**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, September 23, 2013**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Jeanie Stevens, Board Chair

Ms. Sandy Clevenger, Vice Chair

Ms. Janet Bonham

Ms. Debbie Herndon

Ms. Ange McKinney

**Others Present**: Superintendent Adams, Mr. Chuck Abell, Mr. Curt Haun, Mr. Mark Thomas, Ms. MariAnn Arnold, Vicki Goodlett, Jim Oliver, Brett Beaverson, Sue Daniel, Heidi Heiss, Diana Thomas, Dorothy Beaverson, Kristen Moore, Lauren Wise, Mallory Bilger, Pete Clevenger, Michele Barlow and others.

**ORDER # 51**

**CALL TO ORDER**

Ms. Jeanie Stevens, Board Chair, called the meeting to order at 6:34 p.m.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Jeanie Stevens, welcomed visitors and read the Statement of Board Mission

**REVIEW AND ADOPT AGENDA**

Ms. Sandy Clevenger requested that *Item 10A (Orders of the Treasurer)* be moved to *Action with Discussion Item 9L*. A motion by Ms. Ange McKinney and a second Debbie Herndon passed to approve the agenda with changes.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**STUDENT PRESENATION – SCES Student – Flip Classroom**

Fourth grade student, Valerie Pucko shared her “Flip Classroom” presentation using iPad with the Board.

**RECOGNITIONS**

Superintendent Adams presented the Going the Distance award for September 2013 to

Lynn Sherrard, custodian at Taylorsville Elementary.

**CITIZENS AND DELEGATIONS**

No citizens addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Spotlight**

SCHS students Kristen Moore and Lauren Wise demonstrated CPR and Heimlich from their HOSA class with Ms. Beaverson

**Academic Report**

Mr. Chuck Abell and Ms. Heidi Heiss shared the BRIGANCE (Kindergarten Screener) process.

**Superintendent’s Report**

Superintendent Adams updated the Board on the District’s Current Bonding Potential and SCMS Principal Vacancy

**ACTION WITH DISCUSSION**

**ORDER # 52**

**Approval of Board Minutes**

Motion passed by Ms. Ange McKinney and a second by Ms. Debbie Herndon to adopt minutes as proposed from the August 26 Regular Monthly Meeting; August 29, 2012 Public Hearing; August 29 Special Called Meeting; and. September 12 Scheduled Work Session.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 53**

**Working Budget 2013-2014**

Motion passed by Ms. Debbie Herndon and a second by Ms. Janet Bonham to accept the Working Budget for 2013-2014.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 54**

**Indirect Costs 2013-2014**

Although we chose not to apply indirect cost to food service, we currently have two MOA positions through KDE that allow the District to recapture indirect costs.

Motion passed by Ms. Sandy Clevenger and a second by Ms. Ange McKinney to accept the Indirect Costs for 2013-2014.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 55**

**KISTA Bus Purchase**

Request to purchase three conventional 66 passenger buses using KISTA Equipment Lease Revenue Bonds. The total cost minus finance charges is $255,225.

Motion passed by Ms. Sandy Clevenger and a second by Ms. Ange McKinney to use KISTA to purchase three conventional 66 passenger buses as requested.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 56**

**SCES ESS IA**

SCES is requesting Board approval to establish a position for an IA to provide instructional support in the form of ESS services. The position will be 6 hours per day for 114 days. The estimated cost of the position for wages and benefits is $10,000 and would be funded with ESS allocation.

Motion passed by Ms. Ange McKinney and a second by Ms. Janet Bonham is approve requested ESS position at SCES.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 57**

**TES Primary Position**

Due to an enrollment growth within the primary grades, TES has qualified for an additional position per the staffing allocation adopted last spring. Enrollment for the school was projected at 448; currently the number is at 451. However, the shift came within the primary grades where the ratio is 24:1.

Motion passed by Ms. Janet Bonham and a second by Ms. Ange McKinney to create a primary position at TES for the remainder of the year due to enrollment figures.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER #58**

**SCES – Four 3.5 Instructional Assistant Positions**

SCES is requesting approval to establish four 3 ½ hour instructional assistant positions to provide additional support for struggling students. These positions would be funded through the 2013-2014 SBDM allocation and 2012-2013 carryover funds. The estimated cost to cover this request is $24,000. SCES has identified this request as a priority instructional need that their SBDM budget can support.

Motion passed by Ms. Janet Bonham and a second by Ms. Sandy Clevenger to establish four, 3 ½ hour IA positions at SCES to be funded by SBDM.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 59**

**SCMS, SCES Parking Lot Pavement and SCHS Track**

Motion passed by Ms. Debbie Herndon and a second by Ms. Sandy Clevenger to complete paving at SCMS, SCES parking lot and seal/strip SCHS Track with Buzzard Roost Paving and complete at one time.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 60**

**Widen KY 44 Lump Sum Agreement**

Motion passed by Ms. Sandy Clevenger and a second by Ms. Debbie Herndon to approve the “Lump Sum Agreement” with the Transportation Department to widen KY 44 from Oak Tree Way to KY 1633.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 61**

**Technology Plan 2013-2014**

Sufficient funds are available in the KETS grants to fund the $60,000 reflected in the school match funding matrix.

Motion passed by Ms. Ange McKinney and a second by Ms. Sandy Clevenger to approve the Technology Plans as requested.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 62**

**Jr. Beta/Beta Club Stipend**

Motion passed by Ms. Ange McKinney and a second by Ms. Debbie Herndon to approve the total allocation of $350 for each grade 5th – 9th Junior Beta Club and $750 stipend for the high school Beta Club.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 63**

**Orders of the Treasurer Reports**

Ms. Sandy Clevenger asked for clarification on the number of coach’s passes being purchased for the KHSSA games.

Motion passed by Ms. Sandy Clevenger and a second by Ms. Ange McKinney to approve the Orders of the Treasurer Reports as presented.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER #64**

**ACTION BY CONSENT**

Motion passed by Ms. Ange McKinney and a second by Ms. Debbie Herndon to approve the Action by Consent Items as listed below:

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

1. School Financial Reports (Monthly)
2. District and Food Service (Monthly Report)
3. Invoices for Approval - no invoices were submitted for approval.
4. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary**

Stephanie Tackett, Elementary Teacher, Rank 3

**Spencer County High School**

Jonathan Wilkins, IA (.5)

**Other**

Amber Martin, Emergency Certified Sub Teacher, Rank 4

Pamela McClain, Sub Classified

**Resignations**

Jessmine Catlett, Elementary Teacher – TES, eff. 9/6/2013

Susan Hardin-Stevens, Bus Driver, eff. 9/16/2013

Donna Waldo, Emergency Certified Sub Teacher, Eff. 9/20/2013

**Retirements**

Ed Downs, Principal-MS, eff. 10/1/2013

Virginia Bolin, IA – SCES, eff. 10/1/2013

**Suspension**

Nicole Early, Bus Driver, w/out pay eff 9/3/2013.

1. Field Trip Approvals (Out of State and/or Overnight)
   1. SCES Squire Boone Caverns – October 10, 2013
   2. TES Chorus Competition – Kings Island – May 10, 2014
   3. SCMS 8th Grade Chorus and Band Trip – Kings Island May 9-10, 2013
   4. SCMS Dance Team- Indianapolis Competition –November 17, 2013
2. Fundraiser Approvals

FRYSC – Kroger Cards - All Year

Spencer County Middle School

|  |  |  |  |
| --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATES | PURPOSE |
| Library | Grizzly Cookbooks | School Year | ebooks, playaways, books |
| Football | Krispy Kreme | September | Banquet, equipment, team hoodies, water bottles |
| Football | Hometown Pizza | October | Banquet, football gear, football trophies, helmet conditioning |
| Boys Basketball | Stadium Seats | September – April | Uniforms |
| PTSO | Kroger Cards | School Year | SCMS Announcer Sign (district account) |
| PTSO | Spirit Items | School Year | Student Awards |
| PTSO | Donations @ School events – clearly marked | School year | Announcer Sign (District Act)  Staff Event (District )  Student Activities (School Account) |
| SCMS  6th Grade Market | Donated items  (like a yard sale) | May 2014 | Charities |
| UPS Plane Pull | Duct Tape Teacher | September 26, 2013 | Special Olympics |
|  |  |  |  |

Spencer County High School

|  |  |  |  |
| --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATE | PURPOSE |
| Student Council | Homecoming Dance | October 5, 2013 | Student Events |
| FBLA | Frosty Freeze  100% Fruit Juice | School Year | Student supplies; activities, field trips, competitions, projects |
| FCCLA | Balloon Store | School Year | Cluster Meeting, State Meeting, National Meeting |
| FCS Foods | Lunch for Teachers | School Year | Supplies and food for student classes |
| Softball | Churchill Downs | Spring/Summer/Fall | Spring Break Trip and Uniforms |
| FCCLA | Bake Sale & Country Mart | One Wednesday a Month | Cluster Meeting, State Meeting, National Meeting |
| FCCLA | Homecoming Booth  Baked Goods and Hair Chalk | October 5, 2013 | Cluster Meeting, State Meeting, National Meeting |
| FCCLA | Otis Spunkermeyer | Sept – February | Cluster Meeting, State Meeting, National Meeting |
| Cheer | Krispy Kreme Doughnuts | September/October | Jackets – Competition – Uniforms |
| Cheer | Little Caesar Pizza Kit | Sept or October | Jackets – Competition – Uniforms |
| Student Council | Powder Puff | October 2, 2013 | Student Council – Student Events |
| Student Council | T-Shirt Sales | October 2, 2013 | Student Council – Student Events |
| Band Boosters | Gordon Food Service  Candy Bar | Oct/Nov. 2013 | Uniforms – equipment – transportation |
| FCCLA | Calendar Contest | November 15 | Cluster Meeting, State Meeting, National Meeting |
| Softball | Sell of Banners | Fall/Spring | Team Equipment |
| Softball | Candle Sale | Spring | Tournament Fees |
| Softball | Trash Pick up (adults only) | Fall, Spring Summer | Chalk and Field conditioning |
| Chorus | Sponsorship | N/A | Chorus Spring Trip |
| Chorus | SCHS Talent Showcase | October 28 | Choir Spring Trip |
| Beta Club | Calendars | Sept. – Nov. | Leadership and Social Enhancement |
|  |  |  |  |

1. Maternity Leave Request: Kasey Goodlett
2. Surplus Items
   1. SCES: TV, CD Player, Cassette Player, TV/Video Player, Overhead Projectors
   2. SCHS Library: Books
3. Non Resident Contract: Bullitt County Public Schools
4. Approval of Annual Vendors
   1. Usborne Books
   2. Superior Cheer
   3. Pocket Nurse
   4. Jacobi Sales
   5. Awardworks, LLC
   6. Cardinal Ice Equipment
   7. Madden Elevator
5. Mileage Approval – Legislative Session – October 26, 2013
6. SCHS BG-4 Closeout Form – Acoustical Resources - $8,590.00
7. SCHS BG-4 Closeout Form – Diversified Air Systems $41,325.00
8. Grant Application: Career Camp for Non-Traditional Programs

**Communications**

1. Board Members

Ms. Debbie Herndon inquired about the installation of keyless entries to be installed at the schools. Brett is following up with company about their timeline.

1. SCEA Update

Stacy Hieb addressed the Board.

1. Written Communication (information provided was not discussed)
   1. Attendance Report - Month One

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month One 2013-2014** | | |  |  |  |  |
|  | **2012-2013** | **2013-2014** | **2012-2013** | **2013-2014** | **2012-2013** | **2013-2014** |
|  | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | **206.37** | **208** | **96.23** | **97.05** | **218.00** | **214.00** |
| **Grade 1** | **197.8** | **203.54** | **96.71** | **97.92** | **207.00** | **211.00** |
| **Grade 2** | **185.22** | **213.86** | **97.00** | **97.21** | **191.00** | **220.00** |
| **Grade 3** | **206.48** | **205.35** | **96.82** | **98.23** | **213.00** | **213.00** |
| **Grade 4** | **212.40** | **214.93** | **96.62** | **97.77** | **221.00** | **223.00** |
| **Grade 5** | **199.74** | **209.05** | **97.20** | **97.06** | **205.00** | **216.00** |
| **Grade 6** | **222.08** | **210.03** | **96.62** | **96.89** | **230.00** | **217.00** |
| **Grade 7** | **209.25** | **230.52** | **96.44** | **96.96** | **217.00** | **240.00** |
| **Grade 8** | **218.41** | **216.29** | **95.45** | **96.56** | **228.00** | **226.00** |
| **Grade 9** | **214.10** | **219.89** | **95.40** | **95.95** | **225.00** | **232.00** |
| **Grade 10** | **199.31** | **208.49** | **95.27** | **96.39** | **209.00** | **218.00** |
| **Grade 11** | **174.61** | **186.16** | **93.78** | **95.19** | **187.00** | **197.00** |
| **Grade 12** | **218.08** | **170.25** | **91.79** | **94.58** | **241.00** | **183.00** |
| **Grade 14** |  | **0.88** |  | **88.24** |  | **1.00** |
| **TOTAL** | **2663.85** | 2696.52 | **95.77** | **96.78** | **2792.00** | **2811.00** |

* 1. Bus Maintenance Report
  2. Building Inspections
  3. SBDM Minutes
  4. Field Trips
  5. Donations

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Data from Summer Program

**ORDER # 65**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

Motion passed by Ms. Debbie Herndon and a second by Ms. Janet Bonham to make the agenda dated September 23, 2013 part of the official Board Minutes.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 66**

**EXECUTIVE SESSION KRS 61.810 Section 1 Subsection (b) (c)**

Motion passed by Ms. Janet Bonham and a second by Ms. Debbie Herndon to go into Executive Session per KRS 61.810 Section 1, Subsection (b) (c)

(b) Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.  
(c) Discussions of proposed or pending litigation against or on behalf of the public agency.

The Board of Education will be having discussions relating to the purchase of property for a new elementary school and pending litigation against the public agency.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 67**

**RETURN TO OPEN SESSION**

Motion passed by Ms. Debbie Herndon and a second by Ms. Janet Bonham to return to open session.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 68**

**ACTION WITH DISCUSSION**

**Designation of the amount of land needed for capital construction (present and future).**

No Action was taken during this discussion.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 69**

**ADJOURN BOARD MEETING**

Motion passed by Ms. Debbie Herndon and a second by Ms. Ange McKinney to adjourn meeting at 9:05 p.m.

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Ms. Jeanie Stevens, Board Chair

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Mr. Chuck Adams, Superintendent/Secretary