

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Ashley Phillips

TYPE OF TRIP (CHECK ONE):

- ☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 5th Grade
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)

DESTINATION KSU ADDRESS 400 E Main St PHONE (502) 597-6000
Frankfort, KY

☐ Out of State ☒ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP 3/26/14 DEPARTURE TIME 9:00 RETURN TIME 2:00

PURPOSE/EDUCATIONAL VALUE To explore career options

after obtaining a college degree.

SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY SCES

NUMBER OF STUDENTS 143 FACULTY SPONSORS 5 OTHER CHAPERONES 1

TOTAL # OF PARTICIPANTS 149

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Ashley Phillips
Signature of Faculty Sponsor

3/4/14
Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

AKZ
Signature of Superintendent/Designee

3-5-14
Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: 5th Grade - Baird, Fladung, Isaac, Noel, Penrod

Class: _____

Date: 3/20/14

Content Connection: Career Awareness, Exploration, Planning

Targeted Standard: 2.36 / 5.4

PRE Activities

- * College research
- * Career clusters lesson
- * Career Day

POST Activities

- * Compare KSU to other colleges researched
- * reflect if KSU would be a college they want to attend
- * Communicate with others about what they learned at KSU.

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: _____
- ☒ Student Product: brochure for KSU
- ☐ Performance Event: _____
- ☒ Writing for Authentic Audience: letter to parent about why they do/don't want to attend KSU

Adaptations or Special Strategies (if applicable)

OK \$11.1

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SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Ashley Phillips

TYPE OF TRIP (CHECK ONE):

- ☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 4th Grade
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)

DESTINATION US Army ADDRESS Ft Knox, KY PHONE (502) 624-5669
☐ Out of State ☒ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP 4/11/14 DEPARTURE TIME 9:00 RETURN TIME 3:00

PURPOSE/EDUCATIONAL VALUE To explore career options in the US Army

SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY SCES

NUMBER OF STUDENTS 145 FACULTY SPONSORS 5 OTHER CHAPERONES 1

TOTAL # OF PARTICIPANTS 151

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☒ NO ☐ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY Fisher

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Ashley Phillips
Signature of Faculty Sponsor

3/10/14
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

[Signature]
Signature of Superintendent/Designee

3-10-14
Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

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Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Barnett, Curry, Dennis, Malbry, Sanford

Class: 4th Grade

Date: 4/11/14

Content Connection: Career Awareness, Exploration & Planning

Targeted Standard: 2.36/5.4

PRE Activities

- * College research
- * Career clusters lesson
- * Career Day

POST Activities

- * Compare Army to other career choices
 - * reflect if the Army is a career they would like to have
 - * Communicate with others about what they learned
- Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies about the Army.
(Use any that apply)

Choose one post-assessment of learning activity:

☐ Open Response Prompt:

☒ Student Product: brochure for Army

☐ Performance Event:

☒ Writing for Authentic Audience: letter to parent about why the would/won't want to be in the Army.

Adaptations or Special Strategies (if applicable)