

## BOARD OF DIRECTORS' POLICIES

### I. RULE ENFORCEMENT

#### A. OFFICIALS TO GIVE EXPLANATION

The Board has inaugurated the policy that the athletic game or contest official who disqualifies a contestant for a violation of the game rules or is guilty of unsportsmanlike conduct of serious nature associated with an athletic contest, when aware of such, is to make a written report to the Association's office within twenty-four hours, giving the reason for the disqualification.

#### B. SPECIFIC RULING

A specific enumeration of the Board's action will be made on questions of eligibility of individual student or general problems presented for a decision.

#### C. WARNING

In addition to the specific ruling an official notice may be given a school or team that it is a matter of record that there has been an inexcusable violation of the Association's rules, or unethical or unsportsmanlike conduct in connection with an activity contest, and that such is not expected to happen again.

#### D. PROBATION

In addition to the specific ruling, a more severe type of penalty known as "Probation" may be given. A school or team on "Probation" may compete in regularly scheduled activities, but will not be eligible in one or more sports for any conference or Association championship, nor may the school or team enter an invitational meet in such sport or sports. Games played during a period of probation with schools which are members of a conference shall not count in conference standings. Any game played by a school or team during a period of probation shall not count in conference standings for the school or team on probation. It shall, however, count for its opponents.

#### E. SUSPENSION

In addition to the specific ruling made, a school may be suspended from membership in the Association and will not be eligible to compete with any member of this Association or the Association of any other state.

### II. ALL-STAR CONTESTS - (FEBRUARY 16, 1977)

- A. Any all-star contest in which a student participates must be approved annually and in writing by the Oklahoma Secondary School Activities Association office. Forms are available for this purpose. A roster of those students participating may be required upon completion of the contest.
- B. Any student may participate in an all-star contest provided it is held prior to the end of the season in that particular sport. (The season ends with the state championship tournament or meet for that particular sport.)
- C. No all-star contest will be approved during the time from the end of the season in that particular sport until such time as all of the Association sponsored activities are completed (usually in May).
- D. Any all-star contest approved by the Oklahoma Secondary School Activities Association after the Association sponsored activities are completed (usually in May) shall be limited to graduating seniors only.
- E. Should a student who has completed his/her eligibility compete in a non-sanctioned all-star contest, said student may be denied a year's eligibility at the college level.
- F. Rule 19 of the Association Rules and Regulations Handbook states the Oklahoma Secondary School Activities Association shall have jurisdiction in sanctioning any all-star games held in the State of Oklahoma.

December 10, 1986 - The Board of Directors approved the endorsement of the following all-star contest regulation: A student may participate in not more than two all-star contests in each sport. Exception: Graduated seniors must comply only with the NCAA regulations.

### III. CLASSIFICATION OF MEMBER SCHOOLS

A member school must report any discrepancies in ADM as posted to the OSSAA website, [www.ossaa.com](http://www.ossaa.com), no less than 72 hours prior to the August OSSAA Board of Directors meeting.

For classification purposes in all activities, the ADM for any non co-ed school shall be doubled. Average Daily Membership adjustments shall be made for reclassification purposes when a receiving school increases by as many as ten students due to any of the following:

- A. Annexations, consolidations, and disbandments.
- B. Students completing the last grade offered in schools with more than eight grades, but less than twelve grades.
- C. Schools within a multi-school district that change their school district boundaries.
- D. Both the receiving and sending schools approving blanket transfers when a program is deleted.

- E. Schools having the same average daily membership (ADM) as reported by the State Department of Education to determine classification of schools for athletic competition.

When tied:

1. ADM will be figured using grades 9, 10 & 11 (dropping the senior class).
2. ADM will be figured using grades 10, 11 & 12 (dropping the 9<sup>th</sup> grade class).
3. If still tied, the classification of schools will be determined by lot.

Note: The order in which they are listed will take preference. Ex. (a) takes preference over (b); (b) will have preference over (c).

- F. Recognizing that new non-traditional public secondary schools established in certain multi-school districts, including schools created pursuant to the Oklahoma Charter Schools Act, 70 O.S. § 3-130 *et seq.*, may seek membership in the Association, and that such schools: (a) do not necessarily have any geographic boundaries within the district in which they are located, (b) may have a lower actual or projected ADM than other secondary schools in the same district, and/or (c) may have an emphasis on certain curriculum areas, or programs for instruction of “high challenge” students or students at risk of not completing a high school education, which limit the time or resources available for interschool competitive activities, and recognizing that placement within a classification for an activity according to the non-traditional school’s actual or projected ADM may result in inequitable participation opportunities, either for the school seeking to participate or for other schools within that classification, the Board of Directors adopts the following policy for the placement of such school within classifications for particular activities:

1. A non-traditional public secondary school seeking to join the Association or to begin participating in a particular activity, will be asked to complete a classification placement form providing the following information:
  - a. the most recently calculated ADM, or for a school that has not yet operated for an entire school year, a projected ADM; the activity or activities in which the school expects to participate; the coach(es) or sponsor(s) for the activity; the number of students expected to participate in the activity; and the geographic boundaries, if any, for the non-traditional school within the school district in which it is located;
  - b. whether any students expected to participate have participated previously in that activity for another member school;
  - c. any meets, tournaments or contests in which the school will seek to participate;
  - d. any policies, standards, criteria, or preferences applied, if any, for enrollment or admission to the school;
  - e. any emphasis on particular curricular areas, or on programs of instruction unique to the district in which the non-traditional school is located;
  - f. the school’s method for handling scholastic eligibility of student-participants;
  - g. whether and, if so, how credits will be given for participation in the activity;
  - h. description of any physical facilities to be used in connection with the activity; and,
  - i. an estimate of the funds to be used to support the activity.

The school will further, after initial consultation with the OSSAA staff, state a requested classification for the activity or activities in which they wish to participate, and will provide any further or supplemental information as might be helpful in determining the school’s placement in an appropriate classification.

2. If the school wishes to participate in any activity beginning in the first semester, the classification placement form must be on file with the OSSAA staff by August 15 of the year in which the school wishes to begin participation, and if the school wishes to participate in any activity beginning in the second semester, the form must be on file by January 15 of the year in which the school wishes to begin.
3. Upon submission of the form, the OSSAA staff shall evaluate the information provided by the school and submit a report and recommendation on placement in a classification to the Board of Directors, and a copy of said report and recommendation shall be provided to the non-traditional school’s designated representative, after which the Board shall vote on the placement of the school in a classification for the activity or activities in which the school wishes to participate.
4. In evaluating an non-traditional public secondary school for placement in a classification, the OSSAA staff and Board of Directors will consider the following factors:
  - a. the actual or projected ADM of the non-traditional school as compared with other secondary schools in the same school district, and as compared with schools against which the non-traditional school may be competing;
  - b. the prior competitive experience of the coach(es) or sponsor(s) of the activity and the students expected to participate;
  - c. the geographic boundaries, if any, of the non-traditional school within the school district;
  - d. any policies, standards, criteria, programs or preferences that otherwise limit student enrollment or admission to the non-traditional school;
  - e. whether the non-traditional school employs higher standards for maintaining scholastic eligibility to participate than the minimum standards established by the Association’s Rules;

- f. whether and, if so, how, the non-traditional school gives credit for participation in the activity;
- g. how the physical facilities and activity budget of the non-traditional school compare with other member schools.

In making the placement determination, the OSSAA staff and Board will strive to ensure that the non-traditional school's students will have opportunities for safe and equitable competitive participation, and that the other schools in the classification in which the non-traditional school is placed are not substantially disadvantaged by the placement of the non-traditional school. Consistent with that purpose, the OSSAA staff and Board may therefore consider other and additional factors that may impact safe and equitable participation opportunities for a particular non-traditional school seeking to participate and for the other schools within any classification under consideration.

- 5. In submitting the classification placement form, the non-traditional school will acknowledge that its placement within a classification for a particular activity will be subject to review and reconsideration annually by the staff and the Board, and that additional or supplementary information may be requested from the school in connection with that review and reconsideration.

The OSSAA Board of Directors shall have the authority to make other ADM adjustments if any other unusual circumstance occurs.

#### IV. COACHES

STATE RULES MEETING REQUIREMENTS FOR COACHES - Each head coach of all varsity teams shall attend an OSSAA state rules meeting for that sport for the current school year. If the head coach does not attend a meeting, an on-line rules meeting is available at [www.ossaa.com](http://www.ossaa.com). Written verification of the on-line rules meeting must be submitted to the OSSAA. The OSSAA Board of Directors will establish the penalty for non-compliance.

The OSSAA Board of Directors authorized the implementation of a Coaches Education Program. All first year athletic coaches and any adjunct athletic personnel will be required to complete the NFHS Fundamentals of Coaching course prior to their participation as a coach in any OSSAA regular season contest. The course is available online at [www.nfhslearn.com](http://www.nfhslearn.com).

All coaches in grades 7-12 are required to complete the on-line concussion management video at [www.nfhslearn.com](http://www.nfhslearn.com). Schools are responsible for implementing a system to make sure their coaches are in compliance with the regulation.

All cheer coaches will be required to complete the AACCA course instead of the Fundamentals of Coaching course. They must complete this course before allowing their cheer squads to participate in any activity where stunting is involved. The course is available online at [www.aacca.org](http://www.aacca.org) or [www.nfhslearn.com](http://www.nfhslearn.com)

Any coach who has been ejected from an OSSAA contest will be required to complete the NFHS Teaching and Modeling Behavior course. This course must be completed within seven (7) days after being ejected. The coach can be reinstated after verification of his/her completion of the course and any sit-out time that is required by OSSAA rules. The course is available online at [www.nfhslearn.com](http://www.nfhslearn.com).

School Administrators may verify the completion of these courses at [www.nfhslearn.com](http://www.nfhslearn.com), using the search tool.

#### V. CO-ED PARTICIPATION

If a school maintains separate teams in comparable sports for girls and boys, girls may not participate on boys' teams and boys may not participate on girls' teams. If a school does not sponsor separate teams in comparable sports then boys and girls may participate on the same team but must participate in the boys division.

Co-ed teams shall be defined as any team having one or more member of the opposite gender and all co-ed teams must participate in the boys' games, tournaments, meets etc. (Note: This policy permits girls to participate on the boys' baseball and football teams and to wrestle. Boys are not permitted to participate on girls' teams unless a co-ed division is sponsored by the OSSAA.)

#### VI. COMPLIMENTARY PASSES

- A. OSSAA Staff and Board of Directors will be issued two comp passes. Legislators will be issued two comp passes when requested.
- B. School administrators based on basketball classifications - Six for Class B schools graduating to twelve in Class 6A. Schools may purchase additional passes for qualified administrators at the rate of \$20.00 per pass. Administrators will

**XLII. NON-PUBLIC SCHOOL BOUNDARIES ESTABLISHED BY RULE 23**

- A. American Christian School - Bartlesville Public Schools
- B. Claremore Christian Academy—Washington Road to the North  
NS 404 Road to the West  
W 560 Road to the South  
NS 4250 Road to the East
- C. Christian Heritage Academy—North on Douglas to Reno  
West on Reno to Bryant  
South on Bryant to I-240  
West on I-240 to I-44  
South on I-44 to SE 149<sup>th</sup> (S 19 in Moore)  
East on SE 149<sup>th</sup> to Douglas.
- D. Crossings Christian School—North on MacArthur Blvd. to NW 150<sup>th</sup> Street  
East on NW 150<sup>th</sup> Street to N. Santa Fe Avenue  
South on N. Santa Fe to West Memorial Road  
West on West Memorial Road to NW MacArthur Blvd.
- E. Lincoln Christian School—Pine Street from 129<sup>th</sup> E. Avenue one mile to 145<sup>th</sup> E. Avenue  
129<sup>th</sup> E. Avenue 6 miles from Pine Street to 51<sup>st</sup> Street  
125<sup>th</sup> E. Avenue to 193<sup>rd</sup> E. Avenue  
Pine Street down 145<sup>th</sup> E. Avenue to 41<sup>st</sup> east to 193<sup>rd</sup> Avenue south to 51<sup>st</sup> Street
- F. Oklahoma Christian Academy—East will be Sooner Road, from Waterloo Road to Memorial Road  
On the north, Waterloo Road between Sooner Road and Pennsylvania Avenue  
On the west, Pennsylvania Avenue, from Waterloo Road south to Memorial Road  
The south boundary will be Memorial Road from Pennsylvania Avenue to Kelly Avenue  
Kelly the line moves south to 122<sup>nd</sup> St. to Coltrane  
Coltrain the line goes back north to Memorial Road until it reaches Sooner Road
- G. Southwest Covenant Schools—North on Mustang to Main St.  
East on Main St. to Sara Road  
South on Sara Rd to Northwest 23<sup>rd</sup> St.  
West on Northwest 23<sup>rd</sup> St. to Mustang Rd.
- H. Summit Christian Academy—North will be E. 71<sup>st</sup> Street S.  
West Kenosha Street from S. Garnett Road to S. 177<sup>th</sup> East Avenue  
S. Garnett/Creek Turnpike from E. 71<sup>st</sup> Street S. to E. 111<sup>th</sup> Street S  
On the south, E. 111<sup>th</sup> Street S. from the Creek Turnpike to S 177<sup>th</sup> East Avenue  
On the east, S. 177<sup>th</sup> East Avenue from E. Kenosha Street to E. 111<sup>th</sup> Street S
- I. Victory Life Academy—Four mile radius surrounding the school.
- J. Wesleyan Christian School—The boundary is established as Bartlesville city limits.
- K. Rejoice Christian School—Pending Board approval
- L. Riverfield Country Day School—Pending Board approval

**Other Non-Public School Boundaries**

- A. Bishop Kelley—South to 71<sup>st</sup>, North to 21<sup>st</sup>, East to Garnett, West to Peoria
- B. Bishop McGuinness—Intersection of N. Memorial Rd and MacArthur Blvd, east to Western Ave.  
 Intersection of N Memorial and Western, south to NW 63<sup>rd</sup>  
 Intersection of N.W. 63<sup>rd</sup> and Western, east to Santa Fe Ave.  
 Intersection of NW. 63<sup>rd</sup> and Santa Fe, south to 36<sup>th</sup>  
 Intersection of NW 36<sup>th</sup> and Santa Fe, west to Western Ave.  
 Intersection of NW 36<sup>th</sup> and Western, north to N.W. 50<sup>th</sup>  
 Intersection of NW 50<sup>th</sup> and Western, west to Portland Ave.  
 Intersection of NW 50<sup>th</sup> and Portland, north to Hefner Rd.  
 Intersection of N. Hefner and Portland, west to MacArthur Blvd.  
 Intersection of Hefner and MacArthur, north to Memorial Rd.
- C. Cascia Hall—North to 15<sup>th</sup> Street then west to Riverside  
 South to 121<sup>st</sup> Street then east to Sheridan  
 South to 111<sup>th</sup> Street east to Memorial  
 South to 101<sup>st</sup> Street then west to Sheridan
- D. Corn Bible Academy—Custer and Washita Counties
- E. Heritage Hall—Intersection of Portland (Hefner Parkway) and Hefner Road west to MacArthur Boulevard  
 Intersection of Hefner Road and MacArthur north to 164<sup>th</sup>  
 Intersection of MacArthur and NW 164<sup>th</sup> east to Santa Fe Ave.  
 Intersection of NW 164 and Santa Fe Ave. south to Memorial Ave.  
 Intersection of Memorial and Santa Fe west to Western Ave.  
 Intersection of Western and Memorial south to NW 63<sup>rd</sup>  
 Intersection of NW 63<sup>rd</sup> and Western west to Portland (Hefner Parkway)  
 Intersection of NW 63<sup>rd</sup> and Portland (Hefner Parkway) north to Hefner Road  
 South to 71<sup>st</sup> Street then west to Yale
- F. Metro Christian—Intersection of 21<sup>st</sup> and Harvard, West to the Arkansas River  
 Intersection of 21<sup>st</sup> and Harvard, South to 61<sup>st</sup> Avenue  
 Intersection of 61<sup>st</sup> and Harvard, East to Memorial Drive  
 Intersection of 61<sup>st</sup> and Memorial, South to 121<sup>st</sup>  
 Intersection of Memorial and 121<sup>st</sup>, West to 65<sup>th</sup> West Avenue  
 Intersection of 121<sup>st</sup> and 65 West Avenue, North to 61<sup>st</sup> Street  
 Intersection of 61<sup>st</sup> and 65 West Avenue East to the East side of Arkansas River  
 61<sup>st</sup> Street and the East Bank of the Arkansas River, North to the East Bank of the Arkansas River and the 21<sup>st</sup> Street Intersection.
- G. Mount St. Mary—Intersection of NW 23<sup>rd</sup> and Pennsylvania, east to 1-235 (Lincoln Blvd.)  
 Intersection of NE 23<sup>rd</sup> and Lincoln Blvd., South to Byers Street  
 Intersection of Byers (Shields Blvd.), south to SW 134<sup>th</sup>  
 Intersection of Shields and SW 149<sup>th</sup>, west to MacArthur  
 Intersection of SW 149<sup>th</sup> and MacArthur, north to SW 104<sup>th</sup>, east to Portland  
 Intersection of SW 104<sup>th</sup> and Portland, north to SW 89<sup>th</sup>, east to May, north to SW 59<sup>th</sup>  
 Intersection of 59<sup>th</sup> and May, east to Pennsylvania, north to NW 23<sup>rd</sup>
- H. Oklahoma Bible Academy—South Boundary - Wheat Capitol Road  
 West Boundary - N. Imo Road  
 North Boundary - Lake Hellums Rd.  
 East Boundary - 42 Street

- I. Oklahoma Christian School—Edmond Public Schools
- J. Victory Christian—North Boundary - 121<sup>st</sup> Street  
South Boundary - 51<sup>st</sup> Street  
East Boundary – Garnett  
West Boundary - Highway 75  
South to 21<sup>st</sup> Street then east to Harvard south to 15<sup>th</sup> Street

Maps of these boundaries and multi-high districts can be found on the OSSAA website at [www.ossaa.com](http://www.ossaa.com).

#### **XLIII. REPORTING ADM**

All non-public schools shall report their ADM from an end-of-the year statistical report certified by their outside accrediting agency. If an outside agency is not currently in use, then it is up to the school to have an outside agency certify their ADM.

#### **XLIV. H1N1/PUBLIC HEALTH CONCERNS AND INTERRUPTION OF OSSAA EVENTS**

- A. It will be the decision of each local health authority in Oklahoma or each local Board of Education/Governing Board as to whether or not to close a school due to an influenza outbreak.
- B. “Closure”, “closed”, or “school closing” shall mean that the local health authority or board of Education/Governing Board has cancelled all secondary school classes and school sponsored extracurricular activities for a minimum of one full school day due to a specific public health concern.
- C. Team Activities: (Football, Basketball, Fast/Slow Pitch Softball, Fall/Spring Baseball, Soccer, Volleyball, Dual State Wrestling, One-Act Plays, Academic Bowl) In the event of a school closing prior to the contest in which a school is scheduled to participate, the OSSAA in cooperation with the local administration and tournament personnel, shall attempt to reschedule the contest for the schools affected provided that such rescheduled contests do not adversely affect the tournament/competition. (Non-participation by a team will result in a forfeit of the contest)
- D. Team/Individual Activities: (Cross Country, Golf, Tennis, Swimming, Track, Speech/Debate, Music, Cheer, Wrestling) The contest shall proceed as scheduled. (Non-participation by an individual will result in a forfeit/scratch by the individual.)
- E. In the event that schools remain open, competitors and teams shall be expected to participate on the dates/times scheduled.

#### **XLV. SUPPLEMENTAL ON-LINE COURSES**

As provided in 70 O.S. § 1-111, as amended, students are considered to be in attendance while participating in a supplemental on-line course approved by the district board of education for that school. A student enrolled in a supplemental on-line course or courses therefore will be in compliance with OSSAA Rule 2 as long as the school can confirm that the student is completing on-line course work consistent with the school's requirements, and the student also is attending 90% of those classes physically conducted in the school's facilities or on the school's property."

If a student is enrolled in supplemental on-line courses, those courses also are included in determining whether a student is enrolled in the required minimum number of courses, and in determining whether that student has passed or is passing all courses, as required to maintain eligibility under OSSAA Rule 3.

As with other courses, if the student withdraws from or drops a supplemental on-line course after the first three weeks of the semester, the student then will be ineligible for a three-week period. To regain eligibility at the end of that three-week period, the student must be taking the required minimum number of courses, and must be receiving passing grades in those other courses.