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SPENCER COUNTY PUBLIC SCHOOLS

BUILDING SAFETY INSPECTION CHECKLIST Midally new Tages NAME OF SCHOOL: 5--14 **DATE INSPECTION CONDUCTED: INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". Yes No 1. Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? Yes No Yes No 3. Do all exit doors close securely by themselves? Yes No 4. Are all exit signs in place and illuminated? Yes No 5. Are door props around exterior doors removed from premises? Yes No Are all windows free of cracks and broken glass? 7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: Yes No (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance? Yes No Yes No NA. Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes No Has the HVAC equipment been serviced within the past year? 10. Is someone on site trained and designated to render first aid, and are supplies readily available? Yes No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? Yes No (a) have first aid personnel received bloodborne pathogens training? Yes No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? Yes No NA (a) Mechanical Rooms and Electrical Panels? Yes No NA (b) Stage/Doorways/Exits? Yes No NA (c) Dressing Rooms / Locker Rooms? Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No NA 13. Yes No NA Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? 14. (a) are MSDS sheets on file in accordance with the hazard communication program? Yes No NA (a) are MSDS sneets on tile in accordance with the hazard seminals? Where is the inventory? Too Calumb 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? Too Calumb on Right six Yes No NA Yes No NA (a) is the quantity of hazardous chemicals limited as much as practicable? 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Yes No NA 17. Are approved metal safety cans used for gasoline and other similar liquids? Yes No NA -Yes No NA 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Yes No NA Yes No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA 21. Have all filters on HVAC equipment been checked? DATE: 4,4 Yes No NA 22. Is all floor tile and carpet intact? 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? Yes No NA Yes No NA 24. Are areas around toilets, sinks and water fountains free of leaks?

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250

25. Was a separate monthly playground inspection was conducted and documented?

Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

Yes No NA

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Jim Dhiver

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes		
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(CS)	No	
3.	Do all exit doors close securely by themselves?	Yes	No	
4.	Are all exit signs in place and illuminated?	Yes	Mo)
5.	Are door props around exterior doors removed from premises?	es		
6.	Are all windows free of cracks and broken glass?	YES	No	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:			
	(a) in good serviceable condition and well maintained?	Yes	No	
	(b) properly insulated and separated from all combustible material by a safe distance?	E8	No	
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes	No	MA
9.	Has the HVAC equipment been serviced within the past year?	Yes		
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Per		
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	TO S	No	
	(a) have first aid personnel received bloodborne pathogens training?	Tes	No	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids	and	
	other debris?			
	(a) Mechanical Rooms and Electrical Panels?	Yes	No	NA
	(b) Stage/Doorways/Exits?	Pes	No	NA
	(c) Dressing Rooms / Locker Rooms?	Yes	Noc	MA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes	No(MA
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes	No	NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Tes .	No	NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? <u>Jeacher lounge</u>	(Tes	No	NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	OF S		
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes	No(NA
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes		
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes	No	NA
20.	Have fire extinguishers been inspected or recharged within the last year?	A See		
21.	Have all filters on HVAC equipment been checked? DATE: April	(Yes	No	NA
	Is all floor tile and carpet intact?	(Tes	No	NA
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	res	No	NA
	Are areas around toilets, sinks and water fountains free of leaks?	Res	No	NΑ
25.	Was a separate monthly playground inspection was conducted and documented?	Yes	No (NA

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Email: jim.oliver@spencer.kyschools.us

SPENCER COUNT ENCER COUNTY NCER COUNTY OUR ENCER COUNTY

SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST**

Yes No(NA)

NAME OF SCHOOL: DATE INSPECTION CONDUCTED: **INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	(Yes) No
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(Yes) No
3.	Do all exit doors close securely by themselves?	(Yes) No
4.	Are all exit signs in place and illuminated?	Yes No
5.	Are door props around exterior doors removed from premises?	(Yes) No
6.	Are all windows free of cracks and broken glass?	(es No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	
	(a) in good serviceable condition and well maintained?	(res)No
0	(b) properly insulated and separated from all combustible material by a safe distance?	(res) No
8. 9.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No NA
	Has the HVAC equipment been serviced within the past year?	(Yes) No
10.	Is someone on site trained and designated to render first aid, and are supplies readily available? Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(Yes) No (es) No
	(a) have first aid personnel received bloodborne pathogens training?	Yes No
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquide and
	other debris?	e ilquius ariu
	(a) Mechanical Rooms and Electrical Panels?	(Yes No NA
	(b) Stage/Doorways/Exits?	Yes No NA
	(c) Dressing Rooms / Locker Rooms?	Yes No NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes No(NA)
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	(res) No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custodial Roo	m (Pes) No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No NA
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No NA
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No (NA)
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No NA
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	(Yes) No NA
21.	Have all filters on HVAC equipment been checked? DATE: $4-4-14$ Filter Change is all floor tile and carpet intact?	Yes No NA
		(res) No NA
20.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	(Yes) No NA
25	Are areas around toilets, sinks and water fountains free of leaks? Was a separate monthly playground inspection was conducted and documented?	Yes No NA
20.	And a sobarate morning highligher inspection was conducted and documented.	Yes No NA

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SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST**

NAME OF SCHOOL: DATE INSPECTION CONDUCTED: INSPECTOR'S NAME & TITLE: INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? 5. Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? Yes No (b) properly insulated and separated from all combustible material by a safe distance? Yes No Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes No NA Has the HVAC equipment been serviced within the past year? Yes No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? es No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? No (a) have first aid personnel received bloodborne pathogens training? Yes No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? Yes No NA (a) Mechanical Rooms and Electrical Panels? (b) Stage/Doorways/Exits? es No NA (c) Dressing Rooms / Locker Rooms? Yes No.0M∆ 13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? No (NA 14. Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes No NA (a) are MSDS sheets on file in accordance with the hazard communication program? Yes No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? custaded class Yes No NA

(a) is the quantity of hazardous chemicals limited as much as practicable? Yes No NA 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Yes No NA 17. Are approved metal safety cans used for gasoline and other similar liquids? Yes No (NA 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Yes No NA res No NA

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?

20. Have fire extinguishers been inspected or recharged within the last year?

21. Have all filters on HVAC equipment been checked? DATE: April 22. Is all floor tile and carpet intact?

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

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No NA

No NA

No NA



SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

S. C.E. 5

DATE INSPECTION CONDUCTED:

5-6-14

INSPECTOR'S NAME & TITLE:

Joyce La Berry

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". 1. Are there adequate mats at entrances? 2. Are all exterior doors tested weekly for ease of operation/locking and proper closure? 3. Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? No 5. Are door props around exterior doors removed from premises? 6. Are all windows free of cracks and broken glass? es)No Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance? Yes)No 8. Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes No(NA Yes No 9. Has the HVAC equipment been serviced within the past year? 10. Is someone on site trained and designated to render first aid, and are supplies readily available? es No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? Yes) No Yes No (a) have first aid personnel received bloodborne pathogens training? 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? Yes No NA (a) Mechanical Rooms and Electrical Panels? (b) Stage/Doorways/Exits? Yes) No MA Yes No (NA (c) Dressing Rooms / Locker Rooms? Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No(NA 13. Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes⁾ No NA 14. Yes No NA (a) are MSDS sheets on file in accordance with the hazard communication program? 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? rn505 Yes No NA (a) is the quantity of hazardous chemicals limited as much as practicable? Yes No NA Yes No WA 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? 17. Are approved metal safety cans used for gasoline and other similar liquids? Yes No NA 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Yes No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? res No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA 21. Have all filters on HVAC equipment been checked? DATE: april 2014 Yes No NA 22. Is all floor tile and carpet intact? Fes No NA 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? Yes No NA 24. Are areas around toilets, sinks and water fountains free of leaks? Yes No NA 25. Was a separate monthly playground inspection was conducted and documented? (es No NA

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NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each

que	stion should be answered either "YES", "NO", or "NA".			
1.	Are there adequate mats at entrances?	-	No	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?		No	
3.	Do all exit doors close securely by themselves?	Yes		
4.	Are all exit signs in place and illuminated?	A ES		
5.	Are door props around exterior doors removed from premises?	TES		
6.	Are all windows free of cracks and broken glass?	Yes	No	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:			
	(a) in good serviceable condition and well maintained?	Yes		
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes		
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		NA
9.	Has the HVAC equipment been serviced within the past year?	Yes	No	
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes		
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	(a) have first aid personnel received bloodborne pathogens training?	Yes		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids	and	
	other debris?			
	(a) Mechanical Rooms and Electrical Panels?		No	
	(b) Stage/Doorways/Exits?		No	
	(c) Dressing Rooms / Locker Rooms?	()	No	
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?		No	
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	2	No	
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Yes	No	NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	res	No	NA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes		
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes (/	
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes		
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yeş		
20.	Have fire extinguishers been inspected or recharged within the last year?	(Yes)		
21.	Have all filters on HVAC equipment been checked? DATE: 4-14	Yes		
22.	Is all floor tile and carpet intact?	Tes		
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Tes		
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
	Was a separate monthly playground inspection was conducted and documented?	Yes	No	NA

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