

Duties and Responsibilities of Chairperson and Vice-Chairperson

1. The chairperson of the Board shall preside at meetings.
2. The chairperson may appoint special committees.
3. The chairperson may call special meetings of the Board.¹
4. The chairperson may make or second motions and vote on motions.
5. The chairperson shall countersign all orders of the Board² (including contracts and reports as required by law).
6. The vice-chairperson shall perform the duties of the chairperson in the absence of the chairperson.

REFERENCES:

¹KRS 160.270

²KRS 160.440

Adopted/Amended: 05/18/1995

Order #: 191