

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Board Agenda Planning Meeting
June 9, 2014**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 p.m. on the 9th day of June 2014, with the following members present: **(1) Melissa Bacon, (2) Amanda Ferguson, and (3) Daryl Love**

Administration Present

Tom Shelton, Superintendent
Mary Wright, Chief Operating Officer
Lu Young, Chief Academic Officer
Shelley Chatfield, Chief Administrative Officer/Staff Attorney
Vince Mattox, Chief Officer of School, Community & Gov. Support

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on June 23, 2014. The draft agenda is filed with the official minutes.

A. Call to Order

Melissa Bacon, Vice-Chair, convened the meeting at 5:54 p.m.

J. Approval of Consent Items

- 1. Awards of Bids/Proposals**
- 2. Approval of Post Approvals and Claims - Placeholder**
- 3. Special and Other Leaves of Absence**
- 4. Requests from Principals for Extended Trips**
- 5. Professional Leave by District Personnel**
- 6. FY15 Pay Date Schedule**
- 7. District Statement of Assurances**
- 8. 2014-2015 School Activity Funds Tentative Budgets**

Rodney Jackson stated that it is a requirement that the School Activity Funds Tentative Budgets be submitted to the Board.

9. Amended 2014-2015 and 2015-2016 School Calendars

Diana Cromer gave a brief overview of the following school calendars.

2014-2015:

- Two Records Conference Days: Oct. 3 and May 29 were removed from calendar
- Professional Development: Aug. 11, Nov. 4, Feb. 27 and Mar. 20.
- Staff Development: Aug. 12, Aug. 22, Apr. 10, and May 28.
- 177 Instructional Days.
- 189 Work Days.
- Purposed snow days: March 20, Apr. 10, May 28-29, June 1-12.

2015-16:

- Two Records Conference Days: Oct. 2 and May 26 were removed from calendar
- Professional Development: Aug. 11, Nov. 3, Mar. 18 and May 25.
- Staff Development: Aug. 10, Aug. 21, Oct. 1, and Apr. 8.
- 177 Instructional Days.
- 189 Work Days.
- Purposed snow days: Mar. 18, Apr. 8, May 25 - June 10.

10. Approval of a Proposed Change Order (No. Eleven) to the Contract for the Renovation at Meadowthorpe Elementary School BG 11-250

Mary Wright:

Improve original plans and specs: replace (6) metal exterior light fixtures; delete 2 basketball goals and credit to 1 DPO

11. Approval of a Proposed Change Order (No. Eleven) to the Contract for the Renovation at Tates Creek Elementary School BG 11-251

Mary Wright:

Improve original plans and specs: credit to 1 DPO and add 1 DPO to substitute new concrete supplier due to change in ownership of original DPO vendor

12. Approval of a Reduction in Retainage on the Construction Contract for the Renovation at Tates Creek Elementary School BG 11-251

Mary Wright stated that this is standard at this point in the project.

13. Approval of a Proposed Change Order (No. Five) to the Contract for the Renovation at Glendover Elementary School BG 12-180

Mary Wright:

Improve original plans and specs: add concrete sidewalk at new bus loop

Correct deficient plans and specs: provide additional aluminum infill beams at underside of drop-off canopy

Resolve unforeseen conflict: provide slab-on-grade edge removal at exterior perimeter of the east classroom wing

14. Approval of a Proposed Change Order (No. Eleven) to the Contract for the Renovation at Deep Springs Elementary School BG 12-182

Mary Wright:

Correct deficient plans and specs: demolish small, existing brick building housing existing gas meter; install 6" base in the existing classrooms in lieu of 4" base as originally specified

Resolve unforeseen conflict: replace existing steel beam in existing phase 2 classroom wing corridor; replace 2 courses of CMU at 3 cafeteria walls that are to remain

15. Approval of a Proposed Change Order (No. Eight) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023

Mary Wright:

Correct deficient plans and specs: provide fire separation wall between transformer and school building and revise dock wall; provide additional marker boards and tack boards not included in original bid plans;
Resolve unforeseen conflict: replace unstable locker room wall and behind-the-wall piping system; reroute newly installed main power service conduits due to conflicts with existing underground storm water piping

Improve original plans and specs: provide emergency power circuits for computer station at Reception Area and at Custodial area; provide paint and graphics for gym floor

K. Approval of Action Items

1. Revised Approval of Contract to Acquire a School Site on 15 Acres of Land at the Intersection of Georgetown and Spurr Roads (2550 Georgetown Road)

Mary Wright stated that the funding source needed to be clarified. The original template that the Board approved only showed the funding source as general fund. She clarified that the funding source has always been the building fund with a small portion coming out of the general fund.

2. Approval of the Design Development Documents for the Construction of the New Elementary School at Passage Mound (1150 Passage Mound Way) BG 14-120

Mary Wright stated that approval of the Design Development Documents is the next step in the project.

3. Approval of the Schematic Design Documents for the Construction of the New High School on Winchester Road (1970 Winchester Road) BG 14-159

Mary Wright stated that approval of the Schematic Design Documents is the next step in the project.

4. Middle and High Athletic Guidelines Revisions

Don Adkins, District Athletic Director stated that there are not any major changes. A hard copy of the changes is included with the permanent minutes.

5. Approval of Student Code of Conduct

Shelley Chatfield stated that the work on the Student Code of Conduct has been a very good collaborative effort including principals, students, and community members. She stated that the Student Code of Conduct being presented is a hybrid of where we are now and where we are going. Next year the UPSLOPE form of the Code of Conduct will be fully implemented which will allow us to work through all of the discipline issues with more consistency.

Jan Hatfield and Shelley Chatfield gave a brief overview of the proposed Student Code of Conduct. A hard copy of the redline Student Code of Conduct is included with the permanent minutes.

6. Monthly Financial Report – Placeholder

L. Informational items

1. Personnel Changes

Facility Usage Hourly Rate Schedule for School Year 2014-2015

Mary Wright stated that the rates are adjusted annually based on salaries and utilities.

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2. Other Business

- a. Board** – No discussion
- b. Staff** – No discussion

Requests from Board – None

Closed Session

A motion was made by Daryl Love and seconded by Amanda Ferguson, to go into closed session at 6:28 p.m. to discuss acquisition or sale of real property pursuant to KRS 61.810 (1)(b). The motion carried with a vote of 3 to 0.

Open Session

A motion was made by Daryl Love and seconded by Amanda Ferguson to reconvene in open session at 6:40 p.m. The motion carried with a vote of 3 to 0.

Adjournment

A motion was made by Amanda Ferguson and seconded by Daryl Love to adjourn the meeting at 6:41p.m. The motion carried with a vote of 3 to 0.

Melissa Bacon, Vice-Chair

Tom Shelton, Superintendent and Secretary to the Board