No	NA
10.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No	ALA!
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No	MA
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No	
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No	NA
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes No	NA
27.	Have all filters on HVAC equipment been checked? DATE: 7-14	Yes No	NA
	Is all floor tile and carpet intact?	Yes No	NA
23,	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes No	
4.	Are areas around toilets, sinks and water fountains free of leaks?	Yes-No	NA
٥.	Was a separate monthly playground inspection was conducted and documented?	Yes No	NA

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Fax: 502-477-3259



## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

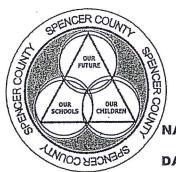
que	Stion should be districted state			
1	Are there adequate mats at entrances?	Yes		
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes		
3.	Do all exit doors close securely by themselves?	Yes		
4.	Are all exit signs in place and illuminated?	Yes		
5.	Are door props around exterior doors removed from premises?	Yes		
6.	Are all windows from of cracks and broken glass?	Yes	No	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	.,		
٠.	(a) in good serviceable condition and Well Maintained?	Yes		
	(b) properly insulated and separated from all combustible material by a safe distance?	<u>Yes</u>		
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		
0	Has the HVAC equipment been serviced within the Dast Vear?	Yes		
10	le company on site trained and designated to render tirst aid. and are supplies readily available:	Yes		
11	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	( ) I first aid margannal received bloodborne nathonees (FSIDIDI)	Yes	No	i.
12	(a) have first and personnel received bloodborne pathogens training.  Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable li	quids	and	
12.	other debris?			
	(a) Mechanical Rooms and Electrical Panels?	Yes		
	(b) Stage/Doorways/Exits?	Yes		
	(a) Drossing Rooms / Locker Rooms?	Yes		
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes		
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes		
	(a) are MCDC cheets on file in accordance with the hazard communication program:	Yes		
15	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Yes		
	(a) is the quantity of hazardous chemicals limited as MUCh as practicable?	100		
16.	Are approved metal cans with self-closing covers/lids used for storage of only/compustible waste?	Yes		
17	Are emproved metal cafety cans used for dasoline and other similar liquids:	Yes		
40	Are all clostrical panels and circuits properly labeled, effectively closed, secured, and all faled:	<u>Ye</u> s		
19	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one:	Yes		
20	Have fire extinguishers been inspected or recharged within the last year?	Yes		
21.	Have all filters on HVAC equipment been checked? DATE: 7-14	Yes		
22	le all floor tile and carnet intact?	Yes		
23	Have the grounds been inspected for glass, pot holes, poison by, or any other nazardous condition?	Yes		
24	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
25.	Was a separate monthly playground inspection was conducted and documented?	Yes	110	ĬΑ

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## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

N N N N N N N N N N N N N N N N N N N		
OUR CHILDREN SCHOOL:	S.C.E.S	
DATE INSPECTION CONDUCTED:	8-5-14	ĸ
INSPECTOR'S NAME & TITLE:	J. LaBraney	
INSTRUCTIONS: This checklist should be used for inspecting major areas r	related to safety and health in and around SCPS facilities. Ea	ach

question should be answered either "YES", "NO", or "NA". No Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? es) No 3. Do all exit doors close securely by themselves? es)No es) No 4. Are all exit signs in place and illuminated? 5. Are door props around exterior doors removed from premises? No 6. Are all windows free of cracks and broken glass? 7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance? Yes No Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes No(NA Has the HVAC equipment been serviced within the past year? Yes No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? Yes)No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? (Yes) No (a) have first aid personnel received bloodborne pathogens training? Yes) No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? Yes No NA (a) Mechanical Rooms and Electrical Panels? Yes No NA (b) Stage/Doorways/Exits? Yes No NA (c) Dressing Rooms / Locker Rooms? Yes No NA 13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No NA Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? 14. (a) are MSDS sheets on file in accordance with the hazard communication program? Ves No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? msps Yes No NA (a) is the quantity of hazardous chemicals limited as much as practicable? Yes)No NA 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Yes No(NA) Yes No(NA) 17. Are approved metal safety cans used for gasoline and other similar liquids? 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Yes No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? (Yes) No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA 21. Have all filters on HVAC equipment been checked? DATE: Que es No NA 22. Is all floor tile and carpet intact? No NA 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? Yes No NA 24. Are areas around toilets, sinks and water fountains free of leaks? es) No NA 25. Was a separate monthly playground inspection was conducted and documented? Yes No NA

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