

MEMORANDUM

TO: Superintendent, Spencer County Public Schools
 FROM: JACK SENIOR

DATE: 07/02/2012

mm/dd/yyyy

SUBJECT: Request to Surplus Property

Please Read: The District does not have a storage facility or space; therefore, storage of surplus equipment is a school responsibility. The District will advertise available surplus at www.spencer.k12.ky.us/co/finance/surplus_items.htm so other schools can check for needed equipment before ordering new. Occasionally surplus property will be advertised for sealed bid or auctioned.

Please accept this recommendation to surplus the following property:

LOCATION	QTY	DESCRIPTION	SERIAL#	ASSET TAG#	CONDITION
Bus Garage ▾	1	1992 International School Bus (SD# 28:	1HVBCNTNXNH43780:	M9238	Not Usable ▾
Bus Garage ▾	1	1994 International School Bus (SD# 40:	1HVBBACN4RH58756:	N8405	Not Usable ▾
Bus Garage ▾	1	1998 Thomas School Bus (SD# 9801	1T75U3823X1167843	J6857	Not Usable ▾
<choose one> ▾					<choose one> ▾
<choose one> ▾					<choose one> ▾
<choose one> ▾					<choose one> ▾
<choose one> ▾					<choose one> ▾
<choose one> ▾					<choose one> ▾
<choose one> ▾					<choose one> ▾
<choose one> ▾					<choose one> ▾



Print Now - Send to your building principal and
 Michele Barlow at Central Office

NOW PRESS SUBMIT

Submit Reset



Form Confirmation

Thank you for submitting the following information:

From: JACK SENIOR

Date: 07/02/2012

Location1: Bus Garage

QTY1: 1

Description1: 1992 International School Bus (SD# 283)

SN1: 1HVBCNTNXNH437804

AssetTag1: M9238

Condition1: Not Usable

Location2: Bus Garage

QTY2: 1

Description2: 1994 International School Bus (SD# 403)

SN2: 1HVBBACN4RH587568

AssetTag2: N8405

Condition2: Not Usable

Location3: Bus Garage

QTY3: 1

Description3: 1998 Thomas School Bus (SD# 9801)

SN3: 1T75U3823X1167843

AssetTag3: J6857

Condition3: Not Usable

Location4: <choose one>

QTY4:

Description4:

SN4:

AssetTag4:

Condition4: <choose one>

Location5: <choose one>

QTY5:

Description5:

SN5:

AssetTag5:

Condition5: <choose one>

Location6: <choose one>

QTY6:

Description6:

SN6:

AssetTag6:

Condition6: <choose one>

Location7: <choose one>

QTY7:

Description7:

SN7:

AssetTag7:

Condition7: <choose one>

Location8: <choose one>

QTY8: