

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

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INSPECTOR'S NAME & TITLE:

The logo for Spencer County is a circular emblem. It features a large circle containing three overlapping circles arranged in a triangular pattern. The top-left circle is labeled 'OUR CHILDREN', the top-right circle is labeled 'OUR SCHOOLS', and the bottom circle is labeled 'OUR FUTURE'. The text 'SPENCER COUNTY' is written along the top and sides of the outer circle.

- Are there adequate mats at entrances?
2. Are all exterior doors tested weekly for ease of operation/locking and proper closure?
3. Do all exit doors close securely by themselves?
4. Are all exit signs in place and illuminated?
5. Are door props around exterior doors removed from premises?
6. Are all windows free of cracks and broken glass?
7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:
- (a) in good serviceable condition and well maintained?
- (b) properly insulated and separated from all combustible material by a safe distance?
8. Is the outside shut-off valve on the gas supply line marked and readily accessible?
9. Has the HVAC equipment been serviced within the past year?
10. Is someone on site trained and designated to render first aid, and are supplies readily available?
11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?
- (a) have first aid personnel received bloodborne pathogens training?
12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flamm other debris?
- (a) Mechanical Rooms and Electrical Panels?
- (b) Stage/Doorways/Exits?
- (c) Dressing Rooms / Locker Rooms?
13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?
14. Are all chemicals (cleaning materials, gasoline, etc.) labeled and properly stored?
- (a) are MSDS sheets on file in accordance with the hazard communication program?
15. Has an inventory been taken within the past year for all chemicals? Where is the inventory?
- nick-114*
- (a) is the quantity of hazardous chemicals limited as much as practicable?
16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?
17. Are approved metal safety cans used for gasoline and other similar liquids?
18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?
19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?
20. Have fire extinguishers been inspected or recharged within the last year?
21. Have the fire extinguishers been turned upside down and returned to their proper place?
22. Have all filters on HVAC equipment been checked?
- working on the m120*
- DATE: _____
23. Is all floor tile and carpet intact?
24. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?
25. Are areas around toilets, sinks and water fountains free of leaks?
26. Was a separate monthly playground inspection was conducted and documented?

Q	Yes	No
1. I have a good idea of what I want to do with my life.	Yes	No
2. I am confident about my future.	Yes	No
3. I have a clear goal for my life.	Yes	No
4. I am motivated to achieve my dreams.	Yes	No
5. I have a strong sense of purpose.	Yes	No
6. I am able to overcome challenges.	Yes	No
7. I have a positive outlook on life.	Yes	No
8. I am able to manage stress.	Yes	No
9. I have a good relationship with myself.	Yes	No
10. I am able to take control of my life.	Yes	No
11. I have a strong sense of self-worth.	Yes	No
12. I am able to set and achieve goals.	Yes	No
13. I have a good understanding of my strengths and weaknesses.	Yes	No
14. I am able to learn from my mistakes.	Yes	No
15. I have a good sense of humor.	Yes	No
16. I am able to deal with change.	Yes	No
17. I have a good sense of direction.	Yes	No
18. I am able to make decisions.	Yes	No
19. I have a good sense of responsibility.	Yes	No
20. I am able to take responsibility for my actions.	Yes	No
21. I have a good sense of empathy.	Yes	No
22. I am able to understand other people's feelings.	Yes	No
23. I have a good sense of compassion.	Yes	No
24. I am able to help others in need.	Yes	No
25. I have a good sense of justice.	Yes	No
26. I am able to stand up for what is right.	Yes	No
27. I have a good sense of fairness.	Yes	No
28. I am able to treat others with respect.	Yes	No
29. I have a good sense of honesty.	Yes	No
30. I am able to tell the truth.	Yes	No
31. I have a good sense of integrity.	Yes	No
32. I am able to live by my principles.	Yes	No
33. I have a good sense of loyalty.	Yes	No
34. I am able to stand by my friends.	Yes	No
35. I have a good sense of loyalty.	Yes	No
36. I am able to stand by my friends.	Yes	No
37. I have a good sense of loyalty.	Yes	No
38. I am able to stand by my friends.	Yes	No
39. I have a good sense of loyalty.	Yes	No
40. I am able to stand by my friends.	Yes	No
41. I have a good sense of loyalty.	Yes	No
42. I am able to stand by my friends.	Yes	No
43. I have a good sense of loyalty.	Yes	No
44. I am able to stand by my friends.	Yes	No
45. I have a good sense of loyalty.	Yes	No
46. I am able to stand by my friends.	Yes	No
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94. I am able to stand by my friends.	Yes	No
95. I have a good sense of loyalty.	Yes	No
96. I am able to stand by my friends.	Yes	No
97. I have a good sense of loyalty.	Yes	No
98. I am able to stand by my friends.	Yes	No
99. I have a good sense of loyalty.	Yes	No
100. I am able to stand by my friends.	Yes	No

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES. SUBMIT MONTHLY COPY TO:

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