

OK  
2-19-14  
\$2.00

## School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCEs

FACULTY MEMBER(S) SPONSORING TRIP

Kindergarten Wood Hutchins  
Lawson, Drake  
Ingraham,  
Tappan

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify \_\_\_\_\_  
☐ Organization/Club Trip, specify \_\_\_\_\_ ☐ Other (athletic, band, if applicable)

DESTINATION Louisville Equestrian Center

ADDRESS

6720 Mt. Washington Rd

PHONE 477-0830

- ☐ Out of State ☐ Out of County ☐ Within County

40071

- ☐ Overnight: give name, address, phone of lodging \_\_\_\_\_

DATE(S) OF TRIP April 25

DEPARTURE TIME

9:00

RETURN TIME 2:30

PURPOSE/EDUCATIONAL VALUE

Social Studies

Kids will be exposed

to Kentucky tradition and move through stations (feed, tack, grooming,  
working horses, and

SOURCE OF FUNDING FOR TRIP

parent support

or training facility tour.

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

- ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY \_\_\_\_\_

NUMBER OF STUDENTS 125

FACULTY SPONSORS

12

OTHER CHAPERONES \_\_\_\_\_

TOTAL # OF PARTICIPANTS \_\_\_\_\_

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO

☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY \_\_\_\_\_

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Jessica Wood

Signature of Faculty Sponsor

2-18-14

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval \_\_\_\_\_

[Signature]

Signature of Superintendent/Designee

2-20-14

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. \_\_\_\_\_

2. \_\_\_\_\_

Number of buses requested: \_\_\_\_\_

# Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Wood (all Kindergarten)

Class: All Kindergarten

Date: April 25, 2014

Content Connection: Kentucky <sup>Instructional Plan S.S.</sup> Traditions <sup>making connections</sup> <sup>reading</sup> <sup>and</sup> <sup>variety of</sup> <sup>non</sup> <sup>fiction</sup> <sup>materials on</sup> <sup>KY and</sup> <sup>the Derby</sup>

Targeted Standard: R.I.K.1&3 RLK.5 Social Studies

PRE Activities Locate North America, United States, ~~and~~ KY, +

2 weeks before Derby

Read non-fiction literature on Kentucky <sup>Spencer Co.</sup> <sup>on the</sup> <sup>Derby</sup> traditions and symbols (including books, brochures, and articles). We will make text to self connections, text to text, and text to world. We will write about things we know about Kentucky + then things we have learned and questions we have.

trip week before

POST Activities We will ~~celebrate~~ Derby traditions in our rooms and learn about how these traditions came to be.

We will journal about what we learned on the field trip, and we will make sure our questions have all

**Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies**  
(Use any that apply)

Reading - Non Fiction  
Writing - Charting what we know and writing what we've learned, Social Studies identify KY and it's symbols.

been answered or use technology to find any unanswered questions.

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: \_\_\_\_\_
- ☐ Student Product: \_\_\_\_\_
- ☐ Performance Event: \_\_\_\_\_
- ☒ Writing for Authentic Audience: write to tell parents 3 things they have learned about Kentucky.

Adaptations or Special Strategies (if applicable)